Retrieving password / user name

If you have forgotten your user name or password, please follow these directions:

1. In the upper left hand corner of the screen, click on Login

2. In the Login Section click on Forgot password or Forgot user name
3. **Enter** your user name and / or e-mail address

**Note:** Your user name is your first name_last name (e.g. john_smith)

4. Click the **Submit** button

This information will be e-mailed to you within approximately one hour.