



“REAL WORLD” OPPORTUNITIES UNIVERSITY OF ROCHESTER

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The University of Rochester is an Equal Opportunity Employer*

Job Title: Clinical Research Coordinator Ref# 151832

Start Date: IMMEDIATE

GENERAL PURPOSE:

The Clinical Research Coordinator will assist in the coordination of two distinct but related grants; a K01 which involves in Phase II a file review of law related documents at Family Court and Alternatives for Battered Women and a collaborative grant between the University of Rochester and Policy Research Associates to create, disseminate and evaluate a curriculum to educate the legal community about suicide, domestic violence, murder suicide and the intersection of the three areas as these co-morbid issues are viewed in court-based settings. The CRC will be trained in creating and maintaining IRB protocols for both studies and for the SBIR, managing a small data base of subjects providing information on-line.

BRIEF DESCRIPTION OF DUTIES:

- Arranging for on-site file reviews and legal updates. Assist with the IRB applications for the projects involving human subjects. Maintain the IRB applications in terms of required reporting and amendments as needed. In partnership with biostats, maintain the databases in accordance with IRB standards. Assist the Principle Investigator (PI) and Co-Investigators with identifying and securing key articles relevant to domestic violence, murder-suicide and suicide gatekeeper training. Maintain database of key articles. Perform other related duties.

REQUIRED QUALIFICATIONS:

Bachelor's degree and 1-2 years experience in clinical research coordination; or equivalent combination of education and experience in domestic violence, suicide, psychology, social work, law, counseling or relevant field. Familiarity with research design and experience in a mental health field are especially valuable. Proficiency with Windows XP or 2000, Microsoft Word required & familiarity with other Microsoft package preferred.



Qualified candidates are to specify the job reference number, job title and location where posting was detected in the subject line of the cover letter. Please email your credentials (cover letter and résumé) in the preferred format—the file should be MS Word 2003 compatible. Email credentials to judie.myers-gell@rochester.edu. To search for openings at the University of Rochester, visit online at www.rochester.edu/jobopp or <http://www.rochester.edu/diversity/staff/jobpostings.html>. Also, you may view our Benefit package at www.rochester.edu/working/benefits.