Announcements

- UR Financials reporting classes are back! New users are prioritized for instructor led class registration once prerequisites are complete. Certification prerequisites and class registration are now in MyPath. Select the appropriate class type based on the role requested in the system. Existing users can sign up one day prior to class as noted on our Calendar.

- More Quick Reference Videos have been added to the UR Financials website. Hover over the Training > Video Snippets submenu to see QRVs offered. This includes a QRV on How to View Supplier Invoices in UR Financials.

- The User Group Meeting for September answered remaining reporting questions from May. View the User Group page for the presentation and the Calendar for future dates.

New Reports

None at this time

Updated Reports

FAO Budgetary Balance Summary reports now fully expands in Excel

The FAO Budgetary Balance Summary - Monthly Ledger (NCL) URF0192 FAO Budgetary Balance Summary - Monthly Ledger URF0193 reports will now show category information when exported to Microsoft Excel from UR Financials.

**Figure 1: Microsoft Excel report displays reported groups in category level.**

Other Activity removed from FAO Available Balance Summary URF0905/URF0910 reports

The FAO Available Balance Summary (NCL) URF0935 and FAO Available Balance Summary URF0936 reports have been modified to no longer show the Other Activity column, within the Deductions column set, indicating asset and Liability changes and available balance calculation for non UR Loan reporting. Reporting on UR Loans should use a different report to be released soon.

**Tips and Tricks**

**How to View Inventory Transactions Using the FAO Activity Summary by Months report**

Some users within the Medical Center work with Inventory FAOs. Essentially these are Operating Programs that begin with a zero (OP0xxx). These transactions are charged as assets, although our default ledger account does not include assets. To accommodate this matter, users should run the FAO Activity Summary by Months (NCL) URF0392 report (URF0279 report for Company Level users) and make a slight modification to the Ledger Account or Summary field. Read further for details.

**Steps on How to View Inventory transactions (OP0xxx) within UR Financials**

1. Run the "FAO Activity Summary by Months (NCL) URF0392 or URF0279 for Company Level users
2. Non Company Level users running URF0392, type in the appropriate Organization and Year
3. Within the Ledger Account or Summary field, select the prompt area and type in "All Accounts" to UR Chart of Accounts: All Accounts to the listing and run the report.  
