**Play:**

UR International Theatre Program

**GENERAL PROPS TRACKING SHEET**

| REHEARSAL DATE | PAGE | SCENE /BEAT | WHAT/PROP | WHERE/PRESET | WHO/ON STAGE | ONSTAGE MOVE | WHEN/OFF STAGE | WHERE/OFF STAGE | WHO/OFF STAGE | TRANSITION |
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|---|---|
| WHERE/PRESET | where should be preset |
| WHAT | description of it |
| WHO/ON STAGE | who brings it or handles it first |
| WHEN/OFF STAGE | when it goes off stage |
| WHERE/OFF STAGE | where it ends up |
| WHO/OFF STAGE | who takes it off |
| TRANSITION | tr. of it from a place to another |