

Planning for the Year

“What ONE thing would you like to see improved in your chapter this year”?

Remember, the purpose of the Expectations for Excellence plan is to:

- ★ Identify challenges AND strengths
- ★ Address challenges
- ★ Improve strengths
- ★ Record forward progress
- ★ Match resources to chapter need
- ★ Show accountability

Prioritize – With the chapter officers rank the issues in order of importance. What areas of the plan are most important or need the most attention from the chapter?

1 = High Priority

2 = Medium Priority

3 = Low Priority

One or two goals per Expectations for Excellence Section

Expectation for Excellence Plan

- ★ Keep it simple
- ★ Be realistic
- ★ Create measurable objectives
- ★ Make sure tasks are well-defined
- ★ Use all resources

Execute the Expectations for Excellence Plan

- ★ Communicate the plan
- ★ Implement the plan
- ★ Make adjustments as necessary
- ★ Provide ongoing feedback/encouragement

Celebrate Success

- ★ As each task is completed & due date met, celebrate!
- ★ Encouraging note/e-mail/call to individual(s) responsible

Evaluate the Results

- ★ Were the goals and objectives met?
- ★ Did the chapter improve as expected?
- ★ Any results that were unexpected?

Remember: You do not need to reinvent the wheel each year but instead build on previous year goals and accomplishments