

Float: \$ _____

Box Office and Concessions Report

Production: _____

Date: _____

House Count: _____

Door Sales			Perf. Income/Receipts	
Price	Quantity	Amount	(Door Sales + Concessions only)	
\$7 x	_____	= \$ _____	Cash: \$	_____
\$10 x	_____	= \$ _____	Charge: \$	_____
\$13 x	_____	= \$ _____	Flex: \$	_____
Comps x	_____	= \$0	Checks: \$	_____
TOTAL		\$ _____		
Concessions				
TOTAL		\$ _____	Perf. INCOME [A] \$ _____	
Door Sales & Concessions			over/short \$ _____	
TOTAL [A]		\$ _____		
[A] should = [A]			Notes/Explanation: _____	

Online Ticket Sales				
\$7 x	_____	= \$ _____		
\$10 x	_____	= \$ _____		
\$13 x	_____	= \$ _____		
TOTAL		[B] \$ _____		
Common Market Sales				
\$7 x	_____	= \$ _____		
TOTAL		[C] \$ _____		
TOTAL SALES [A+B+C] \$ _____				

Manager's Signature