Cont. …

5. Enter the name as you would like it to appear on your Diploma. It is CRITICAL that you select the Name Type value of Diploma!

---

Find …

1. Log into UR Student using your AD Account Name and password
2. Click the Profile (picture or cloud) icon at the top right of the screen and click on View Profile to access your student profile.
3. From the Profile page select Personal from the left (blue) menu
4. On the Names tab, click on Add

Tip: Pay special attention to upper and lower case letters, spacing, abbreviations and accent marks. Your name will print exactly as you have submitted, in First Name, Middle Name, Last Name order.