

# Finance Department

## Originating Offices for Accounting Transactions by Batch Name

Batch Name	Batch Description	Contact	Extension
AFM	File Maintenance	General Accounting	5-6438
AJE	Journal Entry	General Accounting	5-6438
APC	A/P Check Cycle	A/P	5-3483
APD	A/P Voucher Cycle	A/P	5-3483
ATS	Academic Tech Services	Academic Tech Services	5-8276
BCE	No Good Checks-ESM	ESM Business Office	4-1082
BCM	No Good Checks-SMD	SMD Bursar	5-4672
BCR	No Good Checks-RC	RC Bursar	5-2795
BJM	Bursar Journal Entry-SMD	SMD Bursar	5-4672
BJR	Bursar Journal Entry-RC	RC Bursar	5-2795
BRR	Bursar ISIS Cash Entry-RC	RC Bursar	5-2795
BUB	Budget Bump	General Accounting	5-7476
BUD	YE - Budget Carry Forward	General Accounting	5-7476
BUG	Budget (FRS Format)	Budget Office	5-9957
BUR	Bursar Misc Cash-RC	RC Bursar	5-2795
BWR	Wire Transfer-RC	RC Bursar	5-2795
BXE	Lockbox Cash Entry-ESM	RC Bursar	5-2795
BXM	Lockbox Cash Entry-SMD	SMD Bursar	5-4672
BXR	Lockbox Cash Entry-RC	RC Bursar	5-2795
CAE	ISIS Misc Cash Entry-ESM	ESM Business Office	4-1082
CAR	ISIS Misc Cash Entry-RC	RC Bursar	5-2795
COR	Suspense Account Correction	General Accounting	5-7476
CSH	Cash Entry Correction	General Accounting	5-7476
CTL	SMH Cash Correction	Financial Services	785-5169
DCS	Data Center Services	Data Center Services	5-0327
END	Endowment	Finance Department	5-5585
ESM	Bursar Misc Cash-ESM	ESM Business Office	4-1082
FAC	University Facilities	University Facilities	3-5744
GAO	Beg. Balance 098 Entry Code	General Accounting	5-6438
GBR	Graduate Tuition Waivers	RC Bursar	5-2795
GFT	Gift Office Deposits	Gift Office	5-2526
HBE	H Bill (Housing) JE-ESM	ESM Business Office	4-1082
HBM	H Bill (Housing) JE-SMD	SMD Bursar	5-4672
HPH	Radiation Safety	Radiation Safety	5-3783
HSR	Hospital Stores	Hospital Stores	5-6158
ICR	Indirect Cost	ORACS	5-6449
LIN	Linen	Linen	5-9464
LOC	Letter of Credit	ORACS	5-6449
MBI	Micro Array Core	Functional Geomics Facility	5-6382
MCA	SMD Cash Payments	SMD Bursar	5-4672
MCC	SMD Credit Card Payments	SMD Bursar	5-4672
MGS	Graphic Services	Graphic Services	5-5731
MIE	ISIS Misc JE-ESM	ESM Business Center	4-1082
MIM	ISIS Misc JE-SMD	SMD Bursar	5-4762
MIR	ISIS Misc JE-RC	RC Bursar	5-2795
NCN	Finance Dept Cash Entry	General Accounting	5-7476

<b>ORA</b>	Journal Entry	ORACS	5-6447
<b>PAT</b>	Patient Receivables (Baxter)	Financial Services	785-5160
<b>PCE</b>	Petty Cash Voucher-ESM	ESM Business Office	4-1082
<b>PCR</b>	Petty Cash Voucher-RC	RC Bursar	5-2795
<b>PHM</b>	Pharmacy	Pharmacy	5-2683
<b>PRL</b>	Payroll Distribution	Payroll	5-2040
<b>PHM</b>	Pharmacy (FRS Format)	Pharmacy	5-2683
<b>PRO</b>	Pro-Rates	Budget Office	5-4983
<b>PRW</b>	Payroll Credit Sheet	Payroll	3-1700
<b>PUI</b>	Photo Illustration	Photo Illustration	5-5731
<b>REE</b>	Residence Hall	ESM Business Office	4-1082
<b>SBE</b>	S Bill (services) JE-ESM	ESM Business Center	4-1082
<b>SBM</b>	S Bill (services) JE-SMD	SMD Bursar	5-4672
<b>SBR</b>	S Bill (services) JE-RC	RC Bursar	5-2795
<b>SER</b>	RC Meal Plan	RC Bursar	5-2795
<b>SDE</b>	ESM SQDR Enroll. Deposit	ESM Business Office	4-1082
<b>SDR</b>	RC SQDR Enroll. Deposit	RC Bursar	5-2795
<b>SME</b>	Standard Monthly Entry	Budget Office	5-9957
<b>STS</b>	Strong Staffing	Strong Staffing	5-5821
<b>STW</b>	Suspense Account Correction	General Accounting	5-7476
<b>UFS</b>	University Facilities	University Facilities	3-5744
<b>UHE</b>	ESM Health Fee	ESM Business Office	4-1082
<b>UHM</b>	SMD Health Fee	SMD Bursar	5-4672
<b>UHR</b>	RC Health Fee	RC Bursar	5-2795
<b>UPS</b>	Postal Charges	Mail Services	5-3974
<b>UTC</b>	Networking & Operations Center	Networking & Operations Center	274-4357
<b>UTL</b>	Central Utilities	Central Utilities	5-4147
<b>VIV</b>	Vivarium	Vivarium	5-2653

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