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 Subject: UR Financials Newsletter vol 41
 Date: Wednesday, November 25, 2015 8:43:49 AM



Volume 41 as of November 24, 2015

Announcements

- **User Alert:** UR Financials reports are working correctly using Microsoft's Internet Explorer browser as of Monday, November 23rd.
- **Month End:** Monthly financial reports for November will be available to run on December 5th, 2015.
- The [Integrations Schedule](#) has been updated for December and published to [Calendar > Integration Schedule](#) page
- Missed the "Ask the Experts" session at our [Genius Bar](#)? The next session is scheduled for December 10th. For users that have post close reporting questions, [Sign Up](#) for a 15 minute time slot and add your question to the My Comments field. Remember to add this to your personal calendar.
- Additional [NCL Report Training](#) dates are have been scheduled. Visit the Tips and Tricks section to learn how to [Sign up](#) for an appropriate class based on your UR Financials' role.

New Reports	Updated Reports	Deprecated Reports
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None at this time

None at this time

None at this time

Tips and Tricks

How to Select the Appropriate UR Financials Instructor Led Training Report class

There are several versions of the Non-Company Level Reporting class being developed to educate users, based on access type requested in the system.

Although any of these classes will satisfy the Instructor Led Training requirement portion of UR Financials certification, it is important to select the right one for your financial role. Use this guide to determine the correct class based on the role type requested on your Workday Access Form.

Class Name	Content of Class	Role Required for Class
Basic (Non Grants/ Non Project) Reporting	- This class reviews some or all of the following reports: FAO Summary of Funds URF0965, FAO Available Balance Summary URF0905, Transaction Details reports (URF0985, URF0998, URF0900), Find Supplier Invoice Lines (NCL) URF0992	UR, FAO Analyst
Project Reporting	- This class reviews some or all of the following reports: ProjectLTD Budgetary Balance Summary - Monthly Ledger by Spend Category (NCL) URF0965, FAO Available Balance Summary by UR, Project (NCL) URF0905, Project LTD Budgetary Balance Summary - Monthly Ledger Printable (NCL) URF0996	UR, FAO Analyst with a Project FAO
Grants Reporting	- This class reviews some or all of the following reports: View FAO by Grant Attributes URF0913, Award Line Summary of Funds URF0983, Award Budgetary Balance Summary URF0987, Manager Financial Report, Transaction Details printable (NCL) URF0985, Find Supplier Invoice Lines (NCL) URF0992, Out of Award Line Period Activity Summary (NCL) URF0842 and Scheduled Reports	Grant Financial Analyst
Cost Center Reporting	- This class reviews common financial reports using cost center report criteria: FAO Budgetary Balance Summary - Monthly Ledger (NCL) (URF0900, URF0941), FAO Summary of Funds (URF0965, Transaction Details (URF0985, URF0988), and Scheduled Reports	Cost Center Financial Analyst
Advanced Reporting	- This class reviews summary and detail reports; Scheduled reports and uses features such as "view by" and drilling into transactional data.	Any role, only after one class listed above is completed

This UR Financials Newsletter Contains recent system updates and changes within the UR Financial (Workday) system. Previous volumes are located on the UR Financials web site [Newsletter](#) page in printable (pdf) form.

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