

University of Rochester
Gift Office
Box RC 270032

GIFT-IN-KIND FORM

FIST ID: _____ Date _____

Name of Donor or Organization: _____

Address: _____

Detailed Description: _____

Dollar Value: \$ _____
(If no value is given, the Gift Office will put a \$1.00 value on gift and process)

Date of Gift _____

Account Number/Fundcode: _____

Type of Gift: *(Please circle one)*
1. Real Estate 4. Art
2. Equipment 5. Other
3. Books

Department Name _____ Department Number _____
(Where In Kind gift will reside) (Dept, 6 digit number)

Event Name *(If Applicable)*: _____

Solicitation Method *(If Applicable)*: _____

Check here if you do not want contributions published.

Submitted By: _____ Ext No. _____

Gifts in kind are gifts of personal, tangible objects with a date of gift equal to the date of delivery. Gifts in kind do not receive annual credit. Gifts with a fair market value of more that \$5,000 should be counted at the values placed on them by qualified independent appraisers, as required by the IRS for valuing non-cash charitable contributions. Gifts of \$5,000 or less may be reported at the value declared by the donor or determined by a qualified expert who is on the faculty or staff of the institution. As with real estate, prior to the acceptance of an in kind gift, it must be determined that the gift will benefit the University. Gifts of Real Estate should be referred to Joyce Johnson at ex. 5-8610.