TRAINING TOOLKIT:

Changes in Graduate Student Payments and 506 Forms
Effective January 1, 2017
Current Practice

- Currently, most appointments for graduate students are through the 506 form.
- Appointments are made using one or several job codes:
  - e.g. Fellowship-0999, Graduate Asst (Svc)-0105, Graduate Teaching Asst (Svc)-0089, Graduate Research Asst (Svc)-0103, Vis Grad Student (Svc)-0100, etc.
- All pay is in the form of a stipend with taxes withheld.
- These appointments include a wide variety of different activities in which everything falls into the same catch-all bucket.
- Recent changes in federal law and University practice have made this system untenable.
Why It’s Changing

We need to better distinguish between graduate student activities being performed. There are several reasons for this:

- **The Affordable Care Act (ACA):** This act requires that we track hours for employee health care eligibility, which could include graduate students.

- **The Federal Labor Standards Act (FLSA):** This act requires that we distinguish between hourly and salaried employees. There are several considerations, including whether the employee is teaching.

- **Taxable Income:** The University must correctly withhold (or not) on payments received by graduate students.

- **Effort Certification for Grant Reporting:** The University must ensure that appropriate documentation exists for sponsored project expenditures.

The requirements of these various laws and regulations can be contradictory and are certainly confusing.
New Graduate Job Categories
at a Glance
## Overview of New Job Categories for Domestic Graduate Students*

<table>
<thead>
<tr>
<th>New Job Category:</th>
<th>Grad Fellowship / Stipend</th>
<th>Grad Assistantship</th>
<th>GA Add-On</th>
<th>Grad TA Add-On</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Code</td>
<td>6000</td>
<td>6002</td>
<td>6004</td>
<td>6006</td>
</tr>
<tr>
<td>Funding Source:</td>
<td>Fellowship/training grant or institutional funds</td>
<td>Sponsored project as at least one source</td>
<td>Varying sources</td>
<td>Varying sources</td>
</tr>
<tr>
<td>Type of Payment:</td>
<td>SMO</td>
<td>SMO</td>
<td>BWH</td>
<td>SMO or BWH</td>
</tr>
<tr>
<td>ACA Applicable?</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Taxable?</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>W2 / Federal &amp; State Tax Withheld?</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>FICA Withheld?</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Dean’s Review and Approval?</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Effort Certification?</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>No**</td>
</tr>
</tbody>
</table>

*Includes U.S. Residents and Resident Aliens

**Unless paid from a sponsored project in which case effort certification is required
### Overview of New Job Categories for International (Non-Resident Alien) Graduate Students

<table>
<thead>
<tr>
<th>New Job Category</th>
<th>Grad Fellowship / Stipend</th>
<th>Grad Assistantship</th>
<th>GA Add-On</th>
<th>Grad TA Add-On</th>
</tr>
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<tbody>
<tr>
<td>Job Code:</td>
<td>6000</td>
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<td>Funding Source:</td>
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</tr>
<tr>
<td>Type of Payment:</td>
<td>SMO</td>
<td>SMO</td>
<td>BWH</td>
<td>SMO or BWH</td>
</tr>
<tr>
<td>ACA Applicable?</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>SSN Needed?</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>W2 Reportable?</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Federal &amp; State Tax Withheld?</td>
<td>Yes – unless eligible for treaty benefit</td>
<td>Yes – unless eligible for treaty benefit</td>
<td>Yes – if NOT eligible for treaty benefit</td>
<td>Yes – if NOT eligible for treaty benefit</td>
</tr>
<tr>
<td>1042-S Reportable?</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes – unless eligible for treaty benefit</td>
<td>Yes – unless eligible for treaty benefit</td>
</tr>
<tr>
<td>FICA Withheld?</td>
<td>No</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Dean’s Review and Approval?</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Effort Certification?</td>
<td>No</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
</tbody>
</table>

*Eligibility for treaty benefit depends on whether the student’s country of residence has a tax treaty with the U.S. and that student submits Forms W-8 BEN and/or 8233 to Payroll.

**Unless paid from a sponsored project in which case effort certification is required
Graduate Student Payments
New Job Categories

As of January 1, 2017, graduate student appointments on the 506 form will be separated into the following job categories:

- **Grad Fellowship / Stipend**: Paid on salary (SMO) basis and disbursed over a specified period of time (e.g. 6 mos, 12 mos, etc.)
- **Grad Assistantship**: Payment **in lieu of wages** that is paid on a salary (SMO) basis and disbursed over a specified period of time (e.g. 6 mos, 12 mos, etc.)
- **Graduate Assistant, Add-On**: Wages paid hourly (BWH)
- **Grad Teaching Assistant, Add-On**: Wages paid on salary (SMO) basis (can be hourly [BWH] if preferred)
New Job Categories (cont’d)

In addition to the 4 main job categories mentioned in the previous slide, you will also see these job categories for visiting graduate students on the 506:

- **Grad Fellowship / Stipd, Visiting**: Same as Fellowship / Stipend but specifically for visiting students
- **Grad Assistantship, Visiting**: Same as Assistantship but specifically for visiting students
- **Graduate Assistant, Add-On Visiting**: Same as Add-On GA but specifically for visiting students
Grad Fellowship / Stipend

- Activity is required by the academic program
- Job code: 6000
- Considered non-service for ACA reporting
- Funding source is a fellowship, training grant or institutional funds (e.g. departmental, faculty, or otherwise)
- Funding source is NOT from a sponsored project
- Payment is a stipend distributed on a salary (SMO) basis
- Taxable income for the students, but the University will NOT withhold tax; there will be no W-2 for these appointments
- No effort certification required
- Students do NOT need to track hours
Examples of a Grad Fellowship / Stipend Appointment

- Individuals on NIH Kirschstein NRSA training grants (T-series)
- NIH Kirschstein NRSA pre-doctoral fellowships (F-series)
- Sproull or Provost fellowships
- American Heart Association pre-doctoral fellowships
- Individual fellowships paid by institutional funds (departmental, school)
Grad Assistantship

Same as a Grad Fellowship / Stipend EXCEPT:

- **Job code:** 6002
- **Sponsored project** is at least one of the funding sources
- Payment is considered in lieu of wages, is not technically a stipend, and is paid on a salary (SMO) basis
- **Effort certification** is required
Examples of a Grad Assistantship Appointment

- Activities funded by sponsored projects (could be funded by federal, state, foundation, etc.)
- Research funded by federal research grants (R-series, U-series, P-series)
Grad Assistant, Add-On

- An **additional** activity that is not required by the academic program; considered for-service (employee) relationship
- Job code: 6004
- Funding can come from varying sources (e.g. institutional funds, federal grant, research grant, etc.)
- Payment is made on an hourly basis; based on actual reported time
- Income tax will be withheld; W-2 reportable
- Effort certification required if a sponsored project is at least one of the funding sources
Examples of GA, Add-On Appointments

Anyone conducting research in a laboratory or providing general assistance to a department or faculty member when the work is not required by the student’s academic program, including:

- Conducting lab experiments
- Data entry of research data
- Clerical work in a department
- Organizing sheet music or maintaining instruments
- Assisting a professor in preparing for a lecture
Grad Teaching Assistant, Add-On

Same as GA, Add-On EXCEPT:

- Job Code: 6006
- Payment can be on a salary basis (SMO) or on an hourly basis (BWH).
- Each TA appointment will be considered the equivalent of 10 hours/week of work if paid as salary.
- Effort certification required but ONLY IF paid from a sponsored project (very unlikely).
Examples of Grad TA, Add-On Appointments

- Anyone assisting with the teaching of a course (e.g. running discussion session) when not explicitly required by a program
Visiting Students

Visiting students are registered as full-time, non-matriculated students. Please be sure to use the corresponding job code when appointing visiting students.

- Grad Fellowship / Stipd, Visiting - Job Code: 6001
- Grad Assistantship, Visiting - Job Code: 6003
- Graduate Assistant, Add-On Visiting - Job Code: 6005
Deciding Which Job Category To Use
How Do I Decide Which Graduate Student Job Category to Use?

- Is this a University of Rochester student?
  - No: Go to next slide
  - Yes: Is the funded activity required by an academic program?
    - Yes: Is the activity assisting in teaching?
      - Yes: Grad Teaching Assistant Add-On
      - No: Grad Assistant Add-On
    - No: Does the funding for this position include funding from a sponsored project?
      - Yes: Grad Assistant Add-On
      - No: Grad Fellowship / Stipend

Grad Assistantship
Grad Assistant Add-On
Grad Teaching Assistant Add-On
If your student is not a University of Rochester student...

- Is the funded activity required by an academic program?
  - Yes
  - No
    - Does the funding for this position include funding from a sponsored project?
      - Yes
        - Grad Assistant Add-On Visiting
      - No
        - Grad Fellowship / Stipd Visiting

- No
Types of Payments and Other Considerations
Stipend Pay and Payment in Lieu of Wages

- Can be paid on a salary (SMO) basis divided over a specified period of time
  - e.g. 6 months, 1 year, etc.
- Students should be paid **throughout** the entirety of their appointment period and not in a lump sum at the end of their appointment period
- Amount of payment should reasonably reflect the value of efforts provided by the student
Hourly Pay

- All hourly pay appointments require approval from the dean’s office

- **Wage band: Minimum Wage - $35.00 / hour**
  - Anything above this wage band will require justification and dean’s office permission; anything below minimum wage is not permitted.
  - Departments may not appoint students at a lower pay rate on a "probationary" basis
  - Hourly wage should reflect the skill set required for duties
  - **Be careful when considering hourly wage ranges for hourly appointments as you don’t want to overuse or run out of funding**

- Student will be responsible for tracking and entering hours worked
  - Please communicate to students in these appointments that they will need to log and track their hours starting January 1, 2017.
  - Department or faculty sponsor (or delegate) will be responsible for approving hours worked
International Students

- Visa status limits most international students to 20 hours of work/week.
  - In the past, fellowship/stipend activity counted as 20 hours of work/week and no other work was possible.
- After January 1, 2017 in the new structure, all Fellowship/Stipend and Assistantship appointments will count as zero hours of reportable work.
- As a result, international students will be eligible for GA or TA Add-On appointments up to the 20 hours of work/week limitation.
  - Remember that TA Add-On positions count at 10 hours/week.
  - The limitation includes GA or TA Add-On work and any other employment through the Student Employment Office.
Communicating to Students re: Tax Withholding Changes

- If you have students with a Fellowship/Stipend or Assistantship appointment, it is important to notify them that the University **will not** be withholding taxes on the money disbursed beginning January 1, 2017.

- However, payments from Fellowships/Stipends and Assistantships are still considered taxable income.

- Students will be responsible for reporting these amounts (perhaps quarterly) as taxable income to State and Federal tax boards.
FAQs

What is the difference between a Fellowship / Stipend and Assistantship?

The biggest difference is funding source. Assistantships MUST have a sponsored project as at least one of the funding sources.
FAQs

Can you have multiple appointments for one student?

Yes. You can have any combination of a Fellowship / Stipend with a GA Add-On or TA Add-On appointment. Or any combination of an Assistantship with GA Add-On or TA Add-On appointment.

However, you are unlikely to see combinations of Fellowship / Stipend and Assistantship appointments. More often than not, appointments in these categories will either be one or the other. On rare occasion will a student be appointed as a Fellowship / Stipend AND Assistantship.
FAQs

Can you appoint a student to a GA Add-On or TA Add-On without appointing them as a Fellowship / Stipend or Assistantship?

YES. You can appoint a student solely as an Graduate Assistant Add-On or Teaching Assistant Add-On even if they do not have a Fellowship / Stipend or Assistantship appointment.
FAQs

Teaching is required by our department’s graduate program. Does this mean we would appoint the graduate student as a TA?

If the teaching activity is required by the program, the appointment should be classified as a Fellowship / Stipend or Assistantship depending on the funding source.

Any teaching beyond those teaching activities required by the academic program would be considered an TA Add-On appointment.
Glossary of Terms
Glossary of Terms

- **ACA**: Affordable Care Act; federal statute that essentially mandates employers to offer health insurance to workers and dictates the parameters for such benefits.

- **Add-On**: Additional work not included in an academic program’s requirements for completion.
  - E.g. Graduate Assistant (GA) or Teaching Assistant (TA)

- **BWH**: Wages paid bi-weekly.

- **FICA**: Federal Insurance Contributions Act; tax imposed on employers and employees to fund Social Security and Medicare (no FICA will be withheld for any of the aforementioned appointments).

- **FLSA**: Federal Labor Standards Act; federal statute that dictates minimum wage, overtime pay, and standard hours in a work week.
Glossary of Terms (cont’d)

- **Fellow:** Students receiving an actual fellowship, i.e. Sproull fellowship, Kirschstein fellowship, etc.

- **Institutional funding:** Any departmental funds or University accounts not related to a sponsored project (GR5 account).

- **Payment in lieu of wages:** This is pay that is not technically a stipend. Payment is in recognition of student’s contribution toward achieving a sponsored project’s aims concurrently with satisfaction of an academic requirement.

- **SMO:** Semi-monthly payment

- **Sponsored project (research grant):** An award of money to the institution specifically for research.

- **Training grant:** An award of money meant to develop or enhance research training opportunities.
Appendix A:
Detail on Why These Changes Are Occurring
We need to better distinguish between graduate student activities being performed. There are several reasons for this:

- **The Affordable Care Act (ACA):** The ACA requires the University to report all hours worked in service for the University.
  - If a student/employee works over 30 hours per week, we are required by law to provide/offer health insurance. If we do not, in short, the University is subject to a significant penalty tax.

- **The Federal Labor Standards Act (FLSA):** Changes in FLSA regulations require the University to ensure overtime pay. While students will not likely be working more than 30 hours in a week let alone any overtime, it is crucial that actual working hours are tracked in the event overtime pay is due.

- **Taxable Income:** Payments made by the University to individuals are considered taxable income and need to be taxed and reported as such.

- **Effort Certification for Grant Reporting:** Sponsored research grants require certification of time spent on achieving a project’s aims.
Appendix B:
Non-PhD Programs Approved to Utilize the 506 Form
Specific undergraduate, post-baccalaureate and master’s programs across the University have been approved by the Office of Counsel to appoint students on the 506 form.

Only students enrolled in these programs may be appointed through the 506 form.

Job categories for these students will either be the graduate student job categories or the undergraduate job categories, depending on the type of student.

- The undergraduate student job categories mirror the graduate student job categories (see following appendix for undergraduate job categories).
# Approved Non-PhD Student Programs

The following programs have been approved by Legal Counsel to appoint students through the 506 form and should use the job categories indicated for students in their program.

<table>
<thead>
<tr>
<th>Program Title</th>
<th>School</th>
<th>Type of Student</th>
<th>Job Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visiting Students In Residence</td>
<td>SMD</td>
<td>Usually grad; rarely undergrad</td>
<td>Grad Fellowship / Stipend or Grad Assistantship; rarely Undergrad</td>
</tr>
<tr>
<td>Medical Students’ Year Out</td>
<td>SMD</td>
<td>Medical students</td>
<td>Grad Fellowship / Stipend or Grad Assistantship</td>
</tr>
<tr>
<td>Summer Research Scholars Program / MSTP Summer Research Program</td>
<td>SMD</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td>Post-baccalaureate Research Education Program (PREP)</td>
<td>SMD</td>
<td>Post-bac</td>
<td>Grad Fellowship / Stipend or Grad Assistantship</td>
</tr>
<tr>
<td>SMD Master's Students</td>
<td>SMD</td>
<td>Master's</td>
<td>Grad Fellowship / Stipend or Grad Assistantship</td>
</tr>
<tr>
<td>McNair Research Program</td>
<td>Kearns Center (AS&amp;E)</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td>NSF REU Phys / Chemistry</td>
<td>AS&amp;E</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
</tbody>
</table>
# Approved Non-PhD Student Programs (cont’d)

<table>
<thead>
<tr>
<th>Program Title</th>
<th>School</th>
<th>Type of Student</th>
<th>Job Category</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Urban Fellows Program</strong></td>
<td>Kearns Center (AS&amp;E)</td>
<td>Undergrads (from UR and elsewhere)</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Rochester Youth Year</strong></td>
<td>AS&amp;E</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Summer Research Center for Visual Science</strong></td>
<td>CVS</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>REACH</strong></td>
<td>Career Center Program</td>
<td>Undergrad</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Eisenberg Intern</strong></td>
<td>AS&amp;E</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Research and Innovation Grant RIG/UGR</strong></td>
<td>AS&amp;E</td>
<td>Undergrad</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Discovery Grant</strong></td>
<td>AS&amp;E</td>
<td>Undergrad</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Strong Children’s Research Center Summer Program</strong></td>
<td>SMD</td>
<td>Grad or Undergrad</td>
<td>Grad or Undergrad Fellowship / Stipend or Grad or Undergrad Assistantship</td>
</tr>
</tbody>
</table>
## Approved Non-PhD Student Programs (cont’d)

<table>
<thead>
<tr>
<th>Program Title</th>
<th>School</th>
<th>Type of Student</th>
<th>Job Category</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UPBM (undergrad Program in Bio and Medicine) / DeKiewiet Summer Research Fellowship</strong></td>
<td>SMD</td>
<td>Undergrad</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>LEND</strong></td>
<td>SMD</td>
<td>Anyone at UR</td>
<td>Grad or Undergrad Fellowship / Stipend or Grad or Undergrad Assistantship</td>
</tr>
<tr>
<td><strong>Undergrad Teaching Program Chemistry and Physics</strong></td>
<td>AS&amp;E</td>
<td>Undergrads</td>
<td>Undergrad Fellowship / Stipend or Undergrad Assistantship</td>
</tr>
</tbody>
</table>
Appendix C: New Job Categories for Undergraduate Students in the Approved Programs
New Job Categories for
Undergraduate Students in Approved Programs

- **Undergrad Fellowship / Stipend:** Same as Grad Fellowship / Stipend, job code is 6100
- **Undergrad Assistantship:** Same as Grad Assistantship, job code is 6102
- **Undergrad Teaching Assistant Add-On:** Same as Grad TA Add-On, job code is 6106
- **Resident Advisors:** An *additional* activity that is not required by the academic program and is considered a for-service (employee) relationship; payment is on a salary (SMO) basis, income tax will be withheld, income is W2 reportable, and the funding can come from varying sources. Job code is 6007.

As you can see, the job categories (aside from Resident Advisor) perfectly mirror the job categories for graduate students.
New Job Categories for Undergraduate Students in Approved Programs (cont’d)

In addition, you will also see job categories for visiting students:

- **Undergrad Fellowship / Stipend Visiting**: Same as Grad Fellowship / Stipend Visiting, job code is 6101.
- **Undergrad Assistantship Visiting**: Same as Grad Assistantship, job code is 6103.
Appendix D: Deciding Which Job Category To Use
## Overview of All New Job Categories

### Appointment Matrix

<table>
<thead>
<tr>
<th></th>
<th>Fellowship / Stipend</th>
<th>Assistantship</th>
<th>GA Add-On</th>
<th>TA Add-On</th>
<th>Resident Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>UR Graduate Student</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Visiting Graduate Student</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>UR Undergraduate Student</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Visiting Undergraduate Student</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Decision Tree

Start Here

Is this a graduate student?

Yes → Go to next slide

No → Go to slide 4
If your student is a graduate student…

- Is this a University of Rochester student? 
  - No: Go to next slide
  - Yes:
    - Is the funded activity required by an academic program?
      - Yes:
        - Does the funding for this position include funding from a sponsored project?
          - No: Grad Fellowship / Stipend
          - Yes: Grad Assistantship
      - No: Is the activity assisting in teaching?
        - Yes: Grad TA Add-On
        - No: Grad Assistant Add-On
If your graduate student is not a University of Rochester student...

Is the funded activity required by an academic program?

Yes

Does the funding for this position include funding from a sponsored project?

No

Grad Fellowship / Stipend Visiting

Yes

Grad Assistantship Visiting

Grad Assistant Add-On Visiting
If your student is NOT a PhD student…

Is the student a Resident Advisor?
- Yes → Resident Advisor
- No →

Is the student part of one of the approved programs? (See slides 39-41 for list of approved programs.)
- Yes → Go to next slide
- No → Contact your dean’s office for next steps.
5. If your non-PhD student is part of one of the approved programs...

- Is this non-PhD student a University of Rochester student? 
  - No → Go to slide 7
  - Yes
    - Is the funded activity required by an academic program? 
      - No
      - Is the activity assisting in teaching? 
        - No → Contact your dean’s office for further instruction.
        - Yes → Undergrad TA Add-On
If your non-PhD UR student is part of one of the approved programs and the funded activity is required by their program…

Does the funding for this position include funding from a sponsored project?

Yes

Is your student an undergraduate?

No

Undergrad Fellowship / Stipend

Yes

Grad Fellowship / Stipend

Is your student an undergraduate?

Yes

Undergrad Assistantship

No

Grad Assistantship
If your non-PhD student is not a University of Rochester student but is in one of the approved programs....

Is the funded activity required by an academic program?

- No → Contact your dean’s office for further instruction.
- Yes → Does the funding for this position include funding from a sponsored project?

- No → Undergrad Fellowship / Stipend Visiting
- Yes → Grad Fellowship / Stipend Visiting

Is your student an undergraduate?

- No
  - Yes → Undergrad Assistantship Visiting
  - No → Grad Assistantship Visiting
- Yes → Grad Fellowship / Stipend Visiting