UR Financials Project
Financials – SIG Meeting
August 27, 2013
Please Note:

The material presented in this PowerPoint deck is provided simply to introduce participants to Workday Financials.

The data presented in this meeting is not representative of the final configuration for the University of Rochester. The configuration of Workday for the University of Rochester is still in process.
Guiding Principles

- Consolidate existing subcode values to a manageable level
- Standardize the list of values to provide for consistent use leading to ...
  - Consistency in the data and
  - Consistency in overall reporting
- Establish data governance to protect integrity of the data in Workday
  - Limited access to add / update master data
  - Objective criteria to add / update master data
- No intention to duplicate 3rd party systems (ISIS, OASIS, Fundriver, Flowcast)

Purpose of these SIG Meetings

- Present the first draft – WE NEED YOUR HELP
- Provide explanations as to how we arrived at the first draft
- Encourage feedback and discussion on needs we may not have captured
- Incorporate feedback into updated versions and go through those versions as well (this is an iterative process!)
Agenda

- Brief Financial Data Model (FDM) Overview
- Conceptual view of Workday’s Revenue Categories
- Review Revenue Category values

Note: Revenue Categories related to Investment Income & Appreciation, Grants & Contracts and Patient Care will be presented to targeted groups at a later date.
The Financial Data Model (or FDM for short) is the Workday business information model that includes both the chart of accounts and other data elements that make up the information needed on a transaction line.

- The FRS account and subcode fields are broken down into separate Workday fields called “worktags” upon which flexible reporting and inquiry can be performed.
- Some Workday worktags are inherited or picked up based on other worktags.
- Worktags will identify the various dimensions of the business and form the building blocks of the new chart of accounts in Workday.
The Financial Data Model (FDM)

OLD:  
- Division (derived)
- Ledger+Account X-XXXXX
- Subcode YYYY

NEW:  
- Company CCC
- Worktag XXXXXXX
- Worktag YYYY

FRS Division = Workday Company. Required on all transactions

FRS Account = Only one of the Workday worktags in green will be entered on a transaction

FRS Subcode = Workday Spend Category for A/P, Revenue Category for A/R

Ledger Account for Journals (may require a Spend or Revenue Category)

FRS Attribute = Workday derived or inherited worktag
The Financial Data Model (FDM)

We are focusing today's discussions on Workday Revenue Categories
Revenue Categories – Conceptual

Revenue Category Hierarchy
Level 1

Revenue Category Hierarchy
Level 2

Revenue Category Hierarchy
Level 3

Revenue Category Hierarchy
Level 4
Revenue Categories – Conceptual

- **Revenue Category Hierarchy**
  - Level 1: Rents
    - Level 2: Revenue Category Hierarchy
    - Level 3: Revenue Category Hierarchy
    - Level 4: Revenue Category Hierarchy
      - Rents Apartment
      - Rents Deposit Forfeiture
      - Rents Equipment
Revenue Categories – Conceptual

Revenue Category Hierarchy
  Level 1

Revenue Category Hierarchy
  Level 2

Revenue Category Hierarchy
  Level 3

Revenue Category
  Level 4
Revenue Categories – Excel Worksheet

Example of Spreadsheet with Workday Values (yellow) mapped to Legacy FRS Subcodes (green)

<table>
<thead>
<tr>
<th>Revenue Category</th>
<th>Legacy Subcode</th>
<th>Workday Ledger Account Number</th>
<th>Workday Ledger Account Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Graduate</td>
<td>0112</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Masters</td>
<td>0123</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Non-Matriculated</td>
<td>0115</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition PhD Graduate</td>
<td>0119</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Undergraduate</td>
<td>0110</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition UR Employee</td>
<td>0111</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Continuing Education</td>
<td>0116</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Graduate Continuation</td>
<td>0118</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Review Classes</td>
<td>0120</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Student Collections</td>
<td>0121</td>
<td>40110 Tuition</td>
<td></td>
</tr>
<tr>
<td>Tuition Study Abroad</td>
<td>0150</td>
<td>40110 Tuition</td>
<td></td>
</tr>
</tbody>
</table>
Questions?
Appendix
## Workday’s Chart of Accounts (Part I)

<table>
<thead>
<tr>
<th>Worktag</th>
<th>FRS Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company</td>
<td>Division</td>
<td>Required for every operational transaction and accounting journal to produce a balanced set of financial statements. Divisions rolling up to the UR legal entity will be created as Companies in Workday.</td>
</tr>
<tr>
<td>Cost Center</td>
<td>Department and Sub-Department</td>
<td>Required on every transaction for approvals and financial reporting. Will be the department and sub departments from the FRS account attribute. The cost center hierarchies will represent UR’s “roll-up” of Sub-Departments to Departments.</td>
</tr>
<tr>
<td>Fund</td>
<td>Account Prefix</td>
<td>Required on every operational transaction and accounting journal. Will be auto balanced in Workday (2\textsuperscript{nd} balancing worktag).</td>
</tr>
<tr>
<td>Expense Purpose</td>
<td>Account Attributes</td>
<td>A combination of the NACUBO (AICPA) expense purpose codes and A21-Cost Pool Codes (CPC)</td>
</tr>
<tr>
<td>Ledger Account</td>
<td>Subcode</td>
<td>Required in every accounting journal and needs to be selected when posting a journal entry and will be derived when creating an operational transaction (e.g., Supplier Invoice). These are the natural accounts that make up the financial statements in Workday.</td>
</tr>
<tr>
<td>Spend Category</td>
<td>Subcode</td>
<td>Used to provide a more granular view of the expenses incurred by the Company. When using a Spend category, a ledger account will automatically be derived by configuring the account posting rule set.</td>
</tr>
<tr>
<td>Revenue Category</td>
<td>Subcode</td>
<td>Used to identify the different types of revenues posted by the Company. When using a Revenue category, a ledger account will automatically be derived by configuring the account posting rule set.</td>
</tr>
<tr>
<td>Worktag</td>
<td>FRS Term</td>
<td>Definition</td>
</tr>
<tr>
<td>---------------</td>
<td>-------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Debt Service</td>
<td>GL 0-67 thru 0-69 accounts</td>
<td>Used to track all transactions associated with the University’s indebtedness. Enables tracking of financial activity by bond series. Fund and department / sub department will default when Debt Service is selected.</td>
</tr>
<tr>
<td>Gift</td>
<td>GL 0-20 thru 0-22, 0-3, 0-4, 0-5, SL 4 and 6 accounts</td>
<td>Used to track endowments, endowment income / spending and special purpose gifts. Will not come as a default value associated with other organizations and will need to be specified. Gift will default other related worktags.</td>
</tr>
<tr>
<td>Grant</td>
<td>GL 0-23 thru 0-29, 0-85 thru 0-89 and SL 5 accounts</td>
<td>Used to track sponsored programs and must be selected when entering a transaction. Will be used to specify whether the expense is being funded by an external/internal grant, contract, or award. Grant will default other related worktags.</td>
</tr>
<tr>
<td>Loan Program</td>
<td>GL 0-80 thru 0-84 accounts</td>
<td>Used to track all transactions associated with loan programs. Fund and department / sub department will default when Loan Program is selected.</td>
</tr>
<tr>
<td>Operating Program</td>
<td>GL 0-1, SL 1, 2, and 3 accounts</td>
<td>Used to track current unrestricted fund financial transactions and as worktags to add a reporting dimension. They will also be required on all transactions. Fund and department / sub department will default when Program is selected.</td>
</tr>
<tr>
<td>Project</td>
<td>GL 0-60 thru 0-66, SL 7 accounts</td>
<td>Projects represent transactions in the FRS Unexpended Plant and Renewals and Replacements Funds.</td>
</tr>
</tbody>
</table>