



DAMAGE WAIVER FOR VISITING ARTISTS

Dear Guest Artist –

Welcome to the University of Rochester International Theatre Program. We hope you enjoy and find fulfilling your time spent working with us.

Please be aware that the housing you occupy during your stay/s here is rented for your comfort and well-being. In this regard, we urge you to respect and take care of the facilities that have been provided to you. Please understand that you will be financially liable for any breakages, soiling, or damages resulting from your occupancy. Similarly, we urge you to respect your neighbors with regard to noise levels, sanitation and the like. The apartment or rooms you occupy must be left in the physical and sanitary condition in which you received them. Any additional cleaning or refurbishment will be charged to your account against any outstanding fees owed by the Program to you for creative services rendered.

Finally, please comply with all Federal, State and City laws relating to alcohol, tobacco and drug use. Any eviction from your housing relating to any or all of the above will render you financially and legally liable.

Should you encounter any problem or have any questions, please contact Katie Farrell or myself in order to resolve the problem/s as soon as possible. We will do our best to accommodate any issues you have as soon as is possible.

Katie can be reached at (585) 275-4959 (during office hours) or at (585) 738-2028 (after hours and on weekends). I can be reached at (585) 273-5159 or at (585) 329-8813.

Thank you for your attention to these matters.

A handwritten signature in black ink, appearing to read "Nigel". The signature is fluid and cursive, with a long vertical stroke extending upwards from the top of the name.

Nigel Maister
Artistic Director

Please sign, date and return to the Theatre Program Administrator the following in acknowledgement of your receipt and understanding of the above notice.

Signature: _____ Name (Please Print): _____

Date: _____