Modifying or Cancelling Accommodation Requests

Through your Disability Resources Student Portal, you have the ability to modify or cancel accommodations for individual classes when necessary.

Once you log into your profile, select List Accommodations on the left side of your Dashboard.

Beneath List Accommodations for the current semester, your accommodations will be listed by class. To modify an accommodation request, simply scroll down to the class you wish to modify and click the blue link titled Modify Request to the right of the course name and CRN.
You may modify or cancel your accommodation request using the checkboxes provided.

- You will uncheck the box or boxes next to accommodations you wish to modify.
- You can also check the box or boxes of accommodations you would like to add.

**Important:** Accommodations are not retroactive and will only begin from the time your request is approved.

When you have completed your selections, click **Update Request**. Your screen should read **Your Request Was Submitted Successfully**! System has successfully processed your request!
If you would like to cancel all accommodations in a particular class, click **Cancel Request**. You will be prompted to select the reason for which you are choosing to cancel services.

Once you have made the appropriate selection, click **Cancel Accommodation Request**.

Please check back in one business day to see if your requests have been approved.