

UR Financials Project

Integrations – SIG Meeting

September 18, 2013



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Integrations - SIG Disclaimer

Please Note:

The material presented in this PowerPoint deck is provided simply to introduce participants to Workday Financials.

The data presented in this meeting is not representative of the final configuration for the University of Rochester. The configuration of Workday for the University of Rochester is still in process.

Team

The Integrations Team is organized to develop and support the transfer processes and translation of data in and out from Workday:

Jeff Meteyer – Lead

Kevin Hammon – Programming Integrations Lead

Ramazan Cav – Programming Integrations

Nate Wagar – Financial Data Converter Lead

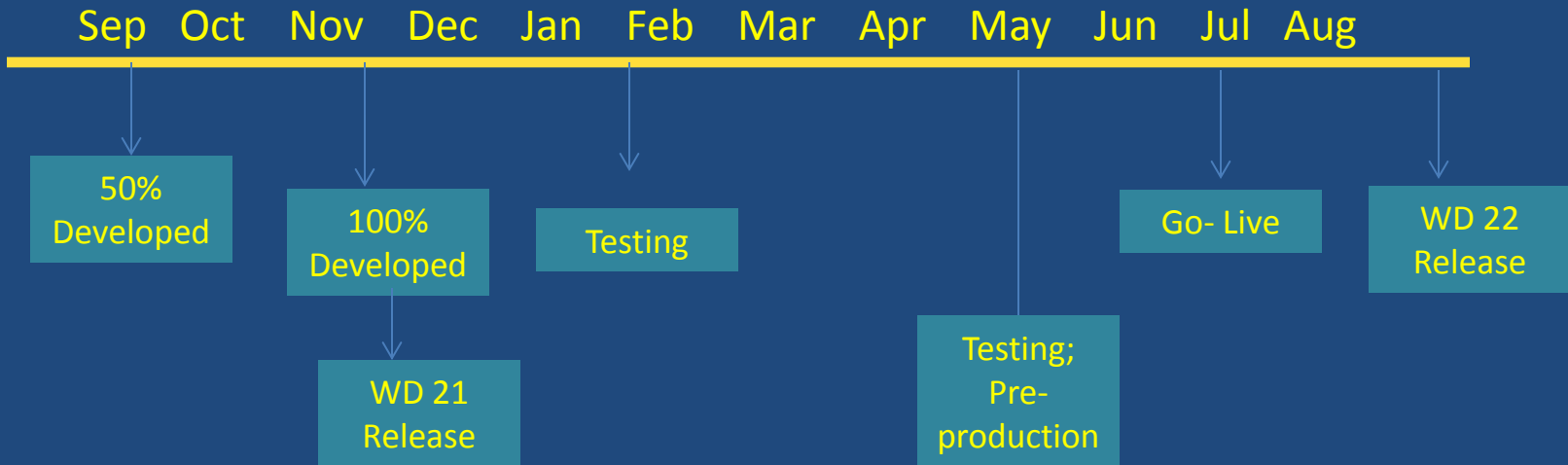
Purpose of this meeting

- Explain the designs and processes to be used for maneuvering data to and from Workday and the respective applications
- Communicate testing methods
- Ensure support for testing
- Coordinate turnover from legacy to newer Workday processes
- Establish support roles for integrations

Agenda

- Introductions
- Timeline
- Adopt vs Translate
- Integration types
- Tools that will help the user experience
 - Financial Data Converter
 - Messaging
- Testing strategies

Timeline for Integrations



- Ongoing FDC support in aiding applications to migrate to newer Chart of Accounts

Adopt vs Translate

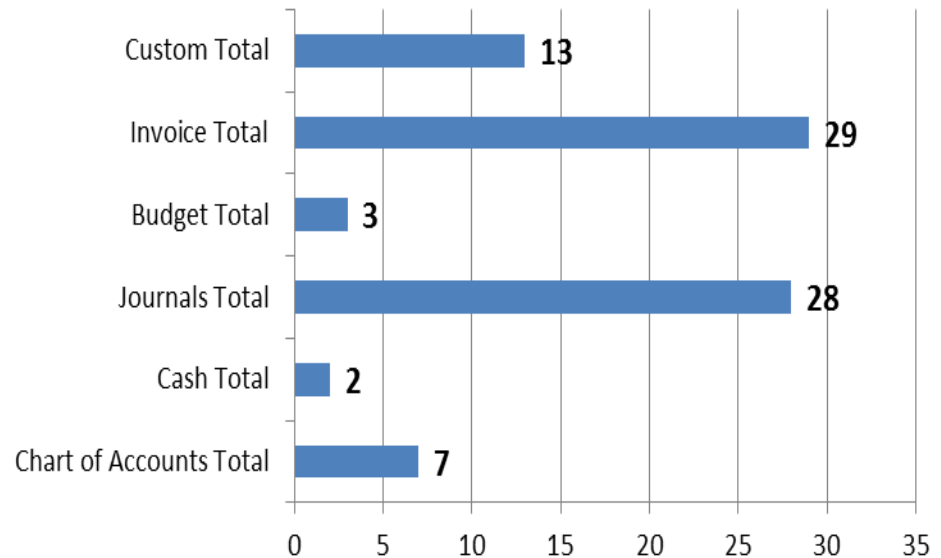
- If the Integration owner chooses “Adopt”, a one time conversion of historical local data occurs; output file delivered (in XML format) to DMZ location for WD to pickup and processed. Messaging would occur.
- If the Integration owner chooses Translate, the data file moves to the DMZ (via MoveIT), then picked up by WD for translation, then processing into Workday. Messaging would occur.
- The Integrations owner must ensure that inter-application data’s translation needs are managed (e.g. reporting, source to many applications)

Integration Types

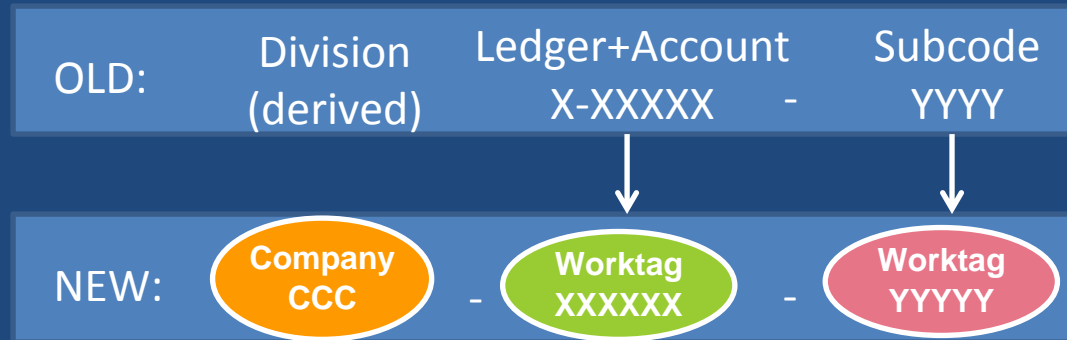
- There are seven types of integrations being supported:

- Cash reporting / transacting
- Chart of Accounts – used as reference for processes
- Journals – transaction lines
- Invoices – vendor information
- Budget – initial loads for budgets
- Transaction extracts – potential data warehouse
- Customs – mostly for internal use

Integration Family Chart of Accounts



The Financial Data Model



FRS Division

FRS Division = Workday Company. Required on all transactions

FRS Account

FRS Account = Only one of the Workday worktags in green will be entered on a transaction

FRS Subcode

FRS Subcode = Workday Spend Category for A/P, Revenue Category for A/R

Ledger Account for Journals (may require a Spend or Revenue Category)

FRS Attribute

FRS Attribute = Workday derived or inherited worktag

Financial Data Converter

- Limited lifespan – 2 years from Go-Live
- Built primarily to translate the 10 digit FRS account/subcode to the Workday equivalent objects
- Rules mapping overview
- A collection of web services – accessible anywhere within the UR network – documentation available
- XML is Workday's communication standard for the data
- Backbone for on-demand translation of single units (i.e. web page for look ups)

Demo of the Financial Data Converter

Messaging

Evaluating recipients needs based on the integration's owner needs

- Complete: 100% success in the delivery and translation
- Complete with warnings: some data subset failed; explanation details per line; re-submit at a later period
- Aborted with errors: failed to process; data could not be processed and feedback occurs

Testing

- Sample input files have been provided by some
- Run the samples through the converter to validate
- Run the file through the integration processes
- Enable secure file sites (MoveIT)
- Production intent testing

What would help you?

- Check-ins: see our sign up sheet after
- Sign off process at various time frames
- Testing results and communications
- View the URFinancials site:

www.rochester.edu/urfinancials

Appendix: Chart of Accounts

Workday's Chart of Accounts (Part I)

Worktag	FRS Term	Definition
Company	Division	Required for every operational transaction and accounting journal to produce a balanced set of financial statements. Divisions rolling up to the UR legal entity will be created as Companies in Workday.
Cost Center	Department and Sub-Department	Required on every transaction for approvals and financial reporting. Will be the department and sub departments from the FRS account attribute. The cost center hierarchies will represent UR's "roll-up" of Sub-Departments to Departments.
Fund	Account Prefix	Required on every operational transaction and accounting journal. Will be auto balanced in Workday (2 nd balancing worktag).
Expense Purpose	Account Attributes	A combination of the NACUBO (AICPA) expense purpose codes and A21-Cost Pool Codes (CPC)
Ledger Account	Subcode	Required in every accounting journal and needs to be selected when posting a journal entry and will be derived when creating an operational transaction (e.g., Supplier Invoice). These are the natural accounts that make up the financial statements in Workday.
Spend Category	Subcode	Used to provide a more granular view of the expenses incurred by the Company. When using a Spend category, a ledger account will automatically be derived by configuring the account posting rule set.
Revenue Category	Subcode	Used to identify the different types of revenues posted by the Company. When using a Revenue category, a ledger account will automatically be derived by configuring the account posting rule set.

Workday's Chart of Accounts (Part 2)

Worktag	FRS Term	Definition
Debt Service	GL 0-67 thru 0-69 accounts	Used to track all transactions associated with the University's indebtedness. Enables tracking of financial activity by bond series. Fund and department / sub department will default when Debt Service is selected.
Gift	GL 0-20 thru 0-22, 0-3, 0-4, 0-5, SL 4 and 6 accounts	Used to track endowments, endowment income / spending and special purpose gifts. Will not come as a default value associated with other organizations and will need to be specified. Gift will default other related worktags.
Grant	GL 0-23 thru 0-29, 0-85 thru 0-89 and SL 5 accounts	Used to track sponsored programs and must be selected when entering a transaction. Will be used to specify whether the expense is being funded by an external/internal grant, contract, or award. Grant will default other related worktags.
Loan Program	GL 0-80 thru 0-84 accounts	Used to track all transactions associated with loan programs. Fund and department / sub department will default when Loan Program is selected.
Operating Program	GL 0-1, SL 1, 2, and 3 accounts	Used to track current unrestricted fund financial transactions and as worktags to add a reporting dimension. They will also be required on all transactions. Fund and department / sub department will default when Program is selected.
Project	GL 0-60 thru 0-66, SL 7 accounts	Projects represent transactions in the FRS Unexpended Plant and Renewals and Replacements Funds.



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