**Announcements**

- The Duo two-Factor authentication security screen for remote access has changed. [Read more](#) before logging in remotely.

- The [2016 Financial Close Schedule](#) has been updated. The closing date has been changed for procurement, banking and accounts receivable from the second to the third business day of the month. This change does not impact month end close dates or your scheduled reports.

  Month end reports are available to run for February at this time.

- The location of the [March 30th NCL Grants Reporting class](#) has been changed to [College Town Training Room 3102](#). Please update your calendars accordingly.

  April dates have been added to the Training Calendar. [Sign up](#) today. New Users have first preference.

- We will hold our next [Genius Bar](#) on February 9th. Please join us from 10am-12pm. [Sign up](#) for a timeslot with our experts.

- The Annual UR Financials Security Audit is set to begin soon. Get an early start by using the [View My Role Assignments](#) report to view your current access. This can be found within the UR Financials system. If there are changes that need to be made, please complete a [Workday Security Form](#).

- Next UR Financials Newsletter will be sent on February 22nd.

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**New Reports**

- None at this time

**Updated Reports**

- None at this time

**Deprecated Reports**

- None at this time
**Tips and Tricks**

**Cost Center Reporting Class to be held in April**

The Cost Center Financial Analyst role allows more informational access than the UR FAO Analyst role in UR Financials. For users with Cost Center Financial Analyst access, there is a specific class developed to show Cost Center users how to refine reporting prompts for their specific access.

Learn more about the class content by viewing the [NCL Cost Center Reporting Student Guide](#). Look to the Training section of the UR Financials website for a brief overview of other classes offered.

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This UR Financials Newsletter Contains recent system updates and changes within the UR Financial (Workday) system. Previous volumes are located on the UR Financials web site [Newsletter page](#) in printable (pdf) form.

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