

CLASP Module: Pre-Award Functions, Proposal/Budget Development and Costing Issues (3 hours)

- Preparing a Proposal – from start to finish
- Budget Preparation
- F & A (Indirect) Costs
- Sign-off Procedures
- Review by ORPA/Role of ORPA

Objectives:

- Obtain an understanding of the various types of proposals and their differing requirements
- Become familiar with UR process and policies regarding preparing and submitting proposals, including required forms and signatures.
- Obtain tips regarding how to create a budget for a sponsored project proposal