Guideline and Flow Chart When University of Rochester Relies on a Non-UR IRB

The University of Rochester (UR) may defer review of human subject research to a non-UR IRB (e.g., independent IRB or another institution’s IRB) when the research involves more than one site or the study is funded by the National Institutes of Health, as per OHSP Policy 504 RSRB Reliance for Review. When this occurs, UR becomes the Relying institution.

When the UR is the Relying institution, the UR Investigator is responsible for ensuring all appropriate agreements are in place and an institutional review is conducted according to Policy 504 RSRB Reliance for Review. The UR PI should first contact the RSRB Reliance Specialist to request that the UR defer to a non-UR IRB for review. If the request is granted, continue with the steps outlined on the UR Relying IRB Flow Chart (next page).

As part of this process, the RSRB will conduct an institutional review to ensure compliance with institutional policies, such as; human subject training requirements, compensation for injury, and conflict of interest. Consent documents must include the information outlined in the University of Rochester as Relying Institution Consent Language Requirements. Please consult with the RSRB if there are any questions with the standard language when negotiating with the sponsor or reviewing institution.

See the UR Relying IRB Flow Chart on the next page for the steps to obtain a Reliance Agreement and submit a Central IRB application.