Leadership Programs Graduate Assistant

The Office for Residential Life & Housing Services, along with the Rochester Center for Community Leadership (RCCL), sponsors a Graduate Assistantship with a focus in residential and student leadership.

Essential Duties, Tasks and Responsibilities

Development of Leadership initiatives and programs

- Acts as an advisor to Residence Hall Association (RHA), Area Council (AC), and Special Interest Housing (SIH)
- Attends meetings and works closely with student leaders in Reslife student organizations to develop leadership skills and track organizations’ performance
- Supports RHA - in the planning and execution of all Leadership Programs Orientations and Trainings
- Assists in the coordination of the annual Student Life Award ceremony
- Participates in Leadership Programs development and strategic planning
- Member of the Leadership Programs Committee that meets bi-weekly
- Participates in weekly supervisory meetings and periodic departmental meetings
- Attends, supports, and facilitates Leadership Programs trainings, meetings and events. Attend general Reslife trainings as needed.
- Conduct research and assessment to measure success of Leadership Programs efforts
- Other administrative tasks as assigned

The Graduate Assistant will report to the Coordinator for Leadership Programs.

Time Commitment

Twenty hours per week including regularly scheduled office hours and some evening and weekend commitments. Term of position is 12 months, beginning June 1st with possible reappointment. Start date may be flexible depending on the needs of the department and the Graduate Assistant.

Remuneration

A furnished apartment, including all utilities. In addition, a $4000 stipend.

Eligibility

Must be a full-time, matriculated graduate student at the University of Rochester and not have a second assistantship. Strong leadership experience, in addition to strong organizational, creative, communication and facilitation skills. An understanding of leadership practices and theory preferred.

Application Form: [https://tinyurl.com/GraduateSelectionResLife](https://tinyurl.com/GraduateSelectionResLife)

Reference Request Form: [https://tinyurl.com/ReferenceRequest2020](https://tinyurl.com/ReferenceRequest2020)