

## Turn the Handset on

- Press and hold the **[END]** button for two seconds
- A start-up tone will play while the phone initializes

## Originate a Call

- Enter the telephone number
- Press the **[START]** button

## Answer an Incoming Call

- As your handset rings the calling number or name display will show in the handset's display
- Press the **[START]** button to answer the incoming call

## Hold

- With the caller on the line, press the softkey beneath the HLD tab

### To reconnect:

- Press the softkey beneath the RTY tab to retrieve your call

## Transfer

- With the caller on the line, press the softkey beneath the HLD tab
- You will hear no dial tone
- Enter the telephone number you wish to transfer the call to
- Press the **[END]** button to complete the transfer

## To End a Call

- Press the **[END]** button to hang up and end a call

## Ringing Volume and Vibration

- Press the **[Nav▶]** button until the PROF tab is visible
- Press the softkey beneath the PROF tab for USER PROFILES
- Press the **[Nav▲]** or **[Nav▼]** to select desired ringing volume, vibrate, or silence
- Press **[NavOK]** to confirm

*Ringer volume may also be adjusted using the **[Volume Up]** and **[Volume Down]** keys while the handset is ringing*

## Caller ID

- To allow a called party to see your number when calling outside of the University telephone system, dial \* followed by 9 and the number you wish to call

## Call Logs

*Call Logs allow users to view recent outgoing calls, missed calls, and answered calls.*

- Press the softkey beneath the LOGS tab
- Press the **[Nav▲]** or **[Nav▼]** to select the logs you wish to view

### To call a number in your call log:

- Press the **[Nav▲]** or **[Nav▼]** to select the number you wish to dial
- Press **[NavOK]** to confirm

## Last Number Redial

*Last Number Redial allows you to redial the last number called from your handset*

- Press the **[START]** button
- Press the softkey beneath the REDL tab

## Phonebook Setup

*Phonebook allows you to program frequently dialed numbers into the handset.*

- Press the softkey beneath the PHBK tab
- Press **[NavOK]** to enter a new listing
- Enter the telephone number
- Enter the name
- Press the **[END]** key to confirm entry

## Place a Call from Phonebook

- Press the softkey beneath the PHBK tab
- To search the Phonebook in alphabetical order, press **[Nav▼]**
- To search the Phonebook in reverse alphabetical order, press **[Nav▲]**
- When you find the number you wish to call, press **[NavOK]**

## Speed Call Setup

*Station speed call allows you to set up codes for your frequently called numbers. You may use them on internal and external calls.*

- Press the softkey beneath the PHBK tab
- Select a listing from your phonebook and press **[NavOK]**
- Press the softkey beneath SPD1
- Select the speed dial number 0 through 9
- Press the **[END]** key to confirm entry

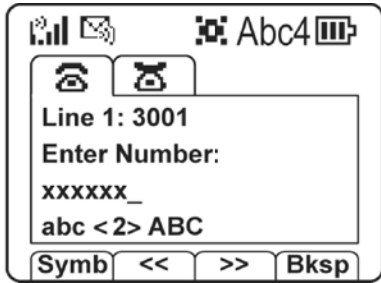
## Make a Speed Call

- Press and hold the digit corresponding to the number you wish to speed call.

## Turn the Handset off

- Press and hold the **[END]** button for two seconds

# Handset Display



OFF-HOOK - indicates the WiFi Wireless Handset is off-hook.

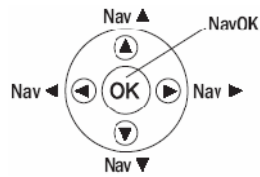
SIGNAL STRENGTH – indicates the strength of signal being received. The antenna picture displays while the handset is powered on, indicating that the phone can make a call.

MESSAGE WAITING – indicates the line has at least one voicemail message.

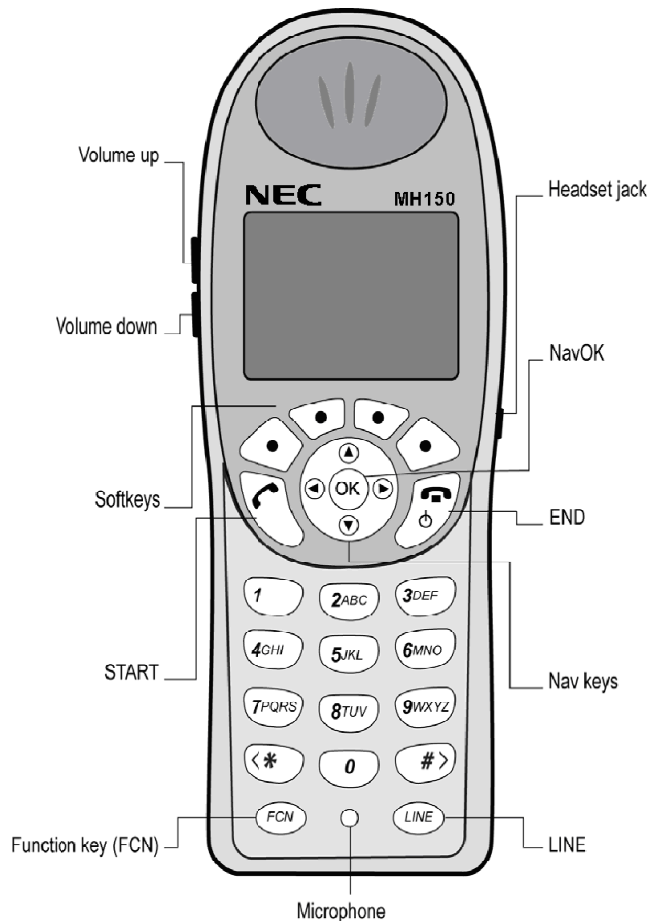
LOCKED – indicates when the keypad lock is on. Press the softkey beneath UNLK, followed by the # key to unlock the keypad.

BATTERY - icon indicates the charge level. A solid battery icon indicates a strong charge.

SPEAKER MODE – icon displays when the handset speakerphone is active.



[Nav▲▼◀▶] to navigate through menu choices.  
[NavOK] to accept selected choice.



## WiFi Wireless Handset Quick Reference Guide



*Questions or Problems?  
Please contact  
University IT at x52000  
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