

# PAYROLL CALENDAR 2008

<b>Pay Run ID</b>	<b>Group</b>	<b>Pay Period Begin Date</b>	<b>Pay Period End Date</b>	<b>Check Dt</b>	<b>Data/Employee Changes Due by 10AM</b>	<b>Time &amp; Labor Approval Due by 5PM (bold by 12 noon)</b>
B01052008	BWH	12/23/2007	1/5/2008	1/11/2008	12/23/2007	1/7/2008
S01152008	SMO	1/1/2008	1/15/2008	1/15/2008	1/1/2008	1/8/2008
B01192008	BWH	1/6/2008	1/19/2008	1/25/2008	1/6/2008	1/21/2008
MS01312008	MTH	1/1/2008	1/31/2008	1/31/2008	1/1/2008	1/24/2008
MS01312008	SMO	1/16/2008	1/31/2008	1/31/2008	1/16/2008	1/24/2008
B02022008	BWH	1/20/2008	2/2/2008	2/8/2008	1/20/2008	2/4/2008
S02152008	SMO	2/1/2008	2/15/2008	2/15/2008	2/1/2008	2/8/2008
B02162008	BWH	2/3/2008	2/16/2008	2/22/2008	2/3/2008	2/18/2008
MS02292008	MTH	2/1/2008	2/29/2008	2/29/2008	2/1/2008	2/22/2008
MS02292008	SMO	2/16/2008	2/29/2008	2/29/2008	2/16/2008	2/22/2008
B03012008	BWH	2/17/2008	3/1/2008	3/7/2008	2/17/2008	3/3/2008
S03152008	SMO	3/1/2008	3/15/2008	3/14/2008	3/1/2008	3/7/2008
B03152008	BWH	3/2/2008	3/15/2008	3/21/2008	3/2/2008	3/17/2008
MS03312008	MTH	3/1/2008	3/31/2008	3/31/2008	3/1/2008	3/24/2008
MS03312008	SMO	3/16/2008	3/31/2008	3/31/2008	3/16/2008	3/24/2008

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B03292008	BWH	3/16/2008	3/29/2008	4/4/2008	3/16/2008	3/31/2008
S04152008	SMO	4/1/2008	4/15/2008	4/15/2008	4/1/2008	4/8/2008
B04122008	BWH	3/30/2008	4/12/2008	4/18/2008	3/30/2008	4/14/2008
MS04302008	MTH	4/1/2008	4/30/2008	4/30/2008	4/1/2008	4/23/2008
MS04302008	SMO	4/16/2008	4/30/2008	4/30/2008	4/16/2008	4/23/2008
B04262008	BWH	4/13/2008	4/26/2008	5/2/2008	4/13/2008	4/28/2008
S05152008	SMO	5/1/2008	5/15/2008	5/15/2008	5/1/2008	5/8/2008
B05102008	BWH	4/27/2008	5/10/2008	5/16/2008	4/27/2008	5/12/2008
B05242008	BWH	5/11/2008	5/24/2008	5/30/2008	5/11/2008	<b>5/27/2008</b>
MS05312008	MTH	5/1/2008	5/31/2008	5/30/2008	5/1/2008	5/21/2008
MS05312008	SMO	5/16/2008	5/31/2008	5/30/2008	5/16/2008	5/21/2008
B06072008	BWH	5/25/2008	6/7/2008	6/13/2008	5/25/2008	6/9/2008
S06152008	SMO	6/1/2008	6/15/2008	6/13/2008	6/1/2008	6/6/2008
B06212008	BWH	6/8/2008	6/21/2008	6/27/2008	6/8/2008	6/23/2008
MS06302008	MTH	6/1/2008	6/30/2008	6/30/2008	6/1/2008	6/20/2008
MS06302008	SMO	6/16/2008	6/30/2008	6/30/2008	6/16/2008	6/20/2008

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B07052008	BWH	6/22/2008	7/5/2008	7/11/2008	6/22/2008	7/7/2008
S07152008	SMO	7/1/2008	7/15/2008	7/15/2008	7/1/2008	7/8/2008
B07192008	BWH	7/6/2008	7/19/2008	7/25/2008	7/6/2008	7/21/2008
MS07312008	MTH	7/1/2008	7/31/2008	7/31/2008	7/1/2008	7/24/2008
MS07312008	SMO	7/16/2008	7/31/2008	7/31/2008	7/16/2008	7/24/2008
B08022008	BWH	7/20/2008	8/2/2008	8/8/2008	7/20/2008	8/4/2008
S08152008	SMO	8/1/2008	8/15/2008	8/15/2008	8/1/2008	8/8/2008
B08162008	BWH	8/3/2008	8/16/2008	8/22/2008	8/3/2008	8/18/2008
MS08312008	MTH	8/1/2008	8/31/2008	8/29/2008	8/1/2008	8/22/2008
MS08312008	SMO	8/16/2008	8/31/2008	8/29/2008	8/16/2008	8/22/2008
B08302008	BWH	8/17/2008	8/30/2008	9/5/2008	8/17/2008	<b>9/2/2008</b>
S09152008	SMO	9/1/2008	9/15/2008	9/15/2008	9/1/2008	9/8/2008
B09132008	BWH	8/31/2008	9/13/2008	9/19/2008	8/31/2008	9/15/2008
MS09302008	MTH	9/1/2008	9/30/2008	9/30/2008	9/1/2008	9/23/2008
MS09302008	SMO	9/16/2008	9/30/2008	9/30/2008	9/16/2008	9/23/2008

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B09272008	BWH	9/14/2008	9/27/2008	10/3/2008	9/14/2008	9/29/2008
S10152008	SMO	10/1/2008	10/15/2008	10/15/2008	10/1/2008	10/8/2008
B10112008	BWH	9/28/2008	10/11/2008	10/17/2008	9/28/2008	10/13/2008
B10252008	BWH	10/12/2008	10/25/2008	10/31/2008	10/12/2008	10/27/2008
MS10312008	MTH	10/1/2008	10/31/2008	10/31/2008	10/1/2008	10/24/2008
MS10312008	SMO	10/16/2008	10/31/2008	10/31/2008	10/16/2008	10/24/2008
B11082008	BWH	10/26/2008	11/8/2008	11/14/2008	10/26/2008	11/10/2008
S11152008	SMO	11/1/2008	11/15/2008	11/14/2008	11/1/2008	11/6/2008
<b>B11222008</b>	<b>BWH</b>	<b>11/9/2008</b>	<b>11/22/2008</b>	<b>11/26/2008</b>	<b>11/9/2008</b>	<b>11/24/2008</b>
MS11302008	MTH	11/1/2008	11/30/2008	11/26/2008	11/1/2008	11/19/2008
MS11302008	SMO	11/16/2008	11/30/2008	11/26/2008	11/16/2008	11/19/2008
B12062008	BWH	11/23/2008	12/6/2008	12/12/2008	11/23/2008	12/8/2008
S12152008	SMO	12/1/2008	12/15/2008	12/15/2008	12/1/2008	12/5/2008
<b>B12202008</b>	<b>BWH</b>	<b>12/7/2008</b>	<b>12/20/2008</b>	<b>12/26/2008</b>	<b>12/7/2008</b>	<b>12/22/2008</b>
MS12312008	MTH	12/1/2008	12/31/2008	12/31/2008	12/1/2008	12/23/2008
MS12312008	SMO	12/16/2008	12/31/2008	12/31/2008	12/16/2008	12/23/2008

With Thanksgiving and Christmas this year falling on an hourly payroll week there is a very limited processing window and we are desperately short on hours to complete these two payrolls.

Please make every effort to comply with the deadlines below to ensure proper processing for those paid hourly