

BLACKBOARD INFORMATION:

<http://my.rochester.edu/webapps/portal/frameset.jsp>

http://www.urmc.rochester.edu/hslt/Miner/teaching_and_learning/blackboard/index.cfm

<http://www.rochester.edu/it/edtech/blackboard/>

COPY CHARGES INFORMATION:

INSTRUCTIONAL STAFF (recitations *NOT* included):

- 100 copies per credit hour taught

RECITATION INSTRUCTORS:

- 150 copies per course

FULL-TIME FACULTY:

- 100 copies per CREDIT hour taught plus and additional 400 copies
- The department will copy ONE set of syllabi per course; MAJOR exams

** However, if you should need additional copies for your class, please submit a written explanation to the department chair and we will try our best to accommodate your classroom needs.*

I have asked our department secretary to send a bill for any overcharges on your account so we may stay within the budget for this year. Should you have any concerns or questions, please call me at x5-4253.

