

### **To Turn the Phone On**

- Press the END/PWR button and hold for more than two seconds
- The start-up greeting will appear on the display

### **To Originate a Call**

- Enter the telephone number
- Press the Line 1 (L1) or Line 2 (L2) button

### **To Answer Incoming Call**

- As your phone rings, L1 or L2 will flash in the display
- Press the line indicated in the display

### **Ringling**

- Internal call: long ring, long pause
- External call: short ring, short pause

### **Ringling Volume**

- Press the FNC button (silver button above the clear button)
- Press 3 for SETUP MENU
- Press 4 for RING OPTIONS
- Press 1 for RING VOLUME
  - > (UP)
  - < (DOWN)
- Press the FNC button twice to confirm entry

### **Using Vibration Notification**

- Press the FNC button
- Press 3 for SETUP MENU
- Press 1 for PS OPERATION
- Press 2 for VIBRATION
  - 1 – On
  - 2 – Off
- Press the FNC button to confirm entry

### **Turn Ringling “Off” and Vibration “On” Simultaneously**

- Press and hold the clear button for three seconds
- Repeat previous instructions to turn on ringling and vibration

### **Speed Call Setup**

*Station speed call allows you to set up codes for your frequently called numbers. You may use them on internal and external calls.*

- Press the FNC button
- Press 1 for PHONE BOOK
- Press 2 for SPEED DIAL
- Press 1 for ADD
- Enter speed dial number 0 through 9
- Enter the name
- Enter the number, press FNC button
- Press the FNC button twice to confirm entry

### **To Make a Speed Call**

- Push the FNC button downward
- Enter the speed dial number 0 through 9 or scroll to desired speed dial
- Press L1 or L2 to dial the number

### **LNR - Last Number Redial**

*LNR allows you to scroll through the last 20 numbers you have called.*

- Push the FNC button to the left
- To search the list of dialed numbers, press the scroll key downward
- The last 20 numbers dialed will display
- When you find the number you wish to dial, press L1 or L2

### **Transfer**

- With the caller on the line, press the TRF button
- You will hear a broken dial tone
- Enter the telephone number you wish to transfer the call to
- Press the END/PWR button to complete the transfer

### **Caller ID**

- To display your number when calling outside of the University telephone system dial \* then 9 and the number you are calling

### **Directory Setup**

*Directory allows you to program frequently dialed numbers into the phone.*

- Press the FNC button
- Press 1 for PHONE BOOK
- Press 1 for DIRECTORY
- Press 1 to ADD
- Enter the name (see chart on the right)
- Press the FNC button
- Enter the number
- Press the FNC button twice to confirm entry

### **To Place a Call From the Directory**

- Push the FNC button upward
- To search the directory in alphabetical order, press the scroll key downward
- Press the scroll key upward to search in reverse order
- When you find the number you wish to call, press L1 or L2

### **To Place a Call on Hold**

- Press HOLD

#### **To reconnect:**

- Press L1 or L2 to retrieve your call

### **CPN – Calling Party Number**

*CPN allows you to scroll through the last 20 numbers who called you.*

- Press the FNC button to the right
- Press the FNC button downward to scroll through the numbers
- When you find the number you wish to call, press L1 or L2

### **Phone Number**

*This feature will display the phone number.*

- Press the FNC button
- Press 0

## The PSIII Display



◀▶ To view digit overflowing to the left and right

▼ To view line overflowing

☎ Off-hook, indicating the D<sup>term</sup> PSIII is off-hook

📶 Signal strength, indicating strength or weakness of signal being received. The antenna picture display illuminates as the phone powers up, indicating that the phone can make a call.

✉ Envelope indicates user has at least one voice mail message

🔒 Keylock status illuminates when Keylock is on

**ANS** Illuminated ANS indicates that Auto Answer is active

🔋 Battery indicates charge level. A solid battery indicates a strong charge.

**V** Illuminated V indicates that incoming call vibration notification is active

**S** Illuminated S indicates that incoming ring volume is silent

💖 Illuminated 💖 indicates that courtesy mode is active

**L1** Illuminated L1 indicates an incoming call on Line 1

**L2** Illuminated L2 indicates an incoming call on Line 2

## Quick Reference Guide



### PSIII

*Questions or Problems?  
Please contact  
University IT at x52000*

***For more Features see your Dterm  
User Guide.***

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