

# Navigating the StarRez Portal for Room Selection- 2 person group

## 1. Click on Home...

After you log in, go to the navigation and click "Housing Application" at the top.

 UNIVERSITY of ROCHESTER

3 [Home](#) [Housing Application](#) [Summer Application](#) [Log Out](#)

**Home**  
Hi .Juliane .Schnibbe!

**The contract submission portion of the Housing Application for the 2024–2025 academic year has closed.**

Students who submitted a contract: You will receive their housing lottery day and time on Friday (4/12) afternoon along with instructions for room selection.

Students who missed the contract submission deadline:

- Rising sophomores who missed the contract submission deadline: You have access to the housing application portal. A contract was created for you on 4/11 as part of the two year residency requirement.
- Rising juniors and rising seniors who missed the contract submission deadline: You are not eligible for the housing lottery, but you are welcome to apply via the waitlist housing application. The waitlist housing application will become available on May 1st.

**Summer applications:**

Participants of special summer programs who are not University of Rochester students must register (in the navigation above) in order to access the summer housing application.

The Office for Residential Life and Housing Services on the River Campus provides housing and the opportunity to be a part of a community of more than 400 undergraduate residents.

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## 2. Click on Housing Application

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3 [Home](#) [Housing Application](#) [Summer Application](#)

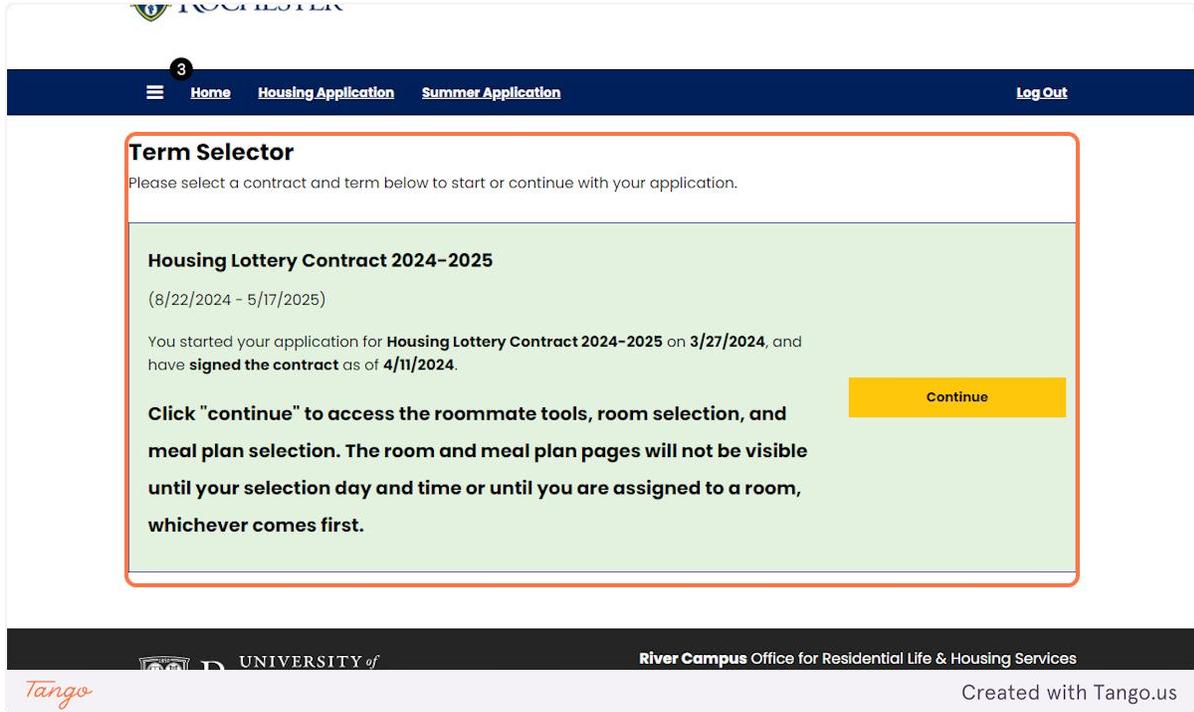
**Home**  
Hi .Juliane .Schnibbe!

**The contract submission portion of**

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### 3. Housing Application

Room and meal plan selection lives in the same application as the housing contract. You will not have access to the items in the contract except for the roommate selection tools. Click continue to proceed.



### 4. Click on Continue for Academic Year 2024-2025



## 5. Click on Welcome: Housing Contract & Lottery...

These are the pages you now have access to. The room selection and meal selection pages will appear and be accessible once it is your lottery day and time. Prior to that, you will only be able to access the roommate tools. You may access these until you select a room. Once you select and confirm your room and meal plan you can't go back. You can also adjust your roommate group on this page.

The screenshot shows the University of Rochester Housing Application interface. At the top, there is a navigation bar with "Administration User" on the left and "Edit Portal" on the right. Below this is the University of Rochester logo. A secondary navigation bar contains "Home", "Housing Application", "Summer Application", and "Log Out". The main content area is titled "Roommate Selection" and features a sidebar on the left with a list of application steps: "Welcome: Housing Contract & Lottery", "Roommate Selection and Matching Info", "Roommate Matching Questionnaire", "Roommate Selection", "Room Selection", "Meal Plan Selection", "Rocky Bucks Selection", and "Application Summary". The "Roommate Selection" step is currently selected. The main content area displays two roommate profiles: "Schnibbe (Group Leader)" and "Taylor.Hanson". Each profile includes fields for "Gender" and "Description", and a "View Profile" button. The "Taylor.Hanson" profile also has buttons for "Remove Roommate", "Make Leader", and "Send Message". A "Save & Continue" button is located at the bottom of the main content area. The page is watermarked with "Tango" and "Created with Tango.us".

## 6. Click on Save & Continue

The screenshot shows a close-up of the "Save & Continue" button in the application interface. On the left, a sidebar lists the application steps: "Meal Plan Selection", "Rocky Bucks Selection", and "Application Summary". The main content area displays the profile for "Taylor.Hanson", including her "Gender: Female" and "Description: I love Nickleback, reading, and e Rochester". A prominent "Save & Continue" button is highlighted with a red border at the bottom of the main content area. The page is watermarked with "Tango" and "Created with Tango.us".

## 7. Room List

As a group of two you have many options. Keep in mind, you will be able to select Riverview, Brooks, the Maisonettes, and Innovation Square if both you and your roommate are rising juniors or rising seniors.

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ation Summary

### Room List

Staying between 08/22/2024 and 05/17/2025 for Term: Housing Lottery Contract 2024-2025

Center Double w/ RA  
 Double  
 Single In Apartment

**Locations**

DeKiewiet Tower  
 Valentine Tower

**Roommate classifications**

Filter to rooms matching all roommate classifications

**Attributes**



**Brooks Crossing-**  
**022-022A**

1 🛏  
Brooks Crossing-022  
Brooks Crossing River Campus

[Show Room Info](#)

**Add To Cart**



**Brooks Crossing-**  
**022-022B**

1 🛏  
Brooks Crossing-022  
Brooks Crossing River Campus

[Show Room Info](#)

**Add To Cart**



**Brooks Crossing-**  
**024-024A**

1 🛏  
Brooks Crossing-024  
Brooks Crossing River Campus

[Show Room Info](#)

**Add To Cart**

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## 8. Click on Next

For more options...

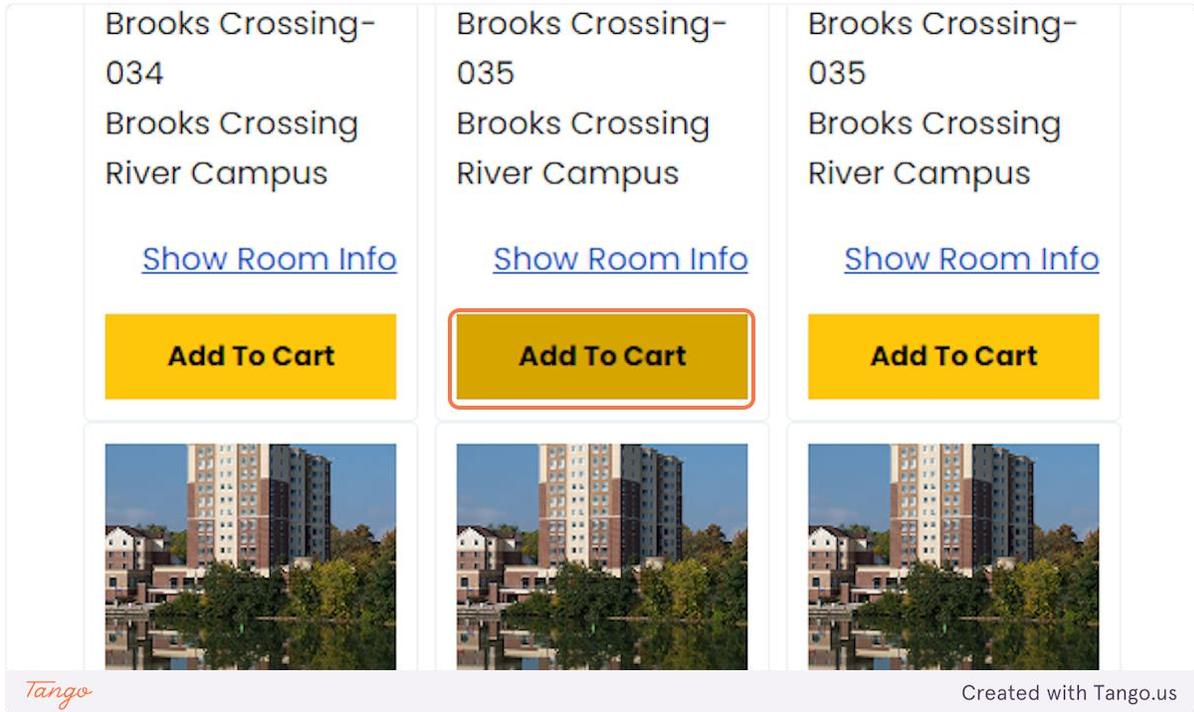
[SHOW ROOM INFO](#) [SHOW ROOM INFO](#)

**Add To Cart** **Add To Cart**

3 4 5 6 7 8 **Next**

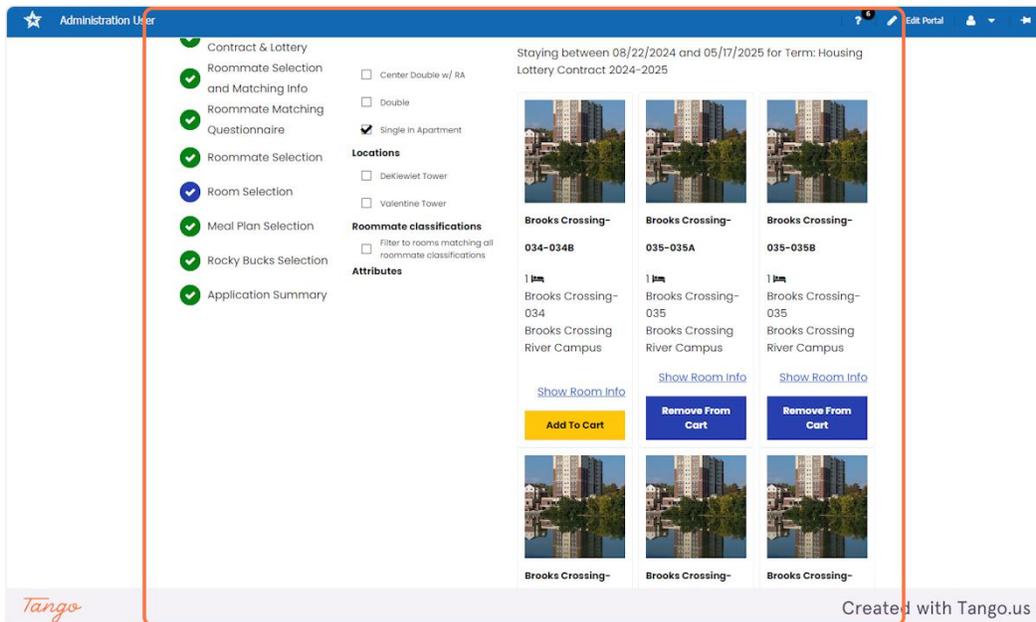
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**9. The lowest room number is the first room in the an apartment or suite. Doubles will have the same room number, one will end in an a and the other in a b. There is no difference, it is simply coding.**

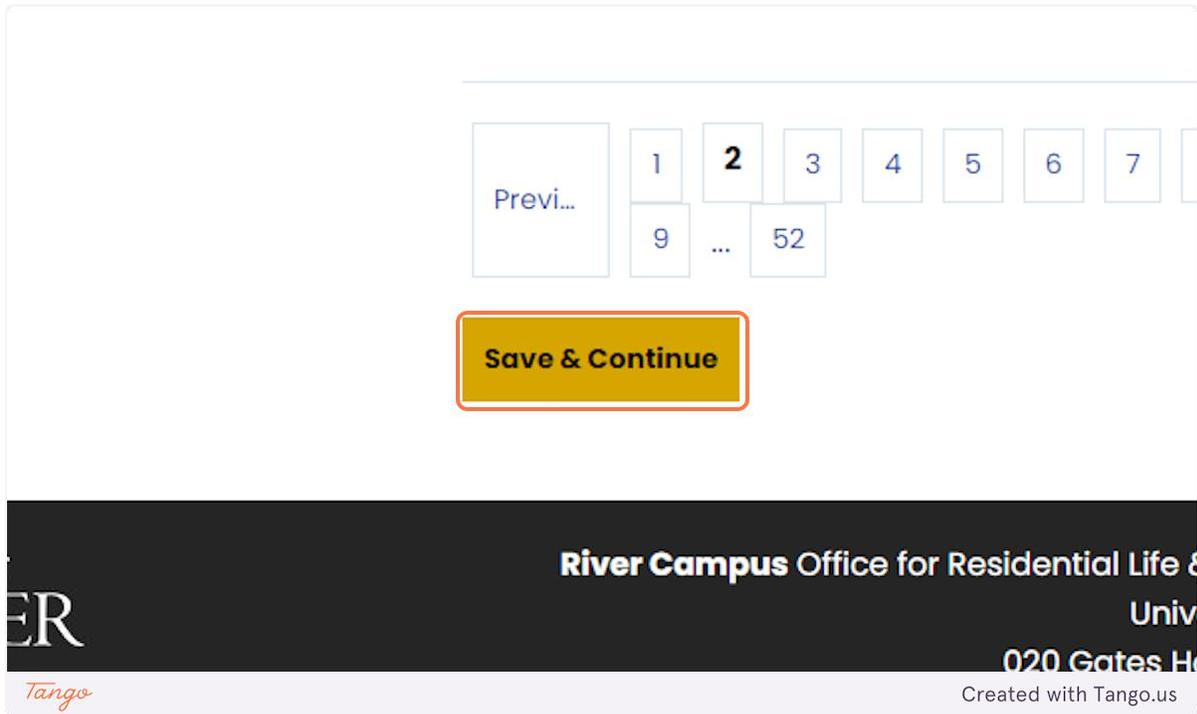


## 10. Added to cart

You only have to click on the add to cart once, it'll automatically select the other rooms.



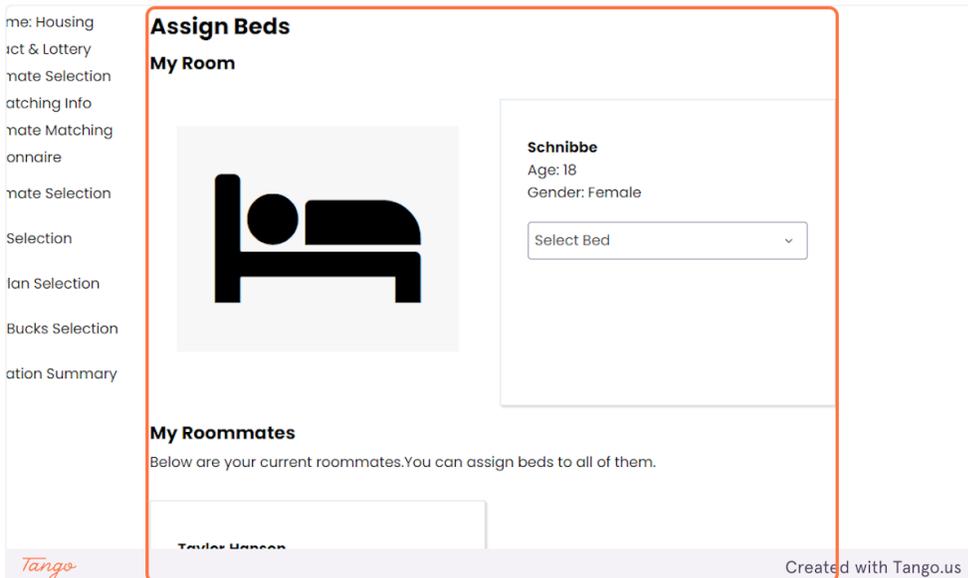
## 11. Click on Save & Continue



## 12. Click on Assign Beds

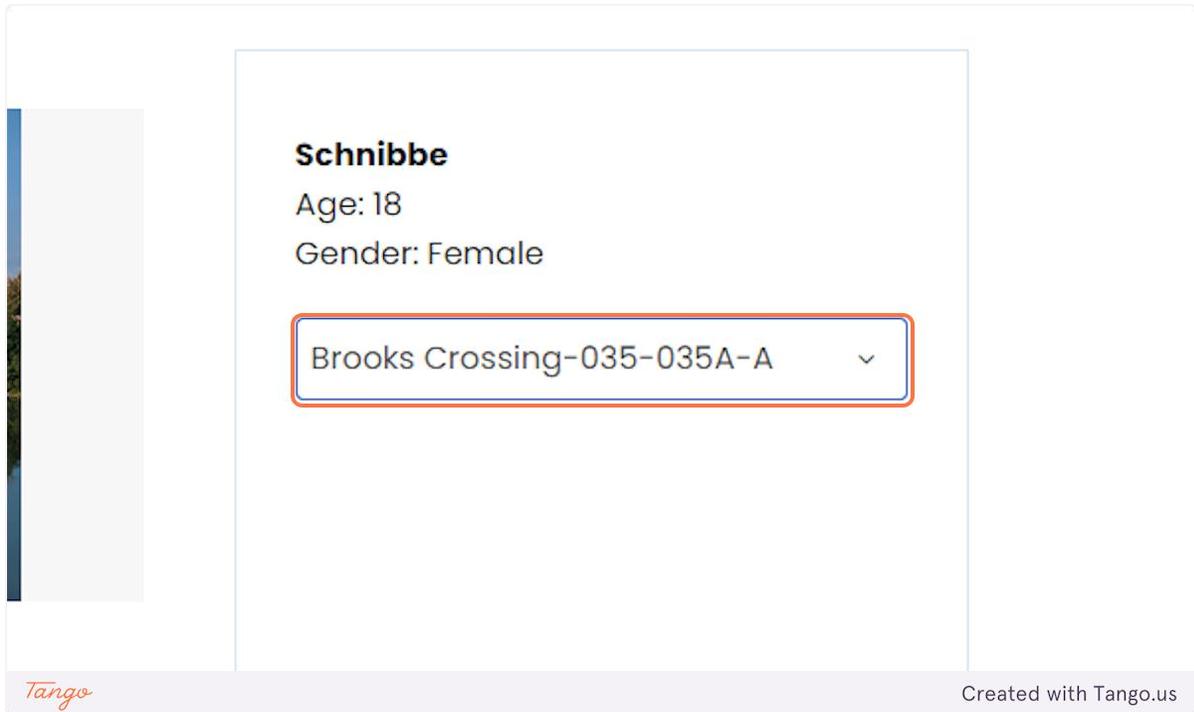
On this page, you will assign each person in your roommate group a bedroom. Keep in mind that you have less than 3 minutes to complete this; otherwise, your cart will empty, and you will be brought back to the selection page. There is a one-minute warning.

When you click "select bed," the list of room numbers in the suite will appear.



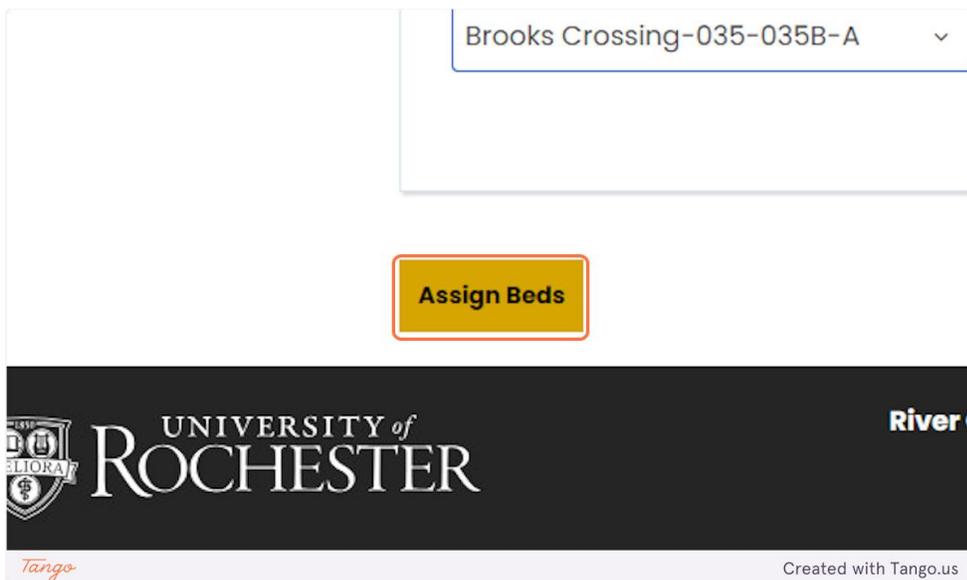
### 13. Select Brooks Crossing-035-035A-A

Here's an example of a room number that's been selected. For an apartment like Brooks, 35A is a single-bedroom apartment. The other bedroom is 35B.



### 14. Click on Assign Beds

Click on "assign beds" to complete your room selection. You did it!



## 15. Click on Confirmation

This page is a confirmation of where everyone in your group has been assigned.

**Housing Application** **Summer Application** 02:43 [Log Out](#)

Housing & Lottery  
e Selection  
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Selection  
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n Summary

### Confirmation

**Confirmation**  
**Brooks Crossing-035-035A, Brooks Crossing-035, Brooks Crossing**

1. Brooks Crossing-035-035A-A: Schnibbe

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**Brooks Crossing-035-035B, Brooks Crossing-035, Brooks Crossing**

1. Brooks Crossing-035-035B-A: Taylor.Hanson

**Save & Continue**

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## 16. Click on Save & Continue

**Housing Application** **Summer Application** 02:43 [Log Out](#)

Roommate Matching  
Questionnaire  
Roommate Selection  
Room Selection  
Meal Plan Selection  
Rocky Bucks Selection  
Application Summary

### Confirmation

**Confirmation**  
**Brooks Crossing-035-035A, Brooks Crossing-035, Brooks Crossing**

1. Brooks Crossing-035-035A-A: Schnibbe

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**Brooks Crossing-035-035B, Brooks Crossing-035, Brooks Crossing**

1. Brooks Crossing-035-035B-A: Taylor.Hans

**Save & Continue**

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## 17. Meal Plan Selection

The next page is the meal plan selection page. You can only select your own meal plan. Your suitemates will need to log in and select their own. Once students are assigned to a room they will automatically be directed to this page. They can do this the moment they are assigned, it is due by 11:59 pm on April 28th.

A Declining Plan

Residential Group 3: Meliora Unlimited Pass Plan, Blue Unlimited Pass Plan, A Declining Plan, Option B Declining Plan, Option C Declining Plan

Residential Group 4: Meliora Unlimited Pass Plan, Blue Unlimited Pass Plan, A Declining Plan, Option B Declining Plan, Option C Declining Plan, C

Fall 2024:

Meliora Unlimited Pass Plan

There are no available meal plans for Spring 2025.

**Save & Continue**

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## 18. Click on Save & Continue

Meliora Unlimited Pass Plan

There are no available meal plans for Spring

**Save & Continue**

 UNIVERSITY of ROCHESTER **River Cam**

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## 19. Select your amount from the drop-down

URos is now called Rocky Bucks.

The screenshot shows the 'Rocky Bucks Selection' page. At the top left is the University of Rochester logo. Below it is a navigation bar with 'Home', 'Housing Application', and 'Summer Application' links. A sidebar on the left contains 'Rocky Bucks Selection' and 'Application Summary'. The main content area is titled 'Rocky Bucks Selection' and features a 'Rocky Bucks Amount' label above a dropdown menu. The dropdown menu is open, showing 'Rocky Bucks \$25' as the selected option. Below the dropdown is a yellow 'Save & Continue' button. The footer includes the University of Rochester logo, the text 'River Campus Office for Residential Life & Housing Services', 'University of Rochester', '020 Gates Hall, P.O. Box 270', and 'Created with Tango.us'.

## 20. Click on Save & Continue

This screenshot is similar to the previous one, showing the 'Rocky Bucks Selection' page. The 'Rocky Bucks Amount' dropdown menu is now closed, and the text 'Rocky Bucks \$25' is displayed within the input field. The yellow 'Save & Continue' button is highlighted with a red border. The footer contains the University of Rochester logo, 'River Cam', and 'Created with Tango.us'.

## 21. Application Summary

You are officially all set!

Application Summary

### Application Summary

You have completed the housing lottery. Please save the below information for your records. You can log back in at anytime to view this information.

You started your application for Housing Lottery Contract 2024-2025 on 3/27/2024, have a room reservation for **Brooks Crossing-035-035A-A**, and have signed the contract as of 4/11/2024.

### Booking Summary

**Room:** Brooks Crossing-035-035A-A  
**Room Type:** Single In Apartment  
**Location:** Brooks Crossing  
**Floor:** Brooks Crossing-035

**Meal Plan Information:**

For *Fall 2024* you have selected \*Meliora Unlimited Pass Plan\*.

Bed	Occupant	Check In Date	Check Out Date	First Name	Last Name
Brooks Crossing-					

Tango

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