UR Financials Project

Demo Days

April 2014
Agenda

• Project Update and Delay Details
• Impact to Project Deliverables
• Training Demo – eLearning course
• Forms Update
• Wrap Up
• Q & A
Chatting for WebEx Participants

For those joining the WebEx:

• 1) Please access the chat feature at the top of your screen

• 2) Please chat directly with Darren Picciano (He will then pose the questions on your behalf)

• 3) Select Darren in the drop down menu in the chat window (do not select “everyone”)

Darren Picciano
Demo Disclaimer

Please Note:

• The material presented in this PowerPoint deck is provided to introduce participants to the capabilities of Workday Financials.
• As we continue to move the project work forward, there will be certain discoveries which may supersede the material presented.
Project Delay Posting

• Continue to make significant progress
  – Functionality and quality are paramount

• Items have surfaced that are taking time to resolve
  – Processing time we experienced was much longer than we considered acceptable

• Decision: postpone go-live from our originally planned date of July 1st

• Continue on pace with current work plans

• Next four to six weeks will determine a new Go Live date

• This will help assure a better implementation
Project Delay Details

- System Performance
- Security
- Workday 22 (Multi-company Functionality)
  - Cash Accounting
  - Award Cost Processing
  - IRS Form 1099 Processing
Additional Concerns (Test Cycle Readiness)

- Integration testing
- Conversion testing
- Report verification
- Test scenario and script identification
Impacted by Delay

- Training Delivery – just in time training
- Conversions
  - Convert FY14 ending balances
  - Convert FY15 transactional details up to go-live
- Interface Implementation
- Project Budget
No Impact from Delay

- Training Development – minor delay in completing courses due to test discovery
- Forms Development – form changes near completion. Will release near go-live date
- Functionality Scope – keep to original charter
Time Line to Determine Go-Live Date

- Friday, April 11\textsuperscript{th} – Budget Review
- Wednesday, April 16\textsuperscript{th} – Outstanding Issues Update to Steering Committee
- Friday, April 18\textsuperscript{th} – All Blocker Issues on plan to be closed
- Monday, April 21\textsuperscript{st} – Workday 22 available for testing
- Thursday, May 1\textsuperscript{st} – Testing Complete
- Early May – Steering Committee approve new go-live date
Project Delay Q & A
Training and Communications
Training Timeline

Training Design Phase
December 2013
- Select Training Partner
- Conduct knowledge transfer meetings
- Design Branding, logo
- Create overall curriculum design map

Training Development Phase
March 2014
- Script formatting and graphics (5 of 9)
- Program eLearning
- Alpha/Beta reviews
- Deploy eLearning to LMS
- Dress rehearsals for ILT classes
- Conduct End User Training for Instructor Led classes

Training Delivery Phase
TBD 2014
- Delivery certifications
- Continue End User Training
- Post Production Support
- Sustain, Measure and feedback
- Maintain training content post delivery

We are here
End User Training
2 months prior to Go Live
Demonstration – eLearning Course

• In Development
Form Changes
Form Update

• Updated forms based on the system that they are input to
• New forms will be available and posted when old forms should not be used (specific date by form)
• Forms will be released on a specific date
• See a list of Forms that are expected to change on the UR Financials website on the “Forms” tab
Forms – Quick Reference Videos

• The following will be introduced as Quick Reference Videos (QRV):
  – Forms Introduction
  – F3
  – F4
  – Journal Entry
  – Cash Receipts
  – F34

• Quick Reference Videos will be available in the late April/early May timeframe

• Will focus on COA changes, common mistakes, etc.
Forms Introduction Video

• In Development
Financial Data Converter Tool

The Financial Data Converter (FDC) tool will assist in converting FRS ledger and accounts to the new Financial Data Model (FDM). Use this to help translate FRS codes to the new FDM on updated Forms, or for entering correct Financial Activity Objects within the UR Financials system.

A new job aid is available that shows ledger accounts and their associated spend or revenue categories, if applicable. This Excel spreadsheet allows users to look up ledger accounts and categories based on the nature of the transaction. As additional ledger accounts and categories are created, the UR Financials team will update this job aid to reflect those changes.

Data represented from Workday as of March 13, 2014
Form Change – F4 Example

FRS Form

Workday Form
Form Change – Journal Entry

Workday Form
Form Change – F5 Example

FRS Form

Workday Form
Wrap Up: Demo Days

- Please complete survey that will be sent out on Monday morning
- Demo Days next month will be May 21-23
- Topics for upcoming Demo Days
  - General Updates
  - Reporting
  - Training
  - Data Conversion and Validation
  - Cut-Over Plans
- Please continue to reach out with questions and share project information with your Department
Q & A