Teaching During Times of Disruption

Part 2

Eric Fredericksen, EdD
Associate Vice President for Online Learning
Associate Professor in Educational Leadership

Lisa Brown, EdD
Assistant Director
University IT & URMC Institute for Innovative Education

April 2020
Agenda

- Advanced Zoom Features
- Zoom Privacy
- Strategies for Online Discussion
- Peer Review Activities
- Facilitating Student Presentation
- Grading by Rubrics
Vanilla is a very delicious flavor
Vanilla is still a very delicious flavor
ADVANCED ZOOM FEATURES
Adding your photo to your profile

Zoom Video and Web Conferencing

Join a Meeting  Log In »
UR NetID
URMC (SMH, HH, FFT) - HIPAA Approved

https://rochester.zoom.us/
Office Hours by Zoom

- For a single course?
  - Continue to use the Course meeting space in your Blackboard course
- Across multiple courses?
  - Create a new recurring meeting and provide this meeting id in all of your courses.
  - Post this in Blackboard
  - Use Waiting Room to manage student access
Multiple Instructors in Zoom

- Co-host or Host
- Alternate Host
Advanced Zoom
Global Settings

https://rochester.zoom.us/
Advanced Zoom Global Settings

https://rochester.zoom.us/
Chat – Global Settings

Chat
Allow meeting participants to send a message visible to all participants

☐ Prevent participants from saving chat

Private chat
Allow meeting participants to send a private 1:1 message to another participant.
Chat – Meeting Level
Waiting Room – Meeting Level

Meeting Options

- Enable join before host
- Mute participants upon entry
- Enable waiting room
- Only authenticated users can join
- Breakout Room pre-assign
- Record the meeting automatically on the local computer
Waiting Room

Melisa's iPad has entered the waiting room for this meeting

- Admit
- See waiting room

Participants (2)

1 person is waiting

Melisa's iPad

1 participant in the meeting

Lisa Brown (Host, me)

- Mute All
- Unmute All
- More
Polling – Global Setting

Polling
Add 'Polls' to the meeting controls. This allows the host to survey the attendees.

https://rochester.zoom.us
Polling – Add Questions
Meeting Level option

You have created 1 poll for this meeting.

<table>
<thead>
<tr>
<th>Title</th>
<th>Total Questions</th>
<th>Anonymous</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poll 1:Sample question</td>
<td>1 question</td>
<td>No</td>
</tr>
</tbody>
</table>

Want a webinar instead of a meeting? Convert this Meeting to a Webinar
Create Poll Questions

Add a Poll

Enter a title for this poll.

Anonymous?

1.

Type your question here.

- [ ] Single Choice
- [ ] Multiple Choice

Answer 1

Answer 2

Answer 3 (Optional)

Answer 4 (Optional)

Answer 5 (Optional)

Answer 6 (Optional)

Answer 7 (Optional)

Answer 8 (Optional)

Answer 9 (Optional)

Answer 10 (Optional)

Delete
Multiple Questions Setup

You have created 7 polls for this meeting.

<table>
<thead>
<tr>
<th>Title</th>
<th>Total Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poll 1:W1 - Online courses</td>
<td>1 question</td>
</tr>
<tr>
<td>Poll 2:W1 - Steps Review</td>
<td>1 question</td>
</tr>
<tr>
<td>Poll 3:W2 - Communication</td>
<td>1 question</td>
</tr>
<tr>
<td>Poll 4:W2 - Collaboration</td>
<td>1 question</td>
</tr>
<tr>
<td>Poll 5:W3 - Find in repository</td>
<td>1 question</td>
</tr>
<tr>
<td>Poll 6:W3 - Tool</td>
<td>1 question</td>
</tr>
<tr>
<td>Poll 7:W3 - Recording</td>
<td>1 question</td>
</tr>
</tbody>
</table>
Polling – During Meeting
Choose Question

Polling 1: W1 - Online courses

1. Have you ever taken an online course?
   - Yes
   - No

Launch Polling
Poll – In Progress

W2 - Collaboration in Progress

Attendees are now viewing questions
0 of 0 (0%) voted

1. Which collaboration tools are you most interested in using?
   - Blackboard Wikis (0) 0%
   - Google Docs (0) 0%
   - Box Notes (0) 0%
   - Blackboard Journals (0) 0%
   - Blackboard Blogs (0) 0%

End Polling
Share Poll Results

Polling 7: W3 - Recording

Polling is closed 0 voted

1. Have you used any recording tools before?
   - Panopto (0) 0%
   - Zoom (0) 0%
   - Both (0) 0%
   - Neither (0) 0%

Share Results
Re-launch Polling
Non-Verbal Feedback

Nonverbal feedback
Participants in a meeting can provide nonverbal feedback and express opinions by clicking on icons in the Participants panel.
ZOOM PRIVACY
Recommendations

- Only share your Zoom link in your Blackboard course
- Remove a Participant
Additional Options – Before the Meeting

- Disable Join Before Host
- Meeting Passwords
- Waiting Rooms
- Mute the Participant Audio
- Turn off Participant Video
# Meeting Settings

<table>
<thead>
<tr>
<th>Meeting Password</th>
<th>Require meeting password</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Meeting Options</strong></td>
<td></td>
</tr>
<tr>
<td>Enable join before host</td>
<td></td>
</tr>
<tr>
<td>Mute participants upon entry</td>
<td></td>
</tr>
<tr>
<td>Enable waiting room</td>
<td></td>
</tr>
<tr>
<td>Only authenticated users can join</td>
<td></td>
</tr>
<tr>
<td>Breakout Room pre-assign</td>
<td></td>
</tr>
<tr>
<td>Record the meeting automatically on the local computer</td>
<td></td>
</tr>
</tbody>
</table>

[https://rochester.zoom.us](https://rochester.zoom.us)
Meeting Options

Enable join before host

Mute participants upon entry

Video
Host on off
Participant on off
Additional Options – During the Meeting

- Limit Screen Share to Host
- Disable Attendee Annotation
- Manage Chat Communication
- Lock your Session
Limit Screen Share

- How many participants can share at the same time?
  - One participant can share at a time
  - Multiple participants can share simultaneously (dual monitors recommended)

- Who can share?
  - Only Host
  - All Participants

- Who can start sharing when someone else is sharing?
  - Only Host
  - All Participants
Disable Attendee Annotation
Manage Chat Communication
Lock your Meeting

- Mute All
- Unmute All
- More →
  - Mute Participants on Entry
  - Allow Participants to Unmute Themselves
  - Allow Participants to Rename Themselves
  - Play Enter/Exit Chime
  - Put Participants in Waiting Room on Entry
  - Lock Meeting
  - Merge to Meeting Window

End Meeting
STRATEGIES FOR ONLINE DISCUSSION
Discussion Board Uses

- Debate
- Reflection
- Discussion
- Synthesis
- Peer Review
- Role play
- Ice breakers
- Help forum
- Social forum
Discussion Board Features

- Post first option
- Anonymous posting
- Moderated forums
- Graded vs ungraded
- Students can rate each other’s posts
- Students and subscribe to threads

Discussion Boards

Topic centered with thought provoking questions
Participating in Online Discussions

- Be careful...
- Choose specific discussions to participate in
- Respond to key discussion posts from learners and weave major themes, redirect, or expand thinking
- Interact with different learners in different discussions
- Assign learners to moderate discussions
Interactions to Encourage Knowledge Construction and Critical Thinking

- Prompts
- Elaboration
- Clarification
- Weaving
- Perspectives
- Inferences and Assumptions
- Implications
- Summary
Student Leadership roles in Discussion

- Student Moderator
  - Develop prompts
  - Probing questions
  - Encouraging integration
- Student summarizer
  - Summarize 2-3 times per week
  - Identify and discuss major themes
- Faculty
  - Communication with moderator / summarizer
  - Weekly response
Voicethread

- Multimedia discussion board
- Start with Powerpoint or Video
- Supports text, voice, and video
- Support annotations

Use for...
- Introductions
- Discussion board
- Other...

https://voicethread.com/share/11243944/
PEER REVIEW ACTIVITIES
Facilitate Peer Review

- Create an opportunity for your students to collaborate and share their individual views and knowledge with their classmates regarding papers or projects. This feedback benefits the student author and the student reviewer, and can be a great addition beyond the feedback from the professor.

---

**Module 3 Assignment – Learning Objectives Table**

Attached Files: "Module 3 Learning Objectives Assignment .docx" (92.904 KB)

Please submit your Module 3 Assignment – Learning Objectives Table no later than February 21.

---

**Discussion – Learning Objectives Table**

Please post your Learning Objectives Table Assignment in this discussion area by February 21.

Please review the assignments from your classmates and provide them with constructive and supportive feedback.
Facilitate Peer Review
Facilitate Peer Review

Create Link: Discussion Board

Adding a link to a Discussion Board forum places the forum in the Content Area. This creates a streamlined experience where users interact with each other in the same area where they discover content. A link can connect to an existing forum or a new forum can be created and linked.

1. Create Link: Discussion Board

   Link to the Discussion Board page, link to a specific Discussion Board forum, or create a new Discussion Board forum. Creating a link to a forum here and making it hidden will make the forum hidden as well.

   - Link to Discussion Board Page
   - Select a Discussion Board Forum

2. Submit

   Click Next to continue. Click Cancel to quit.
Facilitate Peer Review

<table>
<thead>
<tr>
<th>Create Forum</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Forum Information</strong></td>
</tr>
<tr>
<td><strong>Name</strong></td>
</tr>
<tr>
<td><strong>Description</strong></td>
</tr>
<tr>
<td><strong>Path:</strong> p</td>
</tr>
<tr>
<td><strong>Forum Availability</strong></td>
</tr>
<tr>
<td><strong>Available:</strong> Yes/No</td>
</tr>
<tr>
<td><strong>Enter Date and Time Restrictions:</strong></td>
</tr>
<tr>
<td><strong>Display Until:</strong></td>
</tr>
<tr>
<td><strong>Forum Settings</strong></td>
</tr>
<tr>
<td><strong>Viewing Threads/Replies:</strong></td>
</tr>
<tr>
<td><strong>Criteria:</strong></td>
</tr>
<tr>
<td><strong>Alignments:</strong></td>
</tr>
<tr>
<td><strong>Subscribe:</strong></td>
</tr>
<tr>
<td><strong>Create and Edit:</strong></td>
</tr>
</tbody>
</table>
Facilitating Student Presentation

- Students present “live” during Zoom
- Students submit a video
- Students contribute to a presentation
- Students prepare a presentation
Facilitating Student Presentation

- Students present “live” during Zoom
- Students submit a video
- Students contribute to a presentation
- Students prepare a presentation
Ideas for Zoom Presentation

- Student can Share Screen and give their presentation
- Student can perform on camera
  - Ask all students to switch to Speaker View
Submit a Video

- Students can store the video in a shared folder
  - Box
  - Google Drive
- Submit the link to the video via Blackboard Assignment
Panopto Assignment Folder

Assignment Folder

Create Assignment Folder

An assignment folder is a special subfolder that allows users that can view this folder to create and submit sessions privately. As a creator for this folder, you can see and control all content submitted to the assignment folder.
Navigating into Subfolder

This folder contains no videos.
Voicethread Contribution

https://voicethread.com/myvoice/thread/13721429
Allow Adding Slides

Thread Settings

- Enable threaded commenting
- Allow commenters to add slides to this VoiceThread
- Allow others to download original media
- Allow others to export
- Start playing when opened
- Allow others to make a copy
- Enable Comment Moderation

Allowed Comment Methods
- Microphone
- Webcam
- Telephone
- File upload
- Text

Automatically advance to the next slide after __ seconds
Don't allow commenters to delete their own comments
Limit each comment to __ minutes __ seconds
When recording, go to the next slide every __ minutes __ seconds
- Pecha Kucha format
- Ignite format

Save as default

Save
Voicethread Assignments

https://voicethread.com/myvoice/thread/13661339
Assignment

Build a presentation

Click on a submitted assignment to view it, and enter a grade on a scale of 0-100. Grades are instantly recorded in your gradebook.
Grading Using Rubrics

- Consistency in Grading
- Efficiency in Grading
- Sharing with students can impact performance
Create a Rubric

- From the Control Panel
- Click on Course Tools
- Click on Rubrics
The Rubric Grid lists Criteria (rows) for measuring Levels of Achievement (columns).

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Rubric Type</th>
<th>Enter Criterion Weight</th>
<th>Competent</th>
<th>Proficient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Formatting</td>
<td>Percent</td>
<td>Weight: 33.00%</td>
<td>Percent: 50.00%</td>
<td>Percent: 100.00%</td>
</tr>
<tr>
<td>Organization</td>
<td>Percent</td>
<td>Weight: 34.00%</td>
<td>Percent: 0.00%</td>
<td>Percent: 100.00%</td>
</tr>
<tr>
<td>Grammar</td>
<td>Percent</td>
<td>Weight: 33.00%</td>
<td>Percent: 0.00%</td>
<td>Percent: 100.00%</td>
</tr>
</tbody>
</table>

Total Weight: 100.00%
Balance Weights
Attach existing rubric, or create one here

What the Student Sees
If YES chosen
Rubric Grading

Finalize scoring
(Override available)
Textbooks

- [Teaching Online: A Practical Guide](https://ebookcentral.proquest.com/lib/rochester/detail.action?docID=4813461&query=Susan+Ko)
Moving from Disruption to Online Teaching

- April 16 from noon-1pm
- April 20 from 10-11am
  - Misperceptions about Online Learning,
  - Online Learning Research,
  - Designing instruction,
  - UR Online course template,
  - a faculty guest,
  - Advanced Series in Online Teaching for UR faculty.