2016-2017 DINING PLAN OPTIONS

The University offers four Declining Balance Plans for Eastman students that provide tax-free purchases at various dining hall and retail locations on both the Eastman and River Campuses. Your meal plan and your URos account are accessed using the University Identification card.

ON CAMPUS DINING REQUIREMENTS:

RESIDENT STUDENTS:

- **Freshmen** must select the Option A Declining Balance Plan.
- **Sophomores and Juniors** may select Option A Declining Plan or Option B Declining Balance Plan.
- **Seniors & Graduate students** have a minimum requirement of Option C Declining Balance Plan, but may select from all plan options.

OFF CAMPUS REQUIREMENTS:

All Undergraduate students given permission to live at home or off campus may select any meal plan option with a minimum requirement of the Commuter Declining Plan.

*If you do not complete a dining contract you will be enrolled in the appropriate required minimum plan and you will be assessed a $50 late registration fee. If you request a plan that does not meet the minimum requirement for your class year, you will be assigned to the required minimum plan.*

DECLINING BALANCE PLANS

- **Option A Declining Balance Plan ($2904/semester)**
  - Participants receive $2263 Declining Balance dollars each semester, averaging $129 per week.

- **Option B Declining Balance Plan ($2660/semester)**
  - Participants receive $2032 Declining Balance dollars each semester, averaging $116 per week.

- **Option C Declining Balance Plan ($2268/Semester)**
  - Participants receive $1591 Declining Balance dollars each semester, averaging $91 per week.

- **Commuter Declining Balance Plan ($608/semester)**
  - Participants receive $468 Declining Balance dollars each semester, averaging $27 per week.

All Declining Plans can be used in any campus dining location on the River Campus or the Eastman School of Music. They can also be used in three locations within the Strong Medical Center and for food items in our campus markets.

For students with all declining plans the door prices at our residential dining facilities will be:

- Breakfast: $6.50
- Brunch/Lunch: $8.50
- Dinner: $9.50

**URos Account**

URos is a flexible spending account which is available to all students. Students activate their account by indicating a per-semester deposit at the time they sign up for their dining plan or by making an initial deposit at the beginning of the academic year via cash, check, Visa, MasterCard or Discover. You may also deposit online through Blackboard by clicking on the “my accounts” tab at my.rochester.edu. The URos Account is accepted at all campus dining locations but is intended for use at the Corner Store, bookstores, the Common Market, Computer Sales and Services, International Theatre, the Cinema, and for vending, copy, laundry machines, printing services, the Post Office and several off-campus venues such as Ludwig’s Café.

**CONTRACT TERMS AND CONDITIONS**

1. The period of the contract corresponds to the opening and closing of the residence halls each semester. The participant will have access to his or her meal plan during that time.
2. Fall semester contracts are automatically renewed for the spring semester unless changed during the Dining Plan Change Period.
3. A participant whose contract is valid for the fall and spring semesters will be billed through the University’s Bursar’s Office prior to the start of the second semester.
4. It is the responsibility of the participant to specify to the cashier, prior to each meal purchase, which account to access for the transaction. “Declining” means the cost of the meal would be deducted from your Declining Balance dollars. Stating “URos” indicates the meal would be deducted from your URos Account.
5. The participant is the only person who has the authority to request or receive account audits or balance information. Purchases made with
Declining Balance funds are not subject to New York State sales tax; therefore, transfers cannot be made between a Declining Balance Account and a URos Account.

6. To help participants monitor their declining balance dollars, members will have the opportunity to check the status and balance of their plan throughout the semester. This will provide you with helpful hints on how to best utilize the remaining Declining Balance Dollars.

7. Additional Declining and URos dollars can be added to an existing account at any time during the term of the contract via the web at my.rochester.edu or with cash, check, Visa, MasterCard or Discover at the Customer Service Center in Susan B. Anthony Halls. Additional funds can be billed to the participant’s Bursar account for the fall and/or spring semester during the dining plan change periods.

8. Withdrawals/transfers are not permitted from either Declining Balance accounts or URos accounts.

9. Auxiliary Operations/Dining Services reserves the right to make necessary program or policy changes at any time.

REFUND POLICY

Declining Plans
Unused fall semester declining balance dollars carry forward to the spring semester. Remaining declining balance dollars at the close of the spring semester are nonrefundable. Refunds of unused declining balance will be issued for any participant who withdraws from the University or whose status changes to inactive during a semester, as certified by Academic Support, the Registrar’s Office, or the appropriate dean. Refunds will be credited through the University’s Bursar account.

URos Accounts
URos Account balances will carry over from year to year, or until your permanent departure from the University of Rochester. Refunds for unused balances of $20 or more will be issued for any participant who withdraws from the University during the semester, as certified by Academic Support, the Registrar’s Office, or the appropriate dean. Refunds will be credited through the University’s Bursar account. Should you withdraw or resign from the University at the close of a semester or upon graduation, any unused balance of $20 or more will be refunded to you.

DINING PLAN CHANGES AND CANCELLATIONS

Fall and spring dining plan changes are permitted only during the designated change periods. A $25 fee is charged for any plan level decrease or lateral move requested except during an open change period. Parents or legal guardians cannot make dining plan changes/cancellations for the participant. Changes must be submitted via the Dining Plan Change Request form. Phone or oral requests are not accepted. Eastman School of Music students can obtain a form from a dining manager at Eastman Dining Center. The manager will fax the completed form to the Dining Services Customer Service Center for you.

Fall:
August 31 – September 7, 2016 ($25 change fee applies)

Spring:
October 24 – October 28, 2016
November 28 – November 30, 2016
January 23 – 27, 2017 ($25 change fee applies)

DINING PLAN EXCEPTIONS

Participants requesting an exception from dining plan requirements must request and submit a Dining Plan Appeal Form to the Customer Service/ID Office in Susan B. Anthony Halls. The request will then be forwarded to the University Dining Advisory Committee. Requests for exceptions will be reviewed with appropriate University authorities, which will make recommendations to the committee. Please pay particular attention to the Appeal Terms and Conditions to ensure you have gathered all pertinent documentation. Decisions of the University Dining Advisory Committee are final. One exemption per participant will be considered each year.

Additional dining resources for students of both campuses can be found on the University Dining Services web site at www.rochester.edu/dining and at the Customer Service Center in Susan B Anthony Hall, by phone (585) 275-3975 or (800) 661-1118.