UR Financials Project

Demo Days

June 2014
Agenda

- Project Update
- Data Conversion Plan
- Training Update
- Communications
- Are We Prepared?
- Q & A
- Wrap Up
Chatting for WebEx Participants

For those joining the WebEx:

• 1) Please access the chat feature at the top of your screen

• 2) Please chat directly with Darren Picciano (He will then pose the questions on your behalf)

• 3) Select Darren in the drop down menu in the chat window (do not select “everyone”)
Demo Disclaimer

Please Note:

• The material presented in this PowerPoint deck is provided to introduce participants to the capabilities of Workday Financials.

• As we continue to move the project work forward, there will be certain discoveries which may supersede the material presented.
Project Update

• Progress made from last month
  – Continue to make significant progress on critical issues
    • Systems performance
    • Outstanding design issues
    • Integrations/Interface testing and verification
    • Data Conversion (see separate section)

• Functionality and quality are paramount

• Continue on pace with current work plans
  – July-August: “Day-in-the-Life” testing
  – Technical Testing
  – Training material development
Data Conversion Plan
Data Conversion Plan

• Test:
  – Converting July 1, 2013 Beginning Balances
  – Converting July, August, and September monthly summary balances (at FRS Account and FRS Subcode level)
  – Producing quarterly consolidated financial statements

• Results:
  – Data converted!
  – In process of validating to prove mapping to Workday Financial Data Model is correct
  – Adjustments to FY15 data if needs redirecting based on subcode mapping
Data Conversion – Test Plan

How was the data converted?
1. Data extracted out of FRS/COGNOS
2. Sent through the FRS to Workday converter (the FDC)
3. FRS Account and Subcode posted to the “Line Memo” field of the journal

<table>
<thead>
<tr>
<th>Journal Line</th>
<th>Ledger Account</th>
<th>Ledger Debit Amount</th>
<th>Ledger Credit Amount</th>
<th>Line Memo</th>
<th>Worktags</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>65500:Other Expenses</td>
<td>1,509.10</td>
<td>0.00</td>
<td>21115832988</td>
<td>Company for 023: Cost Center: 999 Green St School Fund: Current Unrestricted Spend Category Expenses (65500) UR Operating OP211558: G: Development</td>
</tr>
</tbody>
</table>

How was the data verified?
1. Verified at the division/subcode level by Central Finance
2. In process of being verified by Divisional Finance
Data Conversion – FY14 Example

How was the data converted?

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>AJE000100570 - 023 W Simon Graduate School - 07/31/2016 - July 2016 Summarized Transaction SL</td>
<td>60000:Supplies</td>
<td>Supplies Books and Periodicals (SC61150)</td>
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<td>258.55</td>
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<tr>
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<td>2100</td>
<td>535.31</td>
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<tr>
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<td>211351</td>
<td>2100</td>
<td>635.04</td>
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<td>211351</td>
<td>2100</td>
<td>436.08</td>
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<td>211351</td>
<td>211351</td>
<td>2100</td>
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<tr>
<td>AJE000100803 - 023 W Simon Graduate School - 03/30/2016 - Sept 2016 Summarized Transaction SL</td>
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<td>Supplies Office (SC61000)</td>
<td>214040</td>
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<td>2100</td>
<td>775.00</td>
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</table>

<table>
<thead>
<tr>
<th>Sum of Net Amount</th>
<th>Column Labels</th>
<th>7/31/2016</th>
<th>8/31/2016</th>
<th>9/30/2016</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>2100</td>
<td></td>
<td>90,507.13</td>
<td>75,110.46</td>
<td>(826.15)</td>
<td>164,791.44</td>
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<tr>
<td>2105</td>
<td></td>
<td>6,740.19</td>
<td>12,359.61</td>
<td>43,580.20</td>
<td>62,680.00</td>
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<tr>
<td>Grand Total</td>
<td></td>
<td>97,247.32</td>
<td>87,470.07</td>
<td>42,754.05</td>
<td>227,471.44</td>
</tr>
</tbody>
</table>
From a Divisional Perspective.....

• Conversion to chart of accounts is manageable
• Ran individual query against Jim’s data, matched up accounts and subcodes to determine difference
• Analysis helped me determine what changes are needed in FY15 actual transactions. Does the FRS to Workday mapper map MY data to the incorrect Workday Spend Category? Can I make changes to the transactions to route them to the appropriate Spend Category?
• There’s a few at Simon that we will figure out.
Data Conversion – FY15 Plan

How is data going to be converted for FY15?
1. Data will be extracted out of FRS/COGNOS
2. Sent through the FRS to Workday converter (the FDC)
3. FRS Account and Subcode posted to the “Line Memo” field of the journal

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<th>Worktags</th>
</tr>
</thead>
<tbody>
<tr>
<td>65000 Other Expenses</td>
<td>1,559.10</td>
<td>0.00</td>
<td>21115020888</td>
<td></td>
<td>Company for 023 Cost Center: 699 Green St School Fund: Current Unrestricted Spend Category Expenses (959660) UR Operating GP:211555 DJ Develop</td>
</tr>
</tbody>
</table>

How was the data verified?
1. To be verified at the division/subcode level by Divisional Finance
2. To be cascaded to departments as it become available
Training and Communications
Training Update - Development

• Course Content Development - In Progress
  – Journal Processing
  – Grant Management
  – Non- Company level Reporting

• Course Content Development – Completed
  – Accounts Payable
  – Banking and Settlement

• Course Content Development – Cancelled
  – Financial Close Processing
Training Update - Delivery

• Training Delivery For General Reporting class
  – Delivery Dates run November to February 2015

• Training Delivery For “Core classes”
  (AP, B&S, Grants, General Ledger)
  – Delivery Dates in December 2014

• Training Page Webpage updates
  – Training Course Outlines added
Communications Update

• UR Financials Newsletter - Last issue
  – Subscribe and Self subscribe

  Join Us for June 18/19/20
  Demo Days
  Posted on June 11, 2014 by Cindy Fronterre

  You may be familiar with Demo Days or have participated in one of these events, designed to introduce Workday and demonstrate its functionality. We have since transitioned to informational sessions, starting with a project update followed by a spotlight on a relevant topic.

  Please join us for the June installation focusing on a Data Conversion Plan discussion, along with a Project and Training update.

• New to UR Financials pages
  – Permanent Link on News page
  – New Workday video
Are We Ready?

- What assistance do you need from the project team to ready your area for the transition from FRS?
  - Chart of Account change over?
  - Reporting?
  - Forms?
  - Training?
Q & A
Wrap Up: Demo Days

- Please complete survey that will be sent out on Monday morning
- Demo Days next month will be August 20, 21, 22
- Topics for upcoming Demo Days
  - General Updates
  - Reporting
  - Training
  - Data Conversion and Validation
  - Cut-Over Plans
- Please continue to reach out with questions and share project information with your Department