Announcements

- Payment Type terminology such as, ACH Manual and Wire Manual, is changing this month. Visit the UR Financials News page to learn more.


- Remember the next User Group Meeting is scheduled for January 2017.

Tips and Tricks

How are Company Numbers used in UR Financials?

Company level reports require the entry of a company number(s) within the report’s Company for FAO filter prompt. This will show financial activity within a Company (division), based on user security access.

For a quick definition list of Company names, numbers and support contacts refer to the Project Champions listing. A more detailed list can be found within the UR Financials system.

When Company level users run the View FAO by Company (Non-Grant) URF0311 report “open” (without completing any filter prompts and keeping the default values for FAO Type), a list of FAOs from all companies will be returned. This may take a few seconds to process.

From the report results, the all Company for FAO numbers (company number) will be listed in the first column.
This UR Financials Newsletter contains recent system updates and changes within the UR Financial (Workday) system. Previous volumes are located on the UR Financials website in printable (pdf) form.

Want to change how you receive these emails? You can update your preferences or unsubscribe from this list.

To see the company name for a number, type that number (010, 020, etc.) into the UR Financials search bar and hit the Enter key on your keyboard. This may return several results, one being the company name; such as 020= River campus colleges.

More tips can be found on the UR Financials website. For questions, contact UR Financials or the University IT Helpdesk at 275-2000/URMC Help Desk at 275-3200.

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