

Software supported by the Ed Tech Center

Microsoft Office

Word, Excel, Powerpoint

Web Browsers

Netscape, Internet Explorer
Firefox, Safari

File Transfers

CyberDuck (Mac),
Secure shell file transfer (PC)

Graphics and Scanning

Photoshop, Fireworks

Optical Character Recognition

Omnipage Pro (PC)
Readiris (Mac)

Portable Document Format

Adobe Acrobat

Desktop Publishing

InDesign

Web Development

Dreamweaver

Drawing

Illustrator, Freehand

Animation

Flash, Director

Video Capture and Editing

iMovie (Mac), Vegas Video (PC),
Quicktime Pro (PC)

Audio Capture and Editing

Sound Studio (Mac),
Sound Forge (PC)

CD Burning

iTunes, OS X Native (Mac),
Roxio (PC)

Information Technology Services

Educational Technology Center

at the University of Rochester



Hours:

Mon.-Fri. 9am to 5pm

Sat. & Sun. Closed

Services For the College of Arts,
Sciences, and Engineering

G-138 Rush Rhees Library
Access from Library Tunnel

Contact us by phone: x31718
or online:

www.rochester.edu/its/edtech

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**For more information,
visit our web site:**

www.rochester.edu/its/edtech

What is the Educational Technology Center?

LOCATION The Educational Technology Center, or Ed Tech Center for short, consists of two areas: an instructional technology facility for college faculty, and a public facility for access to multimedia services. The faculty side is located in Rush Rhees Library G-138 and is open Monday-Friday, 9am - 5pm. The multimedia support area, which is available to the entire University, is located within the Multimedia Center (G-122G Rush Rhees Library) and is open extended hours including evenings and weekends.

PUBLIC FACILITY As well as being an open lab facility for the University, consulting and training are provided for tasks such as scanning and editing of text and graphics, multimedia authoring, sound and video editing, and web design. Both Windows and Macintosh stations are available for projects of these types. Support staff are always on duty to assist in development of these projects.

COLLEGE SUPPORT The Ed Tech Center can help coordinate and support instructional technology for course use, e.g., preparation of course web sites and presentations, identification of software for student use in computer labs, and creation of multimedia projects that will be used to enhance the classroom experience. Additionally, Ed Tech Center staff assists College departments and student associations with web sites. Personnel can contact the Center for assistance with web development.

AFFILIATION The Educational Technology Center belongs to the international consortium of New Media Centers (<http://www.newmediacenters.org>). This group consists of other Universities and vendors that assist the Center in better meeting the needs of students and faculty working in the areas of emerging multimedia technologies.

Instructional Technology Support for College Faculty

WEBCT WebCT is a web-based Course Management System that creates an integrated interface to online course information. College faculty can work with Ed Tech Staff to post readings, conduct surveys, administer quizzes, or start a discussion board. WebCT also provides faculty the opportunity to post assignments and receive them from students through a secure electronic drop box. For more information, see: <http://webct.rochester.edu>

WEB SUPPORT Ed Tech staff members are available to assist faculty members of the College with course-related web pages. Faculty can apply for an account on the courses server. Once the account is approved, staff members are available to help faculty get started. Training sessions for web development programs are held throughout the year, and Ed Tech staff members are on hand for consultation during business hours. The application for access to the courses server is available online at:

http://www.rochester.edu/its/edtech/courses_acct.html

The Ed Tech Center also supports College department and student organization web sites. To apply for a web editor (Information Provider) Account, visit:

<http://www.rochester.edu/its/web/IPA>

Be sure to fill out all information.

Note: All equipment that is found in or delivered to classrooms on the River Campus is handled by **Classroom Technology Services**. They will assist faculty with equipment not provided by the Ed Tech Center. Equipment or service can be requested online at: <http://www.rochester.edu/its/cts/ctsreq.html> or by phone at: 275-1438

Equipment Access for College Faculty

SCANNING, GRAPHICS, and WEB AUTHORING STATIONS
The faculty facility provides curricular development support for technology-related initiatives, such as scanning, web development, and presentations.

- 3 Macintosh Stations
- 2 Windows Stations
- 1 Mac Video Editing
- 4 Flatbed Scanners (8.5 x 14")
(2 with document feeder)
- 2 Slide/Negative Scanners
- 1 Black & White LaserJet Printer
- 1 Color Printer

Additionally, faculty can work on audio/video projects (course-related or personal) with staff using equipment available in the public multimedia area.

EQUIPMENT FOR LOAN The Ed Tech Center has many pieces of equipment available to enhance the classroom experience. Laptops can be borrowed for development of presentations, which can be shown with digital projectors borrowed from Classroom Technology Services.

- 2 Mac Laptops
- 3 PC Laptops
- 3 Digital Still Cameras
- 1 VHS-C Camera
- 2 Digital Video Cameras (Mini DV)
- 2 MiniDisc Recorders
- Remote Mouse
- 2 Portable Projectors*
*(for off-campus travel only!)

STUDENT RESOURCES The public facilities are available for students, faculty, and staff of the University. College faculty can assign projects for students to complete in the lab. Students can borrow equipment from the public side for use in course projects. **College faculty members should not, under any circumstance, borrow equipment from the faculty lab for student use.**