UNIVERSITY of ROCHESTER
international theatre program

Box Office and Concession Report

Date: _____

House Count _____

Sales				Receipts	
Price	Quantity		Amount		
$6	x _____	=	$ _____	Cash:	$_____
$8	x _____	=	$ _____	Charge:	$_____
$10	x _____	=	$ _____	Flex:	$_____
Comps	x _____				
Com. Mkt.	x _____				
TOTAL:			$ _____		
CONCESSIONS TOTAL:			$ _____		

Prepay Ticket Sales:

_____ x $6

_____ x $8

_____ x $10

PREPAY TOTAL: $ _____

TOTAL SALES: **$ _____** **TOTAL RECEIPTS** **$_____**

BALANCE

TOTAL RECEIPTS - TOTAL SALES = **$_____**

Manager's Signature_____