

A Guide to Graduate Student Life At the University of Rochester



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GETTING AROUND THE UNIVERSITY

University Snapshot

The University of Rochester was founded in 1850 by a group of Protestants who had failed in an attempt to move Madison University (now Colgate University) from Hamilton, New York to Rochester. Over the next 150 years, the fledgling university grew into the high-caliber research institution it is today, aided by numerous philanthropic contributions from such donors as George Eastman (founder of Eastman Kodak) and Joseph C. Wilson (founder of Xerox). Evidence of the generosity of the University's benefactors can be seen everywhere, from the names of buildings to the numerous plaques adorning even the boulders on campus.

Graduate students generally find the University a good place to study. The faculty tend to be accessible and interested in our work. Many departments are small, which fosters close cooperation between professor and student. The graduate students themselves tend to be bright, friendly, and willing to talk about their work while equally eager for any opportunity to talk about anything *but* their work. The undergraduates are also bright, and are getting better. (Remember, you'll be reading their papers and leading their labs!)

Grad student complaints about the University center on two aspects—the apparent administrative focus on undergraduates and the relative isolation of departments from each other. The first problem is probably a reality at most universities, as administrations are dedicated to providing undergraduates with the total 'college experience.' Activities, organizations, publications, even hiring and funding decisions aim at enhancing that experience. The second problem is probably a reality wherever there are rigorous graduate programs. Focused primarily on their studies, graduate students often don't engage in social activities outside of their departments. GOG is currently working to lessen the effects of these problems, by— for example— publishing this Guide and by planning inter-departmental social events such as wine and cheese parties, skiing trips, and skating parties.

Administration and Administrative Personnel

The University of Rochester is largely decentralized, with responsibility for student concerns spread over a number of different administrative offices. Generally, CAS and SEAS graduate student concerns are addressed by the (College) Dean of Research and Graduate Studies, Paul Slattery, and his staff. Academic misconduct matters, however are handled through the University Dean of Graduate Studies,



**Aerial view of the
University of
Rochester**

and non-academic misconduct matters are handled through the Office of the Dean of Students. If you have a problem that cannot be adequately addressed by your department, you can contact the Dean of Graduate Studies, the Dean of Students, the Intercessor's Office, or the Advocate Chair of GOG.

Listed below are the Administrative Personnel with the most impact on graduate students. For a full listing, see <http://www.rochester.edu/news/organization/index.html>.

Wallis Hall

Board of Trustees

Location: Wallis 248
Phone: (716) 275-1051

The Board of Trustees is a large group of men and women who bear primary responsibility for determining the financial and academic direction of the University. Their vision of the University of Rochester as a research institution as opposed to a teaching institution, for example, plays a large role in their funding decisions. Consequently, they have tremendous power over the future of all graduate programs.

University President

President: Thomas H. Jackson
Location: Wallis 240
Phone: (716) 275-8356
E-mail: tjackson@admin.rochester.edu

The President has a role in overseeing student activities and academic concerns, as well as in raising funds for the university. There are two ways to meet with the president. To request a formal meeting, send a letter describing your reason for the meeting to the President's office. The President also meets informally with students periodically during the semester, on Wednesday afternoons. The times and dates are published in the *Campus Times*.

University Provost

Provost: Charles E. Phelps
Location: Wallis 200
Phone: (716) 275-5931
E-mail: cphelps@admin.rochester.edu

The Provost is the chief academic officer of the University. In addition to overseeing the academic affairs of all the schools and colleges in the University, the Provost also oversees graduate studies, student affairs, the university budget, and the libraries. With the President and the Vice Presidents who make up the President's staff, the Provost participates in all planning and major decisions for the University.

University Dean for Graduate Studies

Dean: Bruce Jacobs

Location: Wallis 258
Phone: (716) 275-3540
E-mail: jacb@troi.cc.rochester.edu

The University Dean of Graduate Studies has responsibility primarily to the University Faculty and the College Deans and Associate Deans of Graduate Study. However, he or she does interact with graduate students in appointing chairs for all theses defenses, evaluating extensions of eligibility for graduate student housing, and chairing the University Council on Graduate Studies-- a faculty committee which evaluates degree programs and oversees the University regulations and policies concerning graduate studies. The University Dean of Graduate Studies is also responsible for decisions, and if appropriate, sanctions for academic misconduct cases.

One of the most important resources of this office is its administrator, Pat McLane (x59093). If she can't solve your problem, she can almost always tell you who can.

Vice President and University Dean of Students

Dean: Paul Burgett
Location: 500 Wilson Commons
Phone: (716) 274-3326
E-mail: pburgett@admin.rochester.edu

The Office of the Vice President and the University Dean of students coordinates the responsibilities of the eight departments in the division of student affairs. These include the Office of the Dean of Students, the Interfaith Chapel, International Affairs Office, Minority Student Affairs, Student Activities and Wilson Commons, Sports and Recreation, University Health Service, and Residential Life.

Associate Vice President and River Campus Dean of Students

Dean: Mary-Beth A. Cooper
Location: 510 Wilson Commons
Phone: (716) 275-4085
E-mail: coop@uhura.cc.rochester.edu

The Office of the Dean of Students primarily serves undergraduates, but it administers two important services for graduate students.

This Office maintains an Emergency Loan Fund. These are short-term, no interest loans available while funds last. The maximum one can borrow is \$150, for three weeks. If the loan is not repaid on time, you will be charged a \$15 late fee and will not be allowed another Emergency Loan for one year. You don't need to provide a lengthy explanation to borrow money, but you will need your student ID.

This Office also coordinates non-academic disciplinary matters involving graduate students.

Vice Provost and Dean of the Faculty of Arts, Sciences and Engineering

Dean: Thomas J. LeBlanc
Location: 317 Lattimore Hall
Phone: (716) 275-2351
E-mail: leblanc@cc.rochester.edu

The Dean of the Faculty is the chief administrative officer of the College (both CAS and SEAS).

Dean of the College

Dean: William Scott Green
Location: 317 Lattimore Hall
Phone: (716) 273-5001
E-mail: wmsg@uhura.cc.rochester.edu

Dean of the School of Engineering and Applied Sciences

Dean: Kevin J. Parker
Location: 305 Lattimore Hall
Phone: (716) 275-4066
E-mail: parker@seas.rochester.edu

Dean for Research and Graduate Studies

Dean: Paul Slattery
Location: Lattimore 317
Phone: (716) 275-4153
E-mail: slattery@pas.rochester.edu

The Dean for Research and Graduate Studies handles graduate affairs for both branches of the College. His staff is mostly located on the second floor of Lattimore (Rooms 216-222), and both Sue Amon (the Graduate Administrator, x55762) and Joan Dodge (the Graduate Administrative Assistant, x35210) are often helpful in solving problems and answering questions involving university procedure, paperwork, deadlines, etc.

Schools of the University

The University of Rochester consists of six distinct schools or colleges. The College consists of two divisions: Arts and Sciences (CAS), and the School of Engineering and Applied Sciences (SEAS). CAS is the oldest of the University's academic units, and offers programs in fields such as biology, chemistry, economics, English, history, philosophy, physics, political science, and psychology. SEAS offers programs in optics and in several engineering disciplines- chemical, biomedical, electrical, and mechanical.

The Eastman School of Music is a world-renowned training center for professional musicians and for the study and creation of music. The

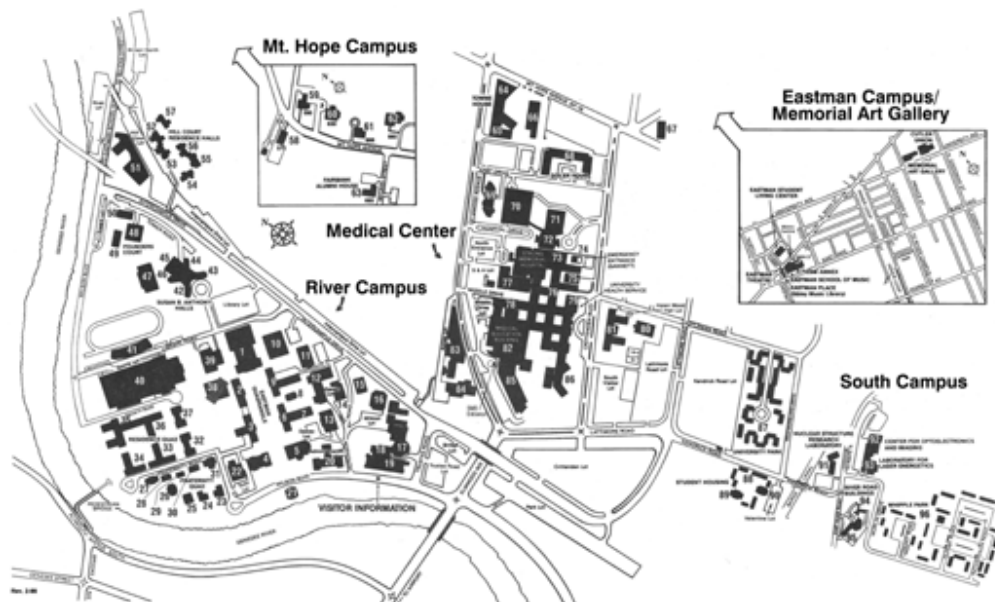
School of Medicine and Dentistry and the School of Nursing offer degrees in many health-care related fields. The William E. Simon Graduate School of Business Administration offers graduate study for management careers in the profit and non-profit sectors. Finally, the Margaret Warner Graduate School of Education and Human Development offers several graduate degrees leading to careers in research and scholarship, educational leadership, counseling, and teaching.

Students in one school occasionally take or audit courses in other schools; probably the most frequent interchanges are between The College and Eastman.

Campus Maps

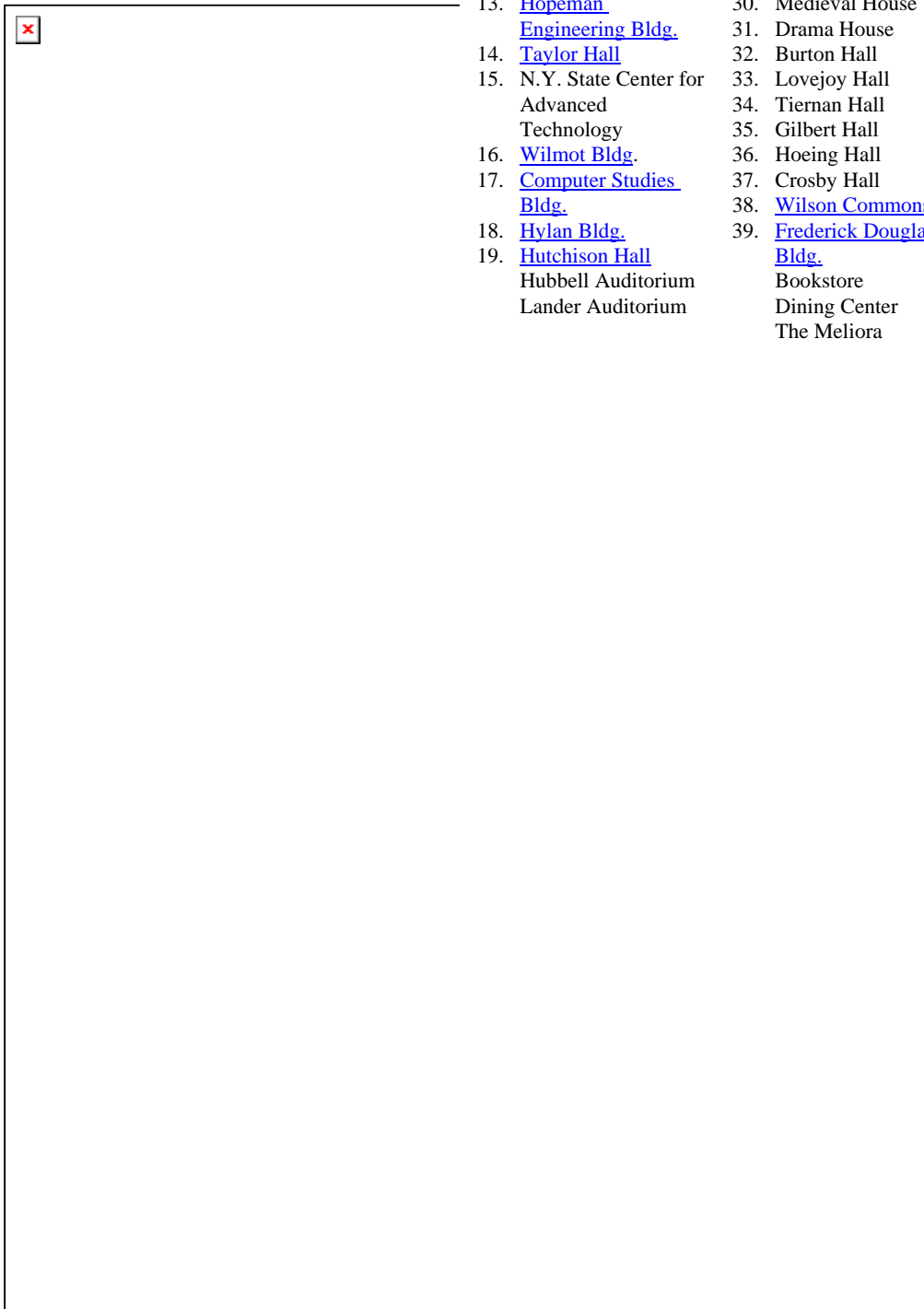
The University provides detailed maps of its campuses at <http://www.rochester.edu/news/map.html>.

Campus Wide Map



River Campus Map

1. [Rush Rhees Library](#)
2. [Morey Hall](#)
Eastman Kodak
Colonnade
3. [Lattimore Hall](#)
4. [Strong Auditorium](#)
5. [Schlegel Hall](#)
6. [Dewey Hall](#)
7. [Carol G. Simon Hall](#)
8. Hoyt Hall
9. [Bausch & Lomb Hall](#)
10. [Meliora Hall](#)
11. [Harkness Hall](#)
12. [Gavett Hall](#)
13. [Hopeman](#)
[Engineering Bldg.](#)
14. [Taylor Hall](#)
15. N.Y. State Center for
Advanced
Technology
16. [Wilmot Bldg.](#)
17. [Computer Studies](#)
[Bldg.](#)
18. [Hylan Bldg.](#)
19. [Hutchison Hall](#)
Hubbell Auditorium
Lander Auditorium
20. [Wallis Hall](#)
Admissions Office
University
Administration
Offices
21. [Interfaith Chapel](#)
22. [Todd Union](#)
23. Delta Kappa Epsilon
24. Alpha Delta Phi
25. Theta Chi
26. Psi Upsilon
27. Quad Annex
28. Sigma Alpha Mu
29. Sigma Chi
30. Medieval House
31. Drama House
32. Burton Hall
33. Lovejoy Hall
34. Tiernan Hall
35. Gilbert Hall
36. Hoeing Hall
37. Crosby Hall
38. [Wilson Commons](#)
39. [Frederick Douglass](#)
[Bldg.](#)
Bookstore
Dining Center
The Meliora
40. [Robert B. Goergen](#)
[Athletic Center](#)
Alexandra Palestra
Edmund A. Hajim
Alumni Gymnasium
Field House
Pool and courts
Squash and
Racquetball Center
41. [Fauver Stadium](#)
- 42-46. [Susan B. Anthony](#)
[Halls](#)
42. Gates Hall
43. Morgan Hall
44. Hollister Hall
45. Danforth Dining
Center
46. Gannett Hall
47. [Spurrier Hall](#)
48. [Sage Art Center](#)
- 49-50. Founders Court
49. Anderson Tower
50. Wilder Tower
51. Maintenance-
Transportation Bldg.
- 52-57. Hill Court
52. Fairchild House
53. Gale House
54. Slater House
55. Munro House
56. Kendrick House
57. Chambers House



ADMINISTRATIVE SERVICES

Bursar's Office

Location: Meliora 330
Phone: (716) 275-3931
Website: <http://www.uis.rochester.edu/bursar>
E-mail: bursar@admin.rochester.edu

The Bursar's Office is responsible for such student financial affairs as billing (for tuition, health and activity fees), loan disbursements, and paychecks not sent to departments.

Financial Aid

There are several types of aid available to graduate students, and different offices and even some departments administer aid allocation. Some major sources of aid are listed below. You will also want to check with your departmental advisor.

Financial Aid Office:

Director: Andrea Leithner
Location: Meliora 318
Phone: (716) 275-3226
1-800-881-8234
Fax: (716) 756-7664
Website: <http://www.rochester.edu/living/service/financial/financialaid>
E-mail: help@finaid.rochester.edu
General hours: MTHF, 8-5, W 9-5
Walk-in hours: MWF, 9-11:45 and 1-3:45

The Financial Aid Office administers long-term, sizable loans, as well as some grants (such as the New York TAP awards). Information and advice, as well as applications for both federal and alternative (i.e. bank) loans are available here. The Office also offers counseling for loan consolidation. While they can answer many questions over the phone during their general office hours, the Office asks that you drop in during their walk-in hours for individual counseling.

Office of the Dean of Students:

Dean: Mary-Beth A. Cooper

Location: 510 Wilson Commons
Phone: (716) 275-4085
E-mail: coop@mail.rochester.edu

The Office of the Dean of Students maintains an Emergency Loan Fund. These are short-term, no interest loans available while funds last. The maximum one can borrow is \$150, for three weeks. If the loan is not repaid on time, you will be charged a \$15 late fee and will not be allowed another Emergency Loan for one year. You don't need to provide a lengthy explanation to borrow money, but you will need your student ID.

Fellowships and Grants

There are numerous grants and fellowships offered nationally, through the university, and through individual departments. For detailed information on fellowship opportunities, consult your departmental advisor, the University Dean of Graduate Studies, the College Dean of Graduate Studies, the Academic Advising Office (312 Lattimore), or the **Bulletin of Graduate Studies**.

Nota bene, however, that working while on fellowship is taboo. The Bulletin for Graduate Studies states that “[g]raduate fellowships are intended to further the recipients’ education and recipients are expected to devote full time to their studies and to any required teaching, research, or training.” So, while you may be required to lead a lab or teach a class as a required part of your program of study or as a term of the fellowship, you are expected not to take adjunct positions at other colleges (for example). In practice, the University has been fairly lax about enforcing this rule (depending on the fellowship in question). Lately, however, there has been some talk of either abolishing it altogether or else enforcing it strictly and consistently; there are compelling arguments on each side. On the one hand, fellowships are intended to support students as they immerse themselves completely in their studies- they are intended to be sources of support that relieve students of the necessity of outside work. On the other hand, award sizes often aren't enough to support a student (and family) without outside income. Until this matter is settled one way or the other, be cautious in taking outside work while on fellowship.

Student Discipline

Students are expected to adhere to University rules and regulations at all times, as well as to adhere to city, state, and national law. The University rules and regulations are printed in both the Graduate Studies Bulletin and its abridged companion, the Redbook. Note that some offenses (such as theft or sexual harassment) violate both University policy and local law. In those cases, the offender can face punishment or sanction by both institutions.

In general at the University, academic offenses are handled by the University Dean of Graduate Studies, while non-academic offenses are handled by the Dean of Students. For an academic offense, such as plagiarism or other academic dishonesty, individual departments make a recommendation to the University Dean, who issues the final decision. For a non-academic offense (such as racial harassment), the Dean of Students decides if the alleged offense is groundless, or if not, if it is to be handled administratively, mediated, or by a formal charge and hearing. If the Dean decides a hearing is warranted, the student can choose between an administrative hearing (consisting of 3-6 faculty and staff) or a graduate hearing (5-9 graduate students, with a faculty non-voting advisor). In either case, the panel determines if there was a violation, and then administers an appropriate sanction.

If you are having a problem that requires University intervention, contact the office of the Dean of Students, the Intercessor's Office, or the GOG Advocate Chair.



Meliora Hall

Intercessors Office.

Location: 24 Wallis
Phone: (716) 275-9125
Website:

<http://www.rochester.edu:80.htm/diversity/intercessor.html>

This Office is a resource for solving problems that do not seem to belong elsewhere in the university. Students, staff, or faculty members who have concerns about their university experience that cannot be worked out through obvious channels are encouraged to contact the intercessors for assistance. Their e-mail addresses are on the website above. This office is particularly interested in identifying patterns of problems that indicate a need to change organizational structures or procedures. The intercessors are responsible for handling concerns regarding sexual harassment; ethnic and racial issues; and disagreements among faculty, staff, or students that cannot be resolved by other means.'

University Rules and Regulations

The University rules and regulations concerning everything from non-academic offenses to thesis formats can be found in various University publications, all of which are on-line.

Career Placement

Location: Meliora Hall
Phone: 275-2366

Web: <http://www.rochester.edu/careercenter>

E-mail: careercenter@mail.rochester.edu

This office provides career planning and placement services, as well as academically linked career counseling. While many of their services are aimed at undergraduates, they do have valuable services for graduates as well. In particular, they offer counseling and advice on resume presentation, interview skills, and effective job search behaviors. In addition, the Center for Work and Career Development maintains a database of alumni and offers many employment-related programs throughout the year.

ACADEMIC SERVICES

Academic Calendar

This calendar is a listing of dates of special interest to graduate students. You should check with the appropriate office to make sure that these dates are correct and that they haven't changed. A missed deadline can delay your graduation a semester or more.

Disability Assistance and Learning Assistance Services

Coordinator: Kathleen Sweetland
Location: 24 Wallis
Phone: (716) 275-9125
E-mail: ksweet@admin.rochester.edu
Web: <http://www.rochester.edu/ada/index.html>

Judging by the articles printed in the undergraduate paper, disabled students have had some difficulties navigating the University the last few years. The University itself is constructed on a big hill and most of the buildings are in excess of five stories, so there are steps and inclines everywhere. While all the buildings on campus may be handicapped accessible, they aren't all easily accessible from anywhere on campus. For example, if you are on the quad in the middle of campus, you are three steps below the third floor of Lattimore Hall. However, to get to that floor in a wheelchair (from the quad), you must enter Wilson Commons, take an elevator down one floor, go through a series of tunnels and seven or so doors, get on another elevator and ride up one floor. The University seems to be trying to make access easier- they recently installed a ramp into one of the buildings, for example.

Students with physical, learning, or other disabilities are encouraged to contact the coordinator for disability resources, Kathy Sweetland. Accommodations for disabilities range from special parking permits to note takers to alternate testing environments.

Students with learning disabilities can also contact Vicki Roth, the Assistant Dean for Learning Assistance Services for the College, at vroth@uhura.cc.rochester.edu.

Libraries

Website: <http://www.lib.rochester.edu/>

Open Hours:

<http://www.lib.rochester.edu/main/new/about/summary.htm>

The University library system houses nearly 3 million volumes and subscribes to about 9,000 journals in several different libraries both on the River Campus and off. Most of the library information is available on-line- including hours and locations. What follows is what you really need to know.

The libraries subscribe to several on-line research databases. Along with the Voyager system which allows searches of the University collection itself, many of these additional databases are searchable from home. Some, however, must be accessed from a University site. The database webpages tell you which is which. Some of the databases include on-line text versions of journal articles, many of which can be printed in exactly the same format as the original article. While this gobbles up the University printer budget, it can save your own photocopy budget.

Another useful way to get free photocopies is through inter-library loan. Sometimes, the lending library will elect to send a photocopy instead of the entire journal. The Medical Library at Strong (the Miner Library) does this; it takes a day or two, but is pretty cost effective.

The most important thing for you to know about the library isn't a fact- it's a person. Each department has a specialized reference librarian, or bibliographer, assigned to it. These bibliographers work to shape the library collection to the benefit of his or her assigned departments. The bibliographers have another important function, however. They are experts in research techniques. Shirley Ricker and the rest of the reference librarians know an incredible amount about searching the research databases and about the reference materials available in the collection itself. For example, it takes them just a minute to introduce you to the Citation Index, which links journal articles with other articles that cite them. So, if you are writing about a particular article by Prof. X, you can search for other essays that have been written about that article. Alternately, you can easily search for items written about the articles that Prof. X. cites.

To find your reference librarian, check out <http://www.lib.rochester.edu/ref/bibs.htm>.

Rush Rhees Libraries

- The *Rush Rhees Library* is the main campus library.
- The *Art Library* (extensive coverage for art, architecture, photography, and visual studies)
- The *Business & Government Information Library* (reference sources and services for business and economics research,
- The *Robbins Library* (a noted collection on medieval literature and life: the library of the late Rossell Hope Robbins, Middle English literature specialist)



**Stairwell of the
Rush Rhees
Library**

- The *Koller-Collins Graduate English Center* (a core collection in British and American literature, housed in the same facility as the Robbins Library)
- *Rare Books and Special Collections* (<http://www.lib.rochester.edu/rbk/rare.htm>)

Science and Engineering Libraries

- *Carlson Library* - specializes in the information needs of students and faculty in biology, chemistry, computer science, engineering, geology, mathematics, and statistics.
- The *Physics-Optics-Astronomy Library* - for research in these sciences.
- The *Laboratory for Laser Energetics Library* - the library that services this major government-funded research lab.

Other University Libraries

- The *Sibley Music Library* Sibley (<http://sibley.esm.rochester.edu/>) - the extensive music research library attached to the Eastman School of Music.
- The *Edward G. Miner Library* (<http://www.urmc.rochester.edu/Miner/>) - the medical research library, servicing faculty and students of the Medical Center as well as the River Campus.

Tips

- You can use your Flex account for photocopying in all the libraries and CLARC.
- An even better way to do your photocopying is to visit the Copy Center in the basement of Meliora hall, where you always get the best prices for copies (as of Spring 2000, 2.5 cents per page vs. 8 cents per page in Rush Rhees).
- UR's Interlibrary Loan system is fast, easy and reliable. Few universities can match it. ILL is housed in Rush Rhees Library, in the front lobby directly across from the Welles-Brown Room.

Computer Services

Name: Academic Technology Services
 Location: Taylor Hall, Room 2
 Phone: 275-2811
 Web: <http://www.rochester.edu/ATS>

The University maintains several computer labs for both Macs and PCs. The locations and hours, along with the equipment available at each location, used to be available on-line, but doesn't seem to be anymore.



**Hutchinson Hall
and the Carlson
Library**

The main computing lab is CLARC, which is located at the back of the library, near the bus stop. It is generally open 24 hours and stocks both Macs and PCs, Scanners, CD writers, and laser printers. There are also computer consultants on hand to answer questions, disinfect disks, etc. This lab is extremely popular with undergraduates, however, and it is sometimes frustrating to wait for a paper to print while an undergrad prints a series of really slow-loading recipes from the internet.

Other computer labs are located various places around campus: Taylor Hall 41, the Multimedia Center in Rush Rhees, the Writing Center in Rush Rhees, the Carlson Library, Harkness 114, and Hylan 303.

Every student is issued an e-mail account, and has free unlimited access to the internet while on campus. Contact ATS for more information.

Computer Facilities

Site: Computing Library and Resources Center (CLARC)
Phone: x5-8470
Equipment: PC/Intel workstations, Power Macintoshes (G3),
Multimedia equipment, (PC scanner, Macintosh
scanner & CD Writer)
Hours: 24 hour access Sun. Noon- Friday 9p.m., 10a.m. - 9p.m.
Saturday
Tip: CLARC is the best place to go for general computer
use. It has a large number of computers available
nearly round-the-clock, plenty of software, laser
printers for all your printing needs, and consultants on
hand in case you need help.

Site: Taylor Hall, Room 41
Phone: x5-2811
Equipment: Power Macintoshes (G3)
Hours: 8a.m. to Midnight Monday – Thursday 8a.m. -
6p.m.Friday
Closed Saturday
Noon to Midnight. Sunday

Site: Multimedia Center, Rush Rhees Library
Phone: x3-5009
Equipment: Power Macintoshes, Scanning Stations, PC/Intel
workstations, CD Players, MIDI Workstation
Hours: Call for hours

Site: Morey 100A (College Writing Center)
Phone: x5-3873
Equipment: PC/Intel workstations, Power Macintoshes (7100)

Hours: 9 a.m. to 9 p.m. Monday through Thursday
9 a.m. to 5 p.m. Friday
Noon to 5 p.m. Saturday
Noon to 9p.m. Sunday

Site: Carlson Library (between Hutchison & Computer
Science Bldg.)

Phone: x5-4488

Equipment: PC/Intel workstations, Power Macintoshes (7100)

Hours: 8a.m. to 2a.m. Monday through Thursday

8a.m. to Midnight Friday

10a.m. to Midnight Saturday

10a.m. to 2a.m. Sunday

Site: Harkness 114

Phone: x5-2811

Equipment: PC/Intel workstations

Hours: Call for hours

Site: Hylan 303

Phone: x5-2811

Equipment: E-mail/stations

Hours: Sun. Noon - Friday Midnight

Note: These hours are in effect during the Academic Year
only. Patrons are required to have a UR Identification
card and will need to swipe it in the card reader to gain
access to the room.

Copy Center III

Location: Meliora 210

Hours: 8:30 – 4:30

Phone: (716) 275-2360

The Copy Center offers double sided copying, full color copying, full color digital printing, collating, stapling, binding, laminating, drilling, and folding. They carry several paper colors and weights, and generally have a 24 hour turnaround.

Registrar's Office for CAS and SEAS

Registrar: Jaime Kraus

Location: Lattimore 218

Phone: (716) 273-5193

The graduate registrar is located on the second floor of Lattimore, with most of the other graduate affairs offices. Jaime, Joan, and the rest

of the staff in the office are well equipped to help with any problems you have concerning your registration. One caveat- make sure to register by the deadline. Failing to do so results in a \$50 penalty, and they are notoriously strict on enforcing this policy. Many grad students like to 'shop around' several classes before they make a final registration decision. Some register for a 'ghost class' until they make that decision, and then switch to the class they want. This mechanism gives you the time to make an informed decision, without penalizing you financially.

The registrar also operates an on-line service to keep track of grades, financial aid status, etc. You will need to activate an account to access the service by going to the registrar's office and filling out a form. The URL is <http://www.uis.rochester.edu/isis>.

NON-ACADEMIC SERVICES AND AMENITIES

Activities Program

Location: Susan B. Anthony Building, Customer Service Desk
Phone: (716) 275-7942
Hours: M-F 10:00 – 7:00
S 10:00-2:00

Website:

<http://www.rochester.edu/working/services/auxops/ActivitiesProg1.htm>

The University of Rochester sells discounted tickets for a number of off-campus vendors. Tickets are available at the location above, and purchase requires a UR ID. Discounted services and events include movie tickets, theme parks (both local and non-local), dry cleaning, car washes, and the Eastman House.

Athletics Department

Director: George VanderZwaag
Phone: 275-4301
E-mail: zwaag@sports.rochester.edu
Location: East of the Frederick Douglass Building
Information: (716) 275-7643
Website: <http://www.rochester.edu/living/athletics>

The primary athletic facility on the River Campus is located within three interconnected buildings: the Zornow Sports Center, the Palestra/Fieldhouse, and the Goergen Athletic Center. Secondary facilities include Fauver Stadium which provides an all-weather outdoor track and an Astroturf covered playing field, Spurrier Gym, and several playing fields across from University Park and elsewhere on campus.

Facilities:

Goergen Athletic Center: This facility just underwent a 15 million dollar renovation and reopened in the Spring of 2000. It now boasts a multi-tiered 10,000 square foot Fitness Center and Weight facility (with both Nautilus and free weights, and with treadmills, exercise bicycles, stairmasters, and elliptical machines); a large, bright multi-purpose room (used, for example, for martial arts or aerobics classes); a central equipment room; a Hall of Fame; new, modern locker rooms; and all department offices.



Goergen Athletic Center

Alexander Palestra: The Palestra is a large basketball/volleyball court with stadium seating for several thousand; University matches are held here. The adjacent Fieldhouse includes a 200-meter running track and a synthetic activity infield and is used by the track and field teams.

Zornow Center: This building houses three basketball/volleyball courts, four indoor tennis courts, an aquatic center that includes a 25 yard-by-25 meter pool and separate diving well and its own locker rooms. As part of the recent renovations, 5 new international squash courts and 2 new racquetball courts were added to the center.

Intercollegiate Sports Program

Associate Director: Tim Hale
Phone: (716) 275-5135
E-mail: tim@sports.rochester.edu

The University of Rochester is an NCAA Division III Institution offering 11 sports for men and 11 for women, in two Athletic Associations. Graduate students are not eligible to play on these teams. Game schedules for a number of different Yellowjacket teams can be obtained at the front desk of the Goergen Center.

Recreational Sports

Associate Director: Jane Possee
Phone: (716) 275-6914
E-mail: jane@sports.rochester.edu

The University offers several opportunities for graduate students (as well as for undergrads, faculty, staff, and families) to get involved in organize sports. In addition, the Recreational Sports Program offers classes in aerobics taught by certified instructors, and selected Red Cross Certification Programs such as CPR and Lifeguarding.

Club Sports: Falling somewhere between the intramural and intercollegiate programs, club sports are formed either as recreational, instructional or competitive programs where skill development, participation and social interaction are priorities.

Intramurals: A number of intramural teams are formed throughout the academic year in sports such as football, soccer, volleyball, basketball, and ultimate Frisbee. Different teams are open to different player levels and sexes. Many graduate students are involved in intramurals; check with your department to see if they have a team. For more information, call either the Intramural Hotline (275-5454) or the Intramural Office (275-4303).

Fees/Membership:

Full-time matriculated students are entitled to *free* access to all above facilities: all that is required for entry is a valid student ID card. Part-time students must purchase a membership. In either case, students' family members are eligible for discounted memberships. Students/members can bring up to three guests to the facilities for \$3/\$5

respectively. Some programs, such as the aerobics or Red Cross classes, are extra, but the rates are usually reasonable (\$30/ semester).

Lockers:

Day use lockers are available for no charge (bring your own lock), while a permanent locker can be rented for 20-25\$ per year.

Hours:

Hours vary depending on the day, the season, the vacation schedule, and the needs of organized sports teams. For up-to-date information, call the info desk.

Reservations:

Tennis, racquetball and squash courts can be reserved a day in advance by calling 275-7643 between 9:30 a.m. and 6:30 p.m. You may reserve one hour per day in this manner. You may also reserve the day you wish to play by checking the reservations lists, posted near the respective courts. If no one has come to claim a court within 10 minutes of the reserved time, the court is available on a first-come, first-served basis.

Equipment is also available with a student ID, at the information desk. The Center loans out basketballs, volleyballs, footballs, soccer balls, and badminton nets. Softball and volleyball equipment are available for group use.

Banking Services on Campus

Chase Manhattan Bank has a walk-in office on the River Campus offering a full range of services including checking and savings accounts, and various investments. Chase has two checking accounts which students are likely to use. One requires a 2,000 minimum balance to avoid maintenance fees. The other has no minimum balance, but Chase charges \$4.00/month for the account, and limits you to 10 checks/month. While the River Campus location is convenient, you can get better banking deals off campus. See **Banking**. Chase also maintains two ATM's on the River Campus, and HSBC maintains one.

Chase Manhattan Bank, River Campus Branch:

Location: Todd Union Basement
Phone: 275-4560
Hours: M-Th, 9:30 - 3:30
F, 9:30 - 5:00

Chase ATM

Location: Todd Union Basement

Hours: M-F, 7:00am - 11:30pm
Su, 7:00am - midnight

Chase ATM

Location: Rush Rhees near bus stops
Hours: 24 hours, 7 days a week

HSBC ATM:

Location: Wilson Commons, 3rd floor
Hours: M-F, 7:30am - 1:00am
S, 10:00am - 1:00am
Su, 11:00am - 1:00am

Counseling & Mental Health Services

Locations: Dewey Hall Room 4-160 (716-275-2361)
Towne House Suite 161-12 (716-275-3113)

Website: <http://www.rochester.edu/CMHS>

This service is supported by the University's mandatory health fee. The psychotherapists are faculty and professionals-in-training (i.e. grad students), and they are especially well equipped to deal with student concerns such as anxiety, depression, relationship difficulties, and grief. CMHS offers individual counseling, as well as couple and group counseling. Full-time students are entitled to several (usually about 10) free visits each year.

Eating on Campus

Website: <http://www.rochester.edu/student-srvcs/dining/welcome.html>

There are several dining options on the River Campus. The most popular options are:

- The Pit (Wilson Commons Snack Bar) offers a full range of food items including sandwiches, specialties, grilled foods, ice cream, munchies, sushi, Blimpie subs, and pasta.
- The Frederick Douglass Dining Center (in the Frederick Douglass Building) houses a collection of restaurants offering gourmet wraps and sandwiches, Kosher deli food, pizza, and international entrees.
- The Meliora, located in the Frederick Douglass building, offers an a la carte buffet as well as menu dining. They have a soup and salad bar, and offer sandwiches and specialties besides. The atmosphere is a little more upscale than either The Pit or Frederick Douglass but- depending on what you get- isn't much more expensive.



**Wilson Commons
food court**

- The Common Ground Cafe, located in Wilson commons, serves gourmet coffee and pastries, and occasionally has live music.

Grad students are also invited to dine at Danforth Dining Center (the ARAMARK buffet of your undergrad days), although not many do. Students often grab quick snacks and sandwiches at coffee carts located in Hutchison Hall and in the Rush Rhees library lobby, or at the campus stores and vending machines. Note, however, that the vending machines are not terribly reliable. Some machines almost invariably eat your dollar, other machines melt the chocolate on the candy bars. If you do lose your money, contact the Common Market in Wilson Commons for a refund.

Grad students are eligible for the three University Dining Plans, but again, most don't buy into these options. The first is a block plan, which offers a set number of meals per week. The second plan, the Declining Balance option, establishes a debit account on your student ID, which you can then use almost like a debit card. While this plan gives you a 25% discount at any University dining facility (including coffee carts) and doesn't charge you for tax, there is a hefty 'membership fee' for belonging to the plan, equal to the amount you will be allowed to spend. Both the 'membership fee' and the unused spendable dollars are non-refundable. Assuming you spend all your spendable dollars, every dollar you invest in this option buys you about 72¢ worth of food. The final option combines the block plan and the declining balance plan.

Grad students can also use their flex accounts for food purchases at all dining facilities. See ID Cards for more information about flex accounts.

Health Insurance

UHS Locations: Medical Center (716-275-2662)
 River Campus (716-275-2161)
 Website: <http://www.rochester.edu/student-srvcs/uhs/>
 Insurance advisor: Laurie Strang
 Phone: (716) 275-2637
 E-mail: lstrang@uhs.rochester.edu

The University Health Service (UHS) maintains a fairly extensive website, packed with information. Here, we only list the things you need to know.

UHS provides primary health care service for all full-time University students, and is supported by a mandatory health fee. This fee, estimated at \$372 for 2000-2001, covers visits with physicians, nurse practitioners, and registered nurses at UHS; short term counseling at the Counseling & Mental Health Services; health education; and public health and disease prevention programs. All full time students pay this fee, except dissertation students not in residence.



**UR Medical
Center**

In addition to the mandatory health fee, students are required to have health insurance. Students can select from the University plans offered by Blue Cross Blue Shield, or can opt for some other plan. The single student plan is estimated at \$700 for 2000-2001, and covers a range of inpatient, outpatient, and emergency benefits. The Summary of Benefits (not the benefits themselves) provided by UHS is sketchy at best; be sure to ask if your procedure is covered by the plan. A good primary care physician at UHS will take your insurance plan into account when recommending treatment options, and will at least let you know what required treatments *won't* be covered.

There are three especially notable features of this plan. The first is that there is *no* prescription coverage. The second is that a *prior* referral is required for many services, including non-life threatening medical conditions treated in emergency rooms. There is an on-call physician 24 hours a day, to give such referrals. The third feature is that routine gynecological exams and pap smears *are* covered by the plan, although the Summary of Benefits doesn't mention it. Other routine exams and immunizations are not covered, unless you are under 19. You can request a more detailed Summary of Benefits through Blue Cross Blue Shield, or through the UHS insurance advisor.

In 1993, the University's Public Policy Analysis Program evaluated the university plan, compared it with the plans of other universities, and examined changes to the plan. They concluded that our plan is competitive in that the cost is generally lower than at other universities, and the coverage better. They also found that additions to the plan come at a higher price increase than graduate students are able or willing to pay.

The University also offers plans for spouses, and for families. The plan for spouses is identical to that for students, and the cost is the same. That is, for 2000-2001 both student and spouse can expect to pay \$1072 each (includes the mandatory health fee). For students with spouses and children, the University offers Family StrongCare Select. The total estimated fee for this plan for 2000-2001, including the mandatory health fee, is \$4223. There are no University plans for students with children and without spouses. Note also that the spouse coverage does not currently extend to same-sex partners.

The Family Plan is prohibitively expensive for many students. The Rochester community offers other options, including a New York program, Child Health Plus. This program provides children with free or low cost health insurance, depending on family income. Coverage includes dental and optical care. This option is administered through Blue Cross Blue Shield; get more information by calling (716) 546-3559, or 1-800-650-4359.

The University also offers a student dental plan. Costs and coverage varies greatly from year to year. Informational brochures are generally sent out to all students in the fall; you can also request one through the UHS insurance advisor.

Identification Cards

All students should have a University ID card. You can get them at the SBA Hall, on the first floor (there are usually signs pointing the way, once you get into the building). You will need your ID to check out books, to get free access to the athletic facilities, to cash checks, to prove to those pesky computer consultants that you really are a student, and to gain admission to certain university events and facilities.

Recently, the University made the ID even more valuable by giving you the option of having a FLEX account associated with your ID. A FLEX account is available to all students, including graduates. To activate your account, you will need to make a deposit at the Customer Service Center in the SBA Hall. Then you can use your ID card like a debit card at numerous locations: bookstores, coffee cards, convenience stores, copy centers, the computer store, dining services, laundries, sports and recreation, vending, etc.

Information Sources

There are several university publications that provide grad students information on University news and events. The weekly undergraduate newspaper, the *Campus Times*, can be picked up free in Rush Rhees, Wilson Commons, and other locations, or accessed on-line at <http://www.ct.rochester.edu/>. While undergrad oriented, it is surprisingly comprehensive in its coverage of university related issues.

The *Graduate Studies Bulletin* (<http://www.cc.rochester.edu/GradBulletin/>) is the official publication for graduate studies. It is published bi-yearly and lists programs, regulations, and general information about graduate studies.

Currents, (<http://www.rochester.edu/pr/Currents>) published primarily for faculty and staff, offers comprehensive listings of University cultural events as well as news stories and some want-ads.

The Buzz is a newsletter left lying all over Douglass and Wilson Commons. It tends to be a listing of events from meetings of the Yoga Club to the yearly porno to nationally-known speakers.

The Rochester Review (<http://www.rochester.edu/pr/Review>) is the university magazine. It is published 3 times a year, and is available on-line.

Also available on-line is a listing of press releases and news stories (<http://www.rochester.edu/pr/News>). The site also contains links to announcements, information guides, the U of R Press, the Graduate Bulletin, and other useful things.

The student-run radio station *WRUR--88.5FM* (<http://www.rochester.edu/living/organizations/sa-org/WRUR/>) gives undergraduate and graduate students the opportunity to become involved

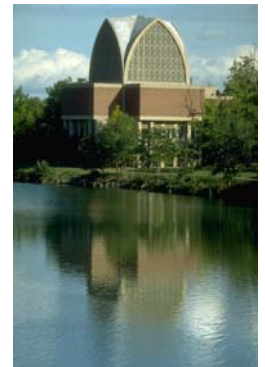
in all aspects of broadcasting, and provides the Rochester community with a diverse selection of music.

Interfaith Chapel

Director: Jody Asbury
Phone: (716) 275-4321
Website: <http://www.cc.rochester.edu/chapel>

The Interfaith Chapel was built in 1970 as a bold signal of University commitment to diversity. As the words above the entrance suggest, it is to be ‘a house of prayer for all people’ to celebrate their religious traditions and spiritual perspectives.

The Chapel has Catholic, Jewish, and Protestant Chaplains and offers Catholic Masses; Conservative, Orthodox and Reform Jewish services; Interdenominational and African-American Protestant services; a Meditation Room for Muslim daily prayers; both Hatha and Siddha Hindu meditation sessions; and meeting rooms for other groups including Buddhist, Sikh, Jain, Latter Day Saints, and multi-faith groups. Check the website for service hours, or for more information.



Interfaith Chapel

Music practice rooms

Graduate students have access to several practice rooms on campus located in the basement of Spurrier Hall, and in Strong Auditorium. To get a room key (requiring a \$10 deposit), contact the Music Program Office located in 207 Todd Union, at 275-2828.

Notaries Public

There are several notaries public on the River Campus. Generally they work business hours (9:00 - 5:00) with a lunch break at noon. Call to verify they are there. Here is a partial list:

The Budget Office	Wallis 200	Ann Coffey	34710
Bursars Office	Meliora 342	Lon Baily	56606
Chase Manhattan Bank	Todd Basement		54560
Rush Rhees	Reference Department	Violanda Burns	59354

There are further listings in the University telephone directory, under ‘Notary Public’.

Parking Office

Director: Glen Sicard

Location: 15 Fauver Stadium
Phone: (716) 275-3983
E-mail: rcpark@facilities.rochester.edu
Website: <http://www.urmc.rochester.edu/parking/index.html>

Parking on campus can be expensive and inconvenient. While grad students perform some of the same duties as faculty (teaching classes, leading labs, etc.), we must still park in the most remote lot. This means that on weekdays, if you arrive after 9:00, you may find yourself with a 15 minute walk from your car to your building. Not a big deal on a sunny September morning, but in pouring rain or knee deep snow, its enough to make you consider risking a ticket by parking for 2 hours in 15-minute parking.

Grad students can purchase permits ranging in length from weekly to yearly for Park Lot, located South of Elmwood Avenue. After the start of each semester (generally sometime in October and in February), the Parking Office may allow grad students to upgrade to better lots if there is space remaining, but recently there hasn't been. So, unless you are eligible for handicapped parking, don't count on parking anywhere but in Park Lot. The Parking Office is notoriously stringent about its rules, and won't issue you a better permit no matter what your circumstances. Even if you teach two classes a semester (the same as most faculty) one of which is at 9:00 (and your child gets on the school bus at 8:35), you will be stuck in Park Lot. The only feasible way around this rule is to become a University employee. If, for example, you teach an aerobics class for the Recreational Sports Program, you qualify as a part-time employee and hence for more desirable parking. Note that part-time employees, who presumably only need part-time parking, qualify for reduced rates.

We can't emphasize that enough. No matter what your circumstances, Nancy and the other Parking employees will turn a deaf ear to you, because each semester they encounter other students who are just as desperate as you are to park closer to campus, and they all have extremely dire stories to tell. Even if your dire story is true, they make no exceptions.

There are a few other parking options, if you don't need consistent or long-term parking. There is free 15-minute parking at various places on campus, but they are often occupied. There is also metered parking (1¢/minute) along Wilson Boulevard. Note that Wilson Boulevard also runs behind Fauver Stadium, and that there are meters there as well. You may find a meter that is either frozen or jammed, or with a dead battery. In that case, call the Parking Office and give them the location and number of the meter. Depending on the problem, they will either put your name on a no-ticket list or come out and fix the problem (in which case you can later be ticketed if you fail to feed the meter). Most meters only allow you 2 hours of parking time; some, however, allow you three or even more (despite the fact that they claim to be 2-hour meters).



Fauver Stadium

You can also purchase a one day permit at the information booth on Wilson Boulevard. If they don't know you are a University student, they will give you a permit for Library Lot. Otherwise, you will be put into Park Lot. Finally, each student is allotted two free day permits each month. Contact the Parking Office to get yours.

Weekend parking is free on the River Campus for everyone, as is evening parking (after 7:00 p.m.). After 4:00 p.m., anyone with a valid permit may park in any non-reserved, non-metered spot. The Parking office does issue tickets for all parking violations (except for the meters, which are administered by the city and are ticketed by Rochester police officers), and often boots cars parked illegally. You can either mail fines or pay them in person. You can also appeal them within 10 days, but no appeals will be heard from multiple offenders or non-permit holders.

All this may make the Parking Office sound fairly grim. However, they can be a great help by providing jump-starts, tire inflation, and lock de-icers. Just call the Office or the Information Booth during the day, or Security (53333) after hours. Finally, the Parking Office has a cross-campus shuttle service. You can find a schedule at their office. For information on late night rides home and other night-safety arrangements, see Security.

Post Office

Location: Todd Union, basement
Phone: (716) 275-2025

This is a full service post office and packaging facility. Grad students can also rent campus P.O. boxes here.

Security

Location: Quad Annex, garden level
Phone: (716) 273-5200
Hours: 8:30 - 5:00
Website: <http://security.rochester.edu/>
E-mail: 4_info@security.rochester.edu

The Security Office is a visible and active presence on campus. While they patrol campus and work as a sort of campus police force, they also act as an educational service to faculty, staff and students. Through publications and seminars, they keep the University community apprised on recent or current threats and events, and they teach community members to protect themselves and their belongings. They provide security escorts, and- a really useful thing- they provide jump-starts and de-icing in the winter.



Todd Union

The University maintains an extensive network of interior and exterior public access telephones, from which you can call the Security Communications Center for assistance any time of day or night. Included in this network are the exterior 'Blue Light' phones, elevator phones, and several other interior and exterior service phones.

In an emergency, dial x13 from any University phone. Alternately, pick up a Blue Light phone, and an officer will be dispatched to you immediately. The Security Office notifies fire, ambulance, and local police agencies as necessary,

In a non-emergency, dial x5-3333 from a university phone, or use a Blue Light phone.

While the University is typically a fairly safe place, individuals need to be alert at all times. On average, the university records 2-3 robberies (some of which are muggings) and 35-40 burglaries each year. While there are typically no homicides, there tend to be 11 or so reported forcible sex offenses. Recent statistics are disclosed each year by the Security Office, in a publication called *Think Safe*, available at several locations around campus.

Stores and Shops

Bookstore

Location: Frederick Douglass
Phone: (716) 275-4012
Hours: M-Th 9-7; F 9-5; Sa 11-3
Website: <http://www.bkstore.com/urochester/>

The University bookstores are all run by Barnes and Noble. They carry all textbooks as well as trade books and newspapers, UR apparel, greeting cards, and UR gifts (pens, key chains, etc.). Note that in New York, books bought for class are tax-free, although they need to be marked and sold as a textbook. On campus, everything in the textbook section is so marked and sold. You may find an identical book in the trade section, but it will be taxed.

Computer Store

Location: Fauver Stadium
Phone: (716) 275-8353
Hours: M-F 10:00 - 4:30
Website: <http://www.rochester.edu/ITS/css>

The computer store carries IBM-compatible and Apple products at educationally discounted prices. Students can also purchase software at an educational discount.

Common Market

This is a small storefront on the first floor of Wilson Commons. It stocks candy, nuts, newspapers, movie and concert tickets, and tickets to other off campus events.

Corner Store

This convenience store, located in the Frederick Douglass building, carries snacks and groceries, aspirin and other health aids, and beauty and personal items.

Tips

- You can use your Flex accounts to purchase your textbooks.
- The Bookstore also carries a wide selection of greeting cards, gifts, and all the UR apparel you could ever want.

Tunnel System

Several River Campus buildings are connected by a series of indoor tunnels (really a series of connected hallways). Connected buildings include Lattimore, Dewey, Morey, Bausch & Lomb, and Meliora Halls, Rush Rhees Library and CLARC, Wilson Commons, and the Frederick Douglass Building (connected by a covered walkway). Even if your classes are elsewhere, these tunnels can considerably shorten outdoor treks in the pouring rain or in the foot-deep snow. Tunnel maps are posted in the tunnels.

Wilson Commons

Director: Robert Rouzer
Phone: 275-9392
Info Desk: (716) 275-5911
Hours: M-F 7:30am - 1:00 am
Sat 10:00am - 1:00am
Sun 11:00am - 1:00am

Website:

<http://www.rochester.edu/living/services/wilsonCommons.html>

The Commons provides space for meetings, special events and programs organized by student groups and University departments. I.M. Pei designed the building to have three of its walls and its ceiling made of 18,000 square feet of glass. It serves as the home for most undergraduate student organizations by providing office, work, and storage space. Dining and food services include the Common Market (candy, nuts, newspapers and movie tickets), the Pit (sandwiches, grilled foods, Blimpie subs, pasta), and the Common Ground Cafe (specialty



Wilson Commons

coffee and desserts). In addition, the Commons maintains recreation rooms with pool tables and video games, a hair salon, graphic arts services, event support services, and ATM, an art gallery, an information desk and a lost and found. The GOG office is also located in Wilson Commons.

STUDENT ACTIVITIES AND ORGANIZATIONS

Graduate Organizing Group

Location: Wilson Commons 407
Phone: 275-6592
E-mail: gog@mail.rochester.edu
Web: <http://www.rochester.edu/gog>

GOG is a graduate student funded and run organization serving the students in The College (CAS and SEAS). GOG sees itself as having three purposes: keeping the graduate students informed of vital issues, representing graduate student interests to the University administration and to other student groups, and fostering a sense of community among graduate students. To accomplish these goals, GOG publishes newsletters, holds educational seminars, appoints graduate students to sit on administrative committees, plans social events, funds conferences and speakers, and serves as an advocate for graduate student concerns.

GOG's most visible activities are its social events, which occur monthly. They include wine and cheese parties, ice skating parties, Salsa lessons, and picnics. GOG's occasional newsletter publicizes these and other GOG activities, and serves as an outlet for grad students to express their concerns over such topics as international student visas and the 'crisis in humanities.'

GOG has recently been involved in getting parking upgrades for graduate students, changing the policy on incomplete grades, and in publishing this Guide. GOG's advocate chair serves as an ombudsperson for graduate students, often mediating on behalf of particular students or groups of students or else referring them to the appropriate University channels. You can (confidentially) contact the current GOG advocate at prsn@troi.cc.rochester.edu.

One commonly overlooked GOG function is its sponsorship of various campus events. Each year, GOG allocates funds to support activities ranging from meetings in individual departments to discussion groups to conferences. For more information, contact the current GOG treasurer at agordon@seas.rochester.edu.

GOG is run by an administrative committee and a group of representatives from each department or program in The College. All graduate students are invited and encouraged to become their department's representative, attend meetings, join GOG committees, contribute to the newsletter, or just come to the Happy Hours.



The Graduate Organizing Group is located on the 4th floor of Wilson Commons.

International Services Office

Director: Carey Jensen
Location: Morey 209
Phone: (716) 275-2866
E-mail: ISO@troi.cc.rochester.edu
Website: <http://www.rochester.edu/student-servcs/iso>

The ISO is the University's official liaison with the Department of State, foreign and American consulates, and the Department of Justice (Immigration and Naturalization Service). The ISO also works hard to cooperate with members of the University community to advocate for and address various international student needs. The ISO operates a full range of programs and services for over 2000 international students and scholars and 300 spouses and dependent children, from 95 countries. The ISO is a member of National Association for Foreign Student Affairs; Association of International Educators, and works closely with community organizations such as the Rochester International Friendship Council.

The ISO is responsible for issuing all Visa documents and for advising students and scholars on all immigration matters including Visa renewal, travel outside the US, replacement of lost documents, extension of stay, and employment. The Organization also engages in cross-cultural counseling and advising, offering support and information to aid students in adjusting to the United States. This support includes advice about legal rights and responsibilities, employment and tax workshops, and English language classes for spouses. The ISO publishes several booklets and newsletters, both on paper and electronically.

An International Student Orientation Program is offered prior to the start of classes. Students are introduced to the University of Rochester campus, the Rochester community, and to the United States. The program includes workshops on immigration laws, cultural adjustment, and life in and around Rochester.

This office is a valuable resource to many international students and scholars, and they are encouraged to contact the ISO directly, for more information.

Rochester International Friendship Council

Director: Rainy Beckett
Location: Morey 210
Phone: (716) 275-8779
E-mail: r@rifc.org

RIFC is a volunteer group of local citizens who offer international students friendship and hospitality. Their services include meeting students at the airport; dinner invitations; ongoing opportunities to participate in community and American life; and activities such as hikes,

museum tours, and dances. They also offer social and cultural programs for spouses of international students, and coordinate opportunities for international students to make presentations about their home countries to area school children.

Office of Minority Student Affairs

Director: Norman B. Burnett
Location: 310 Morey
Phone: (716) 275-0651
E-mail: OMSA@mail.rochester.edu
Website: <http://www.rochester.edu/College/OMSA>

The University of Rochester's Office of Minority Student Affairs (OMSA) in the College focuses on enhancing the academic life of students of color. Committed to retention and support of students, OMSA offers counseling, information, programs and workshops, and educational opportunities. In addition, OMSA acts as a liaison with other academic departments and divisions of the university.

Gay, Lesbian, Bisexual, and Friends Association

Location: Wilson Commons 101J
Phone: 275-9379
E-mail: glbfa@mail.rochester.edu
Website: <http://sa.rochester.edu/glbfa/contact.html>

The University of Rochester's GLBFA provides a source of support and community for students. In addition to weekly meetings and occasional programs (Gay Pride Week, for example), they offer confidential help to students who request it.

Susan B. Anthony Institute for Gender & Women's Studies

Grad Contact: Marilyn Lambert-Fisher
Location: Lattimore 538
Phone: (716) 275-8318
E-mail: mlsf@mail.rochester.edu
Website: <http://www.rochester.edu/college/wst>

SBAI offers both academic and non-academic support for graduate students, and can be a tremendous resource for coping with some of the pressures and demands of graduate school. The Institute takes an interdisciplinary approach to women's studies, incorporating courses from numerous departments including anthropology, visual and cultural studies, English, and nursing. Graduate students can earn a Graduate

Certificate in Gender and Women's Studies, notification of which appear on their transcripts. SBAI also offers funding for a variety of academic pursuits: travel and conference reimbursement, research grants, and dissertation fellowships. SBAI provides summer teaching opportunities, and sponsors a yearly competition for two \$2500 teaching fellowships.

The graduate students involved with SBAI hold an interdisciplinary conference each spring, open to all grad students at the University, and they also coordinate several discussion groups depending on student interest. Currently there is a dissertation discussion group focusing both on the process of writing and on the contents of their works in progress. Pedagogy discussion groups and reading groups have also met in recent years.

Finally, SBAI sponsors numerous speakers and events throughout the year, publishes a newsletter, compiles a listing of job and conference opportunities, and maintains an e-mail list for upcoming events and deadlines.

Frederick Douglass Institute For African and African American Studies

Director: Larry Hudson
Location: Morey 302
Phone: (716) 275-7532
E-mail: fdi@troi.cc.rochester.edu
Webste: <http://www.rochseter.edu/college/AAS>

The Frederick Douglass Institute was established in 1986 to promote the development of African and African-American studies in undergraduate and graduate education and through advanced research at the University of Rochester. While most of the Institute's current programs are aimed at undergraduates, it does provide some programs of interest to graduate students. In addition to general support and community, the Institute holds occasional seminars and lectures, and brings speakers to campus.

Student Organizations

Most student organizations are run and funded by undergraduates. As such, they each have their own rules about graduate student participation. While many welcome graduate students, they typically do not allow grad students to serve as officers. For more information, contact the group that interests you. A current list can be found at <http://www.rochester.edu/living/organizations>.

Symphony and Chamber Orchestra

Director: David Harman
Location: 207 Todd Union
Phone: (716) 275-2828
Website: <http://www.rochester.edu/College/MUR/ursourco>

The University has both a Symphony and a Chamber Orchestra. The Symphony is composed of students, faculty and community musicians, and provides free concerts throughout the year. They hold auditions in September, and rehearse weekly.

The Chamber Orchestra is composed entirely of students. They hold auditions at the beginning of each semester, and practice twice weekly.



**UR Chamber
Orchestra**

Graduate Organizing Group
gog@mail.rochester.edu
<http://www.rochester.edu/gog/>
(716) 275 –6592
Wilson Commons
University of Rochester
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