Visiting Student and Scholar Process - Workflow

Faculty/Admin:
- Submit Indication of Interest

Visitor:
- Submit Online Application

Dept. Head:
- Send Approval Email

Global:
- Forward documents to ISO
- Visa Category Determination

ISO:
- Create I-20/DS-2019. Notify Global and admin when complete.
- Send I-20 and HHF or DS-2019.

Registrar:
- Create Student ID# (If Student)
- Complete NSR or Questionnaire + English Proficiency. Forward to Visitor

Global:
- Forward IP Agreement to ORPA. Prompt New Student Request/Questionnaire
- ID# Request.
- Collect all documentation for I-20/DS-2019. Forward to ISO.

Visitor:
- Sign/ Send Offer Letter and IP Agreement to Global
- Complete NSR or Questionnaire + English Proficiency. Forward to Global
- Schedule ISO Check In/ Orientation
- Register Visitor
- Global confirms arrival for UHS

Visitor Arrives!
- Apply for Visa
- Notify UHS
- Send Welcome Info