

Navigating the StarRez Portal for Room Selection- 3 or 4 person group

1. Home Page

After you log in, go to the navigation, and click "Housing Application" at the top.

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UNIVERSITY of ROCHESTER

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Home

Hi Juliane .Schnibbe!

The contract submission portion of the Housing Application for the 2024-2025 academic year has closed.

Students who submitted a contract: You will receive their housing lottery day and time on Friday (4/12) afternoon along with instructions for room selection.

Students who missed the contract submission deadline:

- Rising sophomores who missed the contract submission deadline: You have access to the housing application portal. A contract was created for you on 4/11 as part of the two year residency requirement.
- Rising juniors and rising seniors who missed the contract submission deadline: You are not eligible for the housing lottery, but you are welcome to apply via the waitlist housing application. The waitlist housing application will become available on May 1st.

Summer applications:

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2. Click on Housing Application

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Home

Hi Juliane .Schnibbe!

The contract submission portion of

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3. Housing Application

Room and meal plan selection lives in the same application as the housing contract. You will not have access to the items in the contract, except for the roommate selection tools. Click continue to proceed.

The screenshot shows the 'Term Selector' page of the University of Rochester housing application. At the top, the University of Rochester logo is visible. Below it is a navigation bar with 'Home', 'Housing Application', and 'Summer Application' links, and a 'Log Out' button. The main content area is titled 'Term Selector' and contains the following text: 'Please select a contract and term below to start or continue with your application.' Below this is a green box with the following text: 'Housing Lottery Contract 2024-2025 (8/22/2024 - 5/17/2025) You started your application for Housing Lottery Contract 2024-2025 on 3/27/2024, and have signed the contract as of 4/11/2024. Click "continue" to access the roommate tools, room selection, and meal plan selection. The room and meal plan pages will not be visible until your selection day and time or until you are assigned to a room, whichever comes first.' A yellow 'Continue' button is located to the right of the text. At the bottom of the page, the University of Rochester logo and 'River Campus Office for Residential Life & Housing Services' are visible, along with a 'Tango' watermark and 'Created with Tango.us' text.

4. Click on Continue for Academic Year 2024-2025

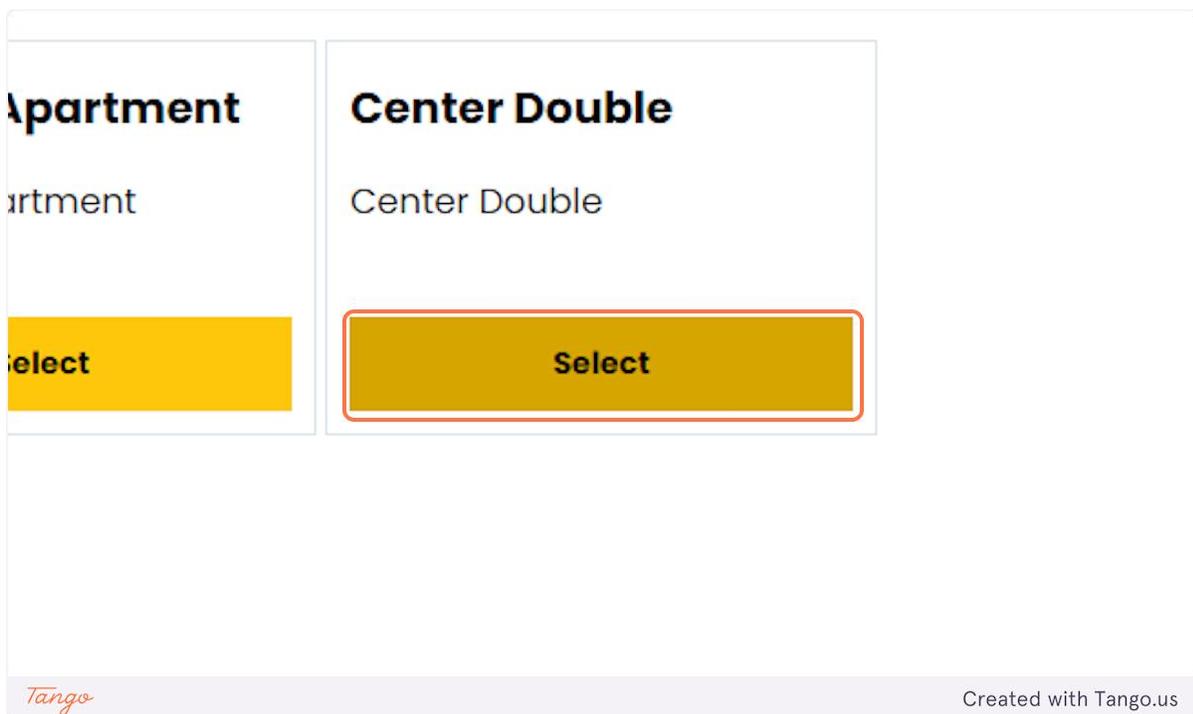
This is a close-up screenshot of the 'Continue' button from the previous page. The button is yellow with the text 'Continue' in black. It is surrounded by a red border. The background is a light green color. At the bottom of the page, the 'Tango' watermark and 'Created with Tango.us' text are visible.

5. Groups of 3 or 4

Your options for groups of 3 or 4 will vary based on your class year. Rising sophomores will only have options for 4-person suites (very limited amount) and center doubles. Rising Juniors and Seniors will also have these options, along with options for 3 and 4-person apartments in Riverview, Brooks, and Innovation Square.

For this example we are using a center double. Check out the 5-6 person guide to see what suite selection looks like. Same for apartment selection.

If you want or need to change your group size- You have the ability to add or remove people from your roommate group until you have selected your room. You also have the ability to leave a roommate group on your own.



The image shows a screenshot of a room selection interface. It features two main columns. The left column is titled "Apartment" and contains the text "Apartment" and a yellow "Select" button. The right column is titled "Center Double" and contains the text "Center Double" and a yellow "Select" button. The "Center Double" button is highlighted with a red border. At the bottom left, there is a "Tango" logo, and at the bottom right, it says "Created with Tango.us".

6. Room List

This page shows all of your options.

The screenshot displays the 'Room List' interface. On the left is a vertical sidebar with navigation links: 'me: Housing', 'ct & Lottery', 'mate Selection', 'atching Info', 'mate Matching', 'onnaire', 'mate Selection', 'Selection', 'lan Selection', 'Bucks Selection', and 'ation Summary'. The main content area is titled 'Room List' and includes the text 'Staying between 08/22/2024 and 05/17/2025 for Term: Housing Lottery Contract 2024-2025'. Below this are filter sections: 'Center Double' (checked), 'Single In Suite' (unchecked), 'Locations' (Anderson Tower, O'Brien Hall, Wilder Tower), 'Roommate classifications' (Filter to rooms matching all roommate classifications), and 'Attributes' (Female Only Floor/Wing). Three room cards are shown, each with a building image, ID (Anderson-0260-0260, Anderson-0260-0261, Anderson-0360-0360), a '2' icon, location details (Anderson Tower River Campus), a 'Show Room Info' link, and an 'Add To Cart' button. The footer contains the 'Tango' logo and 'Created with Tango.us'.

7. Click on a building

You can look through the list of available spaces in specific buildings. If you leave this unchecked, then you will look through every option.

This screenshot shows the same 'Room List' interface as above, but with the 'Anderson Tower' checkbox under the 'Locations' section highlighted with a red box. The sidebar on the left now has green checkmarks next to 'Contract & Lottery', 'Roommate Selection and Matching Info', 'Roommate Matching Questionnaire', 'Roommate Selection', and 'Meal Plan Selection', and a blue checkmark next to 'Room Selection'. The main content area shows the same filters and room cards. The footer includes the 'Tango' logo and 'Created with Tango.us'.

8. Click on Add Anderson-0260-0260 To Cart

When you click on add to cart it will automatically select the other center double.

Filter to rooms matching all roommate classifications

Anderson-0260-0260	Anderson-0260-0261	Anderson-0360-0361
2	2	2
Anderson-0260/0261	Anderson-0260/0261	Anderson-0360/0361
Anderson Tower	Anderson Tower	Anderson Tower
River Campus	River Campus	River Campus
Show Room Info	Show Room Info	Show Room Info
Add To Cart	Add To Cart	Add To Cart

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9. Both rooms are selected

You may proceed to the next step. It'll give you an error at the top of the page if you try to select rooms that are not part of the same center double configuration.

Welcome: Housing Contract & Lottery
Roommate Selection and Matching Info
Roommate Matching Questionnaire
Roommate Selection
Room Selection
Meal Plan Selection
Rocky Bucks Selection
Application Summary

Room List

Center Double

Anderson Tower

O'Brien Hall

Wilder Tower

Roommate classifications

Filter to rooms matching all roommate classifications

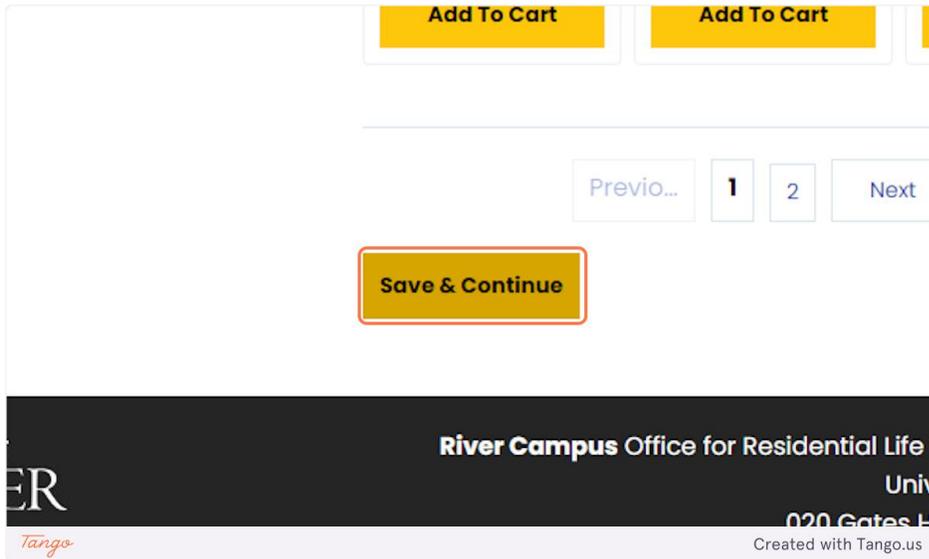
Attributes

Staying between 08/22/2024 and 05/17/2025 for Term: Housing Lottery Contract 2024-2025

Anderson-0260-0260	Anderson-0260-0261	Anderson-0360-0361
2	2	2
Anderson-0260/0261	Anderson-0260/0261	Anderson-0360/0361
Anderson Tower	Anderson Tower	Anderson Tower
River Campus	River Campus	River Campus
Show Room Info	Show Room Info	Show Room Info
Remove From Cart	Remove From Cart	Add To Cart

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10. Click on Save & Continue

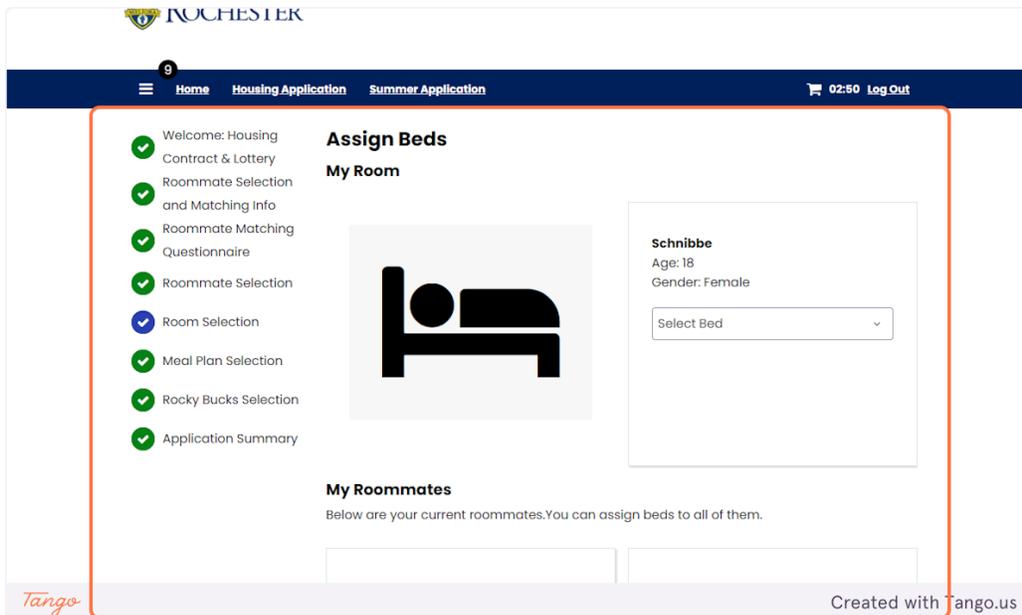


11. Assign Beds

On this page, you will assign each person in your roommate group a bedroom. Keep in mind that you have less than 3 minutes to complete this; otherwise, your cart will empty, and you will be brought back to the selection page. There is a one-minute warning.

When you click "select bed," the list of room numbers in the suite will appear.

Note: For doubles, there's no difference between a and b; it is simply the room coding that shows it is a double room.



14. Click on Save & Continue

Roommate Selection **Anderson-0260-0261, Anderson-0260/0261, A**

Room Selection
1. Anderson-0260-0261-A: Sean Watson
2. Anderson-0260-0261-B: Taylor.Hanson

Meal Plan Selection

Rocky Bucks Selection **Save & Continue**

Application Summary

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15. Meal Plan Selection

The next page is the meal plan selection page. You can only select your own meal plan. Your suitemates will need to log in and select their own. Once students are assigned to a room they will automatically be directed to this page. They can do this the moment they are assigned, it is due by 11:59 pm on April 28th.

A Declining Plan

Residential Group 3: Meliora Unlimited Pass Plan, Blue Unlimited Pass Plan, A Declining Plan, Option B Declining Plan, Option C Declining Plan

Residential Group 4: Meliora Unlimited Pass Plan, Blue Unlimited Pass Plan, A Declining Plan, Option B Declining Plan, Option C Declining Plan, C

Fall 2024:
150 Pass Plan

Save & Continue

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16. Click on Save & Continue

Fall 2024:

150 Pass Plan

Save & Continue

 UNIVERSITY of ROCHESTER **River Cam**

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17. Rocky Bucks

URos is now called Rocky Bucks. Select your amount from the drop-down.

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Rocky Bucks Selection

Rocky Bucks Amount

Rocky Bucks \$25

Save & Continue

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University of Roche
020 Gates Hall, P.O. Box 270

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18. Click on Save & Continue

Rocky Bucks Selection

Application Summary

Rocky Bucks Amount

Rocky Bucks \$25

Save & Continue

 UNIVERSITY of ROCHESTER **River Cam**

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19. Application Summary

You are officially all set!

Application Summary

Application Summary

You have completed the housing lottery. Please save the below information for your records. You can log back in at anytime to view this information.

You started your application for Housing Lottery Contract 2024-2025 on 3/27/2024, have a room reservation for **Anderson-0260-0260-A**, and have signed the contract as of 4/11/2024.

Booking Summary

Room: Anderson-0260-0260-A
Room Type: Center Double
Location: Anderson Tower
Floor: Anderson-0260/0261

Meal Plan Information:

For Fall 2024 you have selected **ISO Pass Plan**.

Bed	Occupant	Check In Date	Check Out Date	First Name	Last Name
Anderson-0260-0260-A	Schnibbe	8/22/2024	5/17/2025	.Juliane	.Schnibbe
Anderson-0260-	lkarback	8/22/2024	5/17/2025	.Lindsav	.Karback

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