

Jackson Court Handbook



Everything you need to know about your new home!

Jackson Court Area Office

114 O'Brien Hall

PO Box 270463

Area Office Phone:

(585) 276 – 4682

Office Hours:

Monday - Friday

8:30am - 5:00pm

Service Desk Hours:

Monday - Friday, 5pm – 12 midnight

Sat/Sun, 12 noon – 12 midnight

The Office for Residential Life and Housing Services

- Area Staff -

Jackson Court Resident Director (RD)

Juliane Schnibbe | Office (585) 276-4682
Jschnibb@ur.rochester.edu

Graduate Head Resident (GHR)

Alison Thompson | Office (585) 276-4682
JacksonCourtGHR@ur.rochester.edu

Jackson Court, Secretary

Emily Hamilton | Office (585) 276-4682
ehamilt7@reslife.rochester.edu

Jackson & Hill Courts Associate Director (AD)

Thomas Rouse | Office (585) 273-5853
thomas.rouse@rochester.edu

Director of Residential Life

Dan Watts | Office (585) 275-3166
dan@reslife.rochester.edu

Jackson Court, Service Desk Number

x3-5857

- Resident Advisors (RA's) -

- ESW Staff -

Anderson

Melinda 6-9, 140
 Robert 2-5, 120

Wilder

Andre 6-9, 110,120
 Rey 2-5, 140

Anderson

Peter Evancho | 1st & 2nd floors
 Hongzhi (Zane) Zeng | 3rd floor
 Radha Tummalapenta | 4th floor
 Neha Narayan | 5th floor
 Aaron Lowin | 6th floor
 Aliye Gallagher | 7th floor
 Jina Lee | 8th floor
 Ali Hamdani | 9th floor

O'Brien

Chethana Venkraman | 2nd floor
 Marco Ramos | 3rd floor
 Melissa Kagaju | 4th floor
 Azmayeen Fayeque Rhythm | 5th floor

Wilder

Akansh Hans | 1st 2nd floors
 Nick Frankiewicz | 3rd & 4th floors
 Nicole Honeysett | 5th & 6th floors
 Yeonseong (Catherine) Seo | 7th floor
 Hanna (John) Saba | 8th floor
 Sylvia Conte | 9th floor

O'Brien

Dewa 1st floor
 Cassandra 4 & 5
 June 2 & 3

Hall Council

The Hall Councils plan events and hold regular meetings that are open to our residents. Events often include festivals and celebrations. All residents are encouraged to be involved in the planning.

Laundry

Laundry facilities are available in the basements of Anderson and Wilder and on the first floor of O'Brien Hall. Share these spaces and respect each other's' items. Do not steal. Machines that are out of order should be reported to (585) 503-2361. *Note - Please see individual machines for proper usage.

Cooking

Limited cooking is permitted in designated cooking areas (i.e. kitchens). Residents are responsible for cleaning the kitchen and their dishes immediately after use. Kitchens may be closed due to improper use.

Multiple Locations for Reservations

The Area Office will be happy to assist you with the planning of your events by reserving a location. Please stop by the office during normal business hours to do so. These spaces are available for reservations:

- Wilder Recreation Room
- Piano Rooms (Multiple)
- Jackson Court Fire Place
- O'Brien Dance Studio
- O'Brien Music Practice Room
- O'Brien Conference Room
- O'Brien Full Kitchen
- Music Practice Room – Contact MIF

* We have multiple rooms available for you to use as a resident. Be sure to reserve the rooms through the Area Office during business hours (Mon. – Fri. 8:30am – 5pm, closed for lunch 12-1pm).

*Some rooms/locations require a deposit and or additional stipulations. Please see the Area Office for specifics.

Jackson Court Service Desk

The Jackson Court service desk is located on the first floor of O'Brien Hall. General services include campus information, equipment sign-out, and check-in/check-out assistance. The service desk is closed during Thanksgiving, winter, and spring breaks.

Jackson Court RA on Duty

The Jackson Court RAs are on duty nightly. If you need to contact the RA on duty, call the RA on duty cell phone.

Wilder/O'Brien: (585) 363-0918

Anderson: (585) 355-7990

O'Brien Bike Room

O'Brien has an indoor bike room on the first floor that is available for all students to sign up for. To reserve a space, please stop by the office during normal business hours to do so. You will be given a space number and card access to the room.

Quiet and Courtesy Hours

Quiet hours are in effect Sun – Thurs, 12am to 8am. Fri and Sat quiet hours are 2am to 10am. Courtesy hours are 24 hrs a day. ***Please note: A resident's right to study or sleep takes precedence over another's right to make noise.***

Alcohol and Drugs

The legal drinking age in New York State is 21 years of age. Residents of legal drinking age may consume alcohol in the privacy of their room and/or in their suite with other of age peers.

- Underage drinking is a violation of State law and University policy. Residents who violate the law and the policy will be subject to disciplinary action.
- Funnels, beer-pong (Beirut) tables, other drinking game paraphernalia, kegs, mini-kegs, beer balls, boxed wine, and other multi-serving containers are also PROHIBITED.
- Hosts are responsible for the behavior of their guests at all time. Please consult the Alcohol Policy for these standards.
- All illegal substances (any drug not prescribed to you) and all drug paraphernalia are PROHIBITED.

Social Gatherings

Parties are NOT PERMITTED in the residence halls. Parties are defined by behavior and atmosphere, as well as excess of room occupancy. While we encourage our residents to be social, they should do so without breaking any University, State, or Local laws (including, but not limited to underage drinking, drinking games, and/or noise policies). Social gatherings will be asked to disband if there are any disturbances to the community.

Bar-be-cues

Charcoal grills are permitted but MUST be used 30 ft. / 10 meters away from the buildings. Feel free to use the BBQ grill next to the sand volleyball court behind Anderson or to set up a charcoal grill away from the building. Coals should be emptied into exterior (metal) trash containers. Call facilities/Somerset for charcoal removal. Please store all flammable material off campus or buy and use immediately. The owner of the grill may be subject to disciplinary action if not in compliance with UR policies.

Residential Life Policy Information

The following is a partial listing of the policies of most day-to-day concern for residents:

Fire Safety

Candles, incense, propane, charcoal, lighter fluid, fireworks, or any open-coil and open-flame devices, taping door handles and tampering with door handles are not allowed in our halls. Please be aware of everyone's safety. If you

cover a smoke detector you are endangering the lives of everyone else. Violations of this kind may lead to removal from housing.

Fire Equipment

Every room/suite/apartment has a smoke detector and every floor is equipped with a pull station. Tampering with any of this equipment endangers all residents. Do not cover the smoke detector, hang things from it, or in any way hinder the unit from working. Penalties for tampering with or for pulling a false alarm may include **removal from housing** and/or criminal charges. This includes failure to evacuate the building during an alarm.

Jackson Court Fireplace/Grounds

The Jackson Court Fireplace and Grounds are an exciting new addition to our area. Please keep this area nice. It may only be used on Tuesday, Friday and Saturday nights between 6pm-11:30pm. Students/Groups may reserve this space through Wilson Commons reservations and must complete a fire pit training in order to utilize the fireplace. Contact the Jackson Court Area office to sign up for training. Burning books, furniture, paper, or non-sanctioned combustibles is PROHIBITED. Do not deface or otherwise vandalize this space. Be safe and courteous when using it.

Pets (Fish Only)

No air-breathing pets allowed. The only pets allowed will be fish in a small aquarium (no larger than a 5 gallon tank). Dogs, cats, rabbits, ferrets, insects, spiders, and snakes are strictly prohibited in student housing. Consequences for breaking this policy could include removal from housing.

Smoking

All UR undergraduate housing is smoke-free. You may NOT smoke in your room, suite, or bathroom. The campus has changed to tobacco-free. If you choose to smoke tobacco it must be in a designated spot on campus, or off campus property.

Vandalism

Replacement/repair costs for damage in community building areas (hallways, stairwells, foyers, etc.) may be divided among the residents of the building if the responsible parties cannot be identified. This billing includes removal of trash left after check-out, including cinderblocks. Cinderblocks are prohibited from the residence halls. Vandalism is preventable.

Courtesy Phones

Phones have been installed in several locations. Respect them and use them to make local calls. Stolen/damage phones will be charge to the residents of the building.

Visitation

With the advanced permission of the roommate/suitemates residents are allowed to have overnight guest up to 3 consecutive nights and NO more than 4 nights in a calendar month.

The Area Office can help you with:

- Lost Keys/Conference Cards/Loaner Keys
- Room/Location Reservations
- Hall Council Information
- Program and Event Planning Information
- Special Interest Housing Information
- Greek Housing Information
- Check-In and Out Procedures

Other Available Services:

- For room repairs, call (585) 273 – 4567 or Online: www.facilities.rochester.edu
- For cable problems, call (585) 756-5000
- For room changes, call the ResLife office at 020 Gates, SBA Hall (585) 275-3166.
- Vending Machine Repairs or Refunds (888) 361-9074

Useful Campus Numbers:

College Center for Academic Support	(585) 275-2354
Bursar's Office	(585) 275-3931
Campus Bookstore	(585) 275-4012
Center for Excellence in Teaching and Learning	(585) 275-9049
Facilities	(585) 273-4567
Financial Aid	(585) 275-3226
ID Office	(585) 275-3975
Interfaith Chapel	(585) 275-4321
Library – Circulation Desk	(585) 275-4471
Parking Office	(585) 275-3983
Pest Control	(585) 275-3241
Post Office (Todd Union)	(585) 275-3991
Residential Life (main office)	(585) 275-3166
Security non-emergency	(585) 275-3333
Time Warner Cable/Internet	(585) 756-5000
Time and Temperature	(585) 274-TEMP
Registrar	(585) 275-8131
University Health Services	(585) 275-2662

University Counseling Center (585) 275-3113
University IT (585) 275-2000

Additional information about policies and procedures can be found in
UR Here, Student Handbook, your housing contract or visit:
www.rochester.edu/reslife/