

<b>Glossary of Terms – University Leave of Absence (ULOA) and University Withdrawal (UW)</b>	
<b>Change of Status</b>	No longer an appropriate description when referring to University Leave of Absence or University Withdrawal.
<b>Date of Institutional Determination</b>	If the ULOA or UW being taken is immediate, it will match the notify date. If the action is planned and the student is currently enrolled, the date will match the effective date.
<b>Effective Date</b>	If the student is enrolled, and the ULOA/UW is immediate, the date will match the Notify Date. If it is planned and the student is enrolled, it will be the last date of the currently enrolled term. If the student is not enrolled, it would be the last date of the most recent enrolled term.
<b>First Term of Separation</b>	The term the separation from the University begins with regards to the three semesters of non-enrollment, which may result in a University Withdrawal. First term of separation is determined by the request type - immediate or planned.
<b>Immediate Leave</b>	A student initiates a leave during an enrolled semester between the first day of class through the last day of class.
<b>Notify date</b>	This is the date the student notified the University of their intent to take a leave or withdraw in an official context – see Official Notification.
<b>Official Notification</b>	Completion of the ULOA or UW form with or by the academic advisor, program administrator, program coordinator or school registrar. Any communication prior to the form being completed is deemed as unofficial and inquiry phase of the process.
<b>Planned Leave</b>	At the conclusion of a semester, a student requests to take a ULOA to suspend their studies prior to the start of the upcoming semester.

<b>Readmission</b>	Return from University Withdrawal. Details forthcoming.
<b>Return Date</b>	Academic term the student is returning from a leave of absence. Student will fill out a Return from ULOA form with their advisor.
<b>Return from University Leave of Absence</b>	When a student is ready to return to the University, they must request a return from a University Leave of Absence through their academic advisor, program coordinator, program administrator or school registrar to complete a Return from University Leave of Absence form. Requests for a return from University Leave of Absence should be received by March 1st for the fall semester or October 1st for the spring semester.
<b>University Leave of Absence</b>	A temporary separation from the University initiated by the student in which the student is no longer enrolled in coursework.
<b>University Leave of Absence: Administrative</b>	When a student is not enrolled for the semester by the end of the add/drop period, the University of Rochester reserves the right to place a student on an administrative University Leave of Absence for the semester.
<b>University Withdrawal</b>	A permanent separation from the University initiated by the student in which the student is no longer enrolled in coursework.