



2012-2013
graduate housing guide



UNIVERSITY of
ROCHESTER

Living
UNIVERSITY APARTMENTS AND OFF-CAMPUS LIVING OPPORTUNITIES

letter from the director

welcome

To prospective members of the University of Rochester graduate community,

Thank you for your interest in graduate housing at the University of Rochester. It is not necessary to wait for final graduate acceptance to submit a housing application. The following information about housing on and near the University campus should prove helpful. *Please read the enclosed housing material carefully.*

The University of Rochester does provide University housing for more of its postbaccalaureate students than do most comparable institutions. However, University housing is not guaranteed for all who are eligible and wish to live in University facilities. There is an adequate supply of affordable private housing in the Rochester area for those who cannot be accommodated in University facilities and must (or elect to) seek private housing. We are prepared to assist you with locating University housing through the University Apartments Office or off-campus housing through the Off-Campus Living Program.

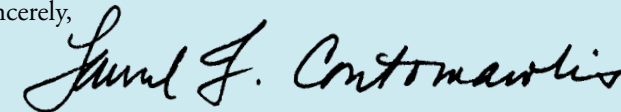
The University maintains the University Apartments Office to help you locate housing within the University. The University Apartments Office accepts applications for University graduate and family housing, and offers and assigns University housing in accordance with established guidelines (see Graduate Housing Assignment Policies and Guidelines later in this booklet). The Off Campus Living Program can assist you in locating housing off campus. Both offices are located in the Office for Residential Life, 020 Gates Wing of Susan B. Anthony Halls. Assistance is available from 8 a.m. to 4:30 p.m. Monday through Friday.

We encourage you to read this guide to University apartments and off-campus living opportunities for more information about University and private housing options and the services available at the University Apartments Office and the Off-Campus Living Program.

Please Note: All of University graduate housing is smoke free.

We look forward to welcoming you to the University and the City of Rochester. Please do not hesitate to call upon us at any time.

Sincerely,



Laurel F. Contomanolis
Director, Office for Residential Life and Housing Services

University Apartments Office

University of Rochester
020 Gates Wing
Susan B. Anthony Halls
P.O. Box 270468
Rochester, New York 14627-0468
Telephone: (585) 275-5824
Fax: (585) 276-1886
E-mail: uapts@reslife.rochester.edu
Web: www.rochester.edu/reslife

Off-Campus Living Program

University of Rochester
020 Gates Wing
Susan B. Anthony Halls
P.O. Box 270468
Rochester, New York 14627-0468
Telephone: (585) 275-1081
Fax: (585) 276-1886
E-mail: offcampus@reslife.rochester.edu
Web: www.rochester.edu/reslife



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Consider becoming a part of the University of Rochester graduate and family housing communities. Vibrant communities include graduate students from all the University graduate schools (the College, Medicine and Dentistry, Nursing, Simon School, Warner School, and Eastman School) and their families.

Students and their families come from around the United States and from around the world, reflecting the diverse enrollment at the University of Rochester. Our communities encourage students and their families to become involved and celebrate the unique contributions that each person can bring to this living and learning environment.

Special staff work with our graduate communities. Area Coordinator for Graduate and Family Housing Kyle Orton and his staff of graduate community

advisors (GCAs) encourage involvement in our communities. There are many ways to participate—from potluck dinners to picnics to outings (such as apple picking) to biking to art classes and community gardens—something for everyone at the level they wish to participate.

For more information, check out our blogs at <https://blogs.rochester.edu/golerhouse/>, <https://blogs.rochester.edu/universitypark/>, and <https://blogs.rochester.edu/whipplepark/>.

OUR MISSION

At the University of Rochester, graduate and family housing residents expect their housing communities to be places where they

- can pursue their academic goals in an environment conducive to learning;

- have buildings that are physically clean and well cared for;
- are encouraged to become active members of their community through events and programs regularly planned by the residential life staff;
- are respected for who they are—where differences are not only tolerated but also celebrated;
- take responsibility for their actions;
- respect the rights of others;
- are entitled to their own opinions but understand the importance of compromise;
- and uphold the standards of the community for the good of the entire community.

university graduate housing accommodations and floor plans

Members of the University of Rochester community can choose from a wide range of living accommodations. Several styles are offered by the University. We attempt to match your rent budget, space needs, wishes with respect to privacy or a more social setting, as well as your need to be close to a particular campus area with one of the pleasant University apartment facilities. The most attractive features of all University apartment housing are convenient locations and reasonable rents. All of our facilities are well maintained and attractive to people in University life. Each complex is staffed with Graduate Community Assistants (GCAs) to assist new residents, provide activities, and to help foster a community atmosphere.

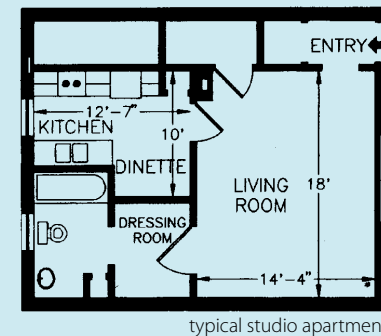
The University maintains three apartment complexes that serve graduate students, medical students, and postgraduate trainees (including postdoctoral trainees and fellows, hospital house staff, and fellows of the School of Medicine and Dentistry). Each of these complexes has close-by off-street parking, coin-operated laundry facilities, and University bus service. People with children will find safe playgrounds at University Park and Whipple Park. These two complexes have broad lawn areas nearby for ball playing and other activities. On the other hand, Goler House (high-rise apartment building) is closer to stores, restaurants, and public transportation and has a somewhat more urban atmosphere.



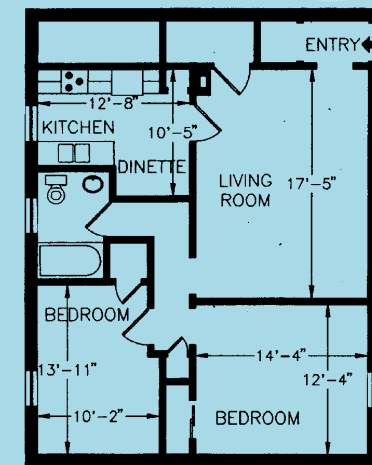
university park



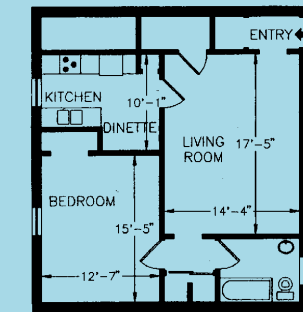
The University Park (UPK) apartment complex is a 15-minute walk from the River Campus and a five-minute walk from the Medical Center. Built in 1947, the lawn-bordered, two-story buildings include 40 studio, 86 one-bedroom, and 80 two-bedroom unfurnished apartments. University Park is located within the Rochester City School District. It has University bus service. Single applicants with identified roommates (IRMs) and applicants with children are given first priority in two-bedroom apartments. Preference in studios and one-bedroom apartments is given to couples and single applicants.



typical studio apartment



typical two-bedroom apartment

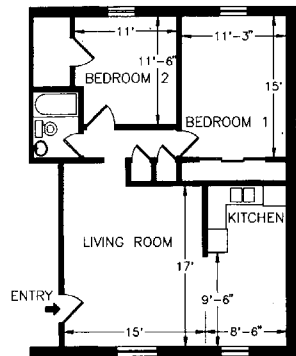


typical one-bedroom apartment

whipple park

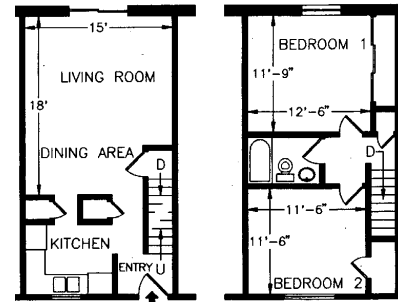


This complex of cedar-shingled, two-story buildings constructed in 1968 has a combination of 250 two-bedroom garden apartments and two- and three-bedroom town houses. Whipple Park (WPK) is in a park-like setting bordered by wooded areas. It is approximately one mile from the Medical Center and a mile and a half from the River Campus. Whipple Park has landscaped grounds, a community garden, and low street noise. It has University bus service and ample parking facilities. Town houses have laundry connections and are individually metered for electric service. Each town house has a basement suitable for storage. Several garden apartments have been modified to accommodate students with disabilities.

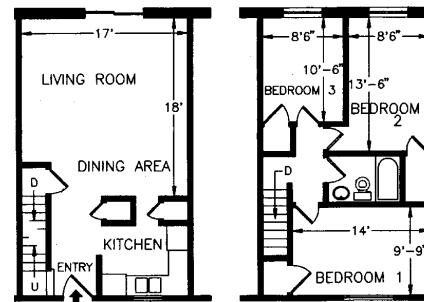


typical two-bedroom garden apartment

Applicants with children are given priority in Whipple Park town houses. Whipple Park is in the Rush-Henrietta School District. School buses come to the Whipple Park parking lot.



typical two-bedroom town house



typical three-bedroom town house



Basic furnishings in one- and two-bedroom furnished apartments:

- Dining table with four chairs
- Sofa with side chair
- Coffee and end tables
- Bookcase

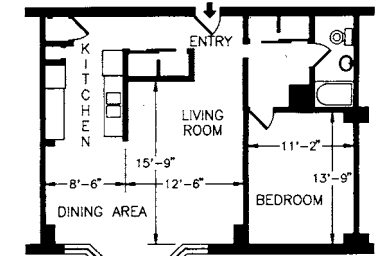
Each bedroom contains:

- Twin bed
- Desk with chair
- Dresser
- Night table
- Lamps
- Window blinds

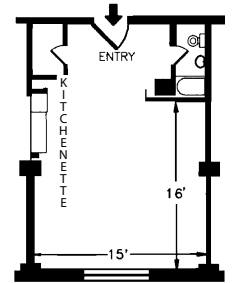
goler house

George Washington Goler House (GHS), built in 1972, is a 13-story high-rise building immediately adjacent to the Medical Center and a 10- or 15-minute walk from the River Campus. The main entrance security system is controlled by resident telephones. The 321 apartments (including several short-term units) are among the University's most spacious and include studio, one-, and two-bedroom apartments. Some two-bedroom units have two baths. Some of the Goler House apartments are furnished. A University bus stop is at the front door; shopping, public transportation, and restaurants are close by.

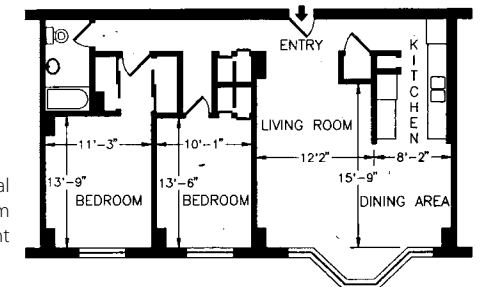
Unlike our other complexes, Goler House is available to most members of the University community, including faculty and staff.



typical one-bedroom apartment



typical studio apartment



typical two-bedroom apartment



Qualified Housing Applicants: Full-time matriculated and currently registered University graduate students, medical students, postgraduate trainees (including postdoctoral research associates, hospital house staff, and fellows of the School of Medicine and Dentistry), and their immediate families (spouse and children). Occupancy by any other person(s) must be approved in writing by the University Apartments Office/Office for Residential Life and Housing Services.

Married undergraduates and undergraduates with children are qualified applicants also. Other undergraduate students are not eligible for graduate housing unless approved by the Office for Residential Life and Housing Services. Parents, grandparents, siblings, or other non-immediate family are not eligible to live permanently with students in graduate housing.

Faculty, staff, and visiting scientists are eligible for Goler House only but will be considered for eligibility in all other apartments if space is available and only through the next June 30. Final eligibility for professional trainees is determined by benefit status. These qualifications apply to both the Leaseholder and the Identified Roommate.

Leaseholder: The person solely responsible for the rental payments and terms of the lease.

Effective Assignment Date: Date the lease officially begins and the leaseholder begins paying rent (regardless of actual date of occupancy).

Identified Roommate (IRM): A qualified graduate housing applicant who agrees to share accommodations with an eligible leaseholder. An IRM must meet the same eligibility requirements as all applicants (see above). When an IRM is no longer eligible



terms . definitions . abbreviations

(completes his or her program, disenrolls, becomes employed full time, etc.) to be an IRM he or she must vacate within 30 days. IRMs have no legal standing regarding the lease and are not protected by the resident's lease with the University. All arrangements are strictly between the resident (leaseholder) and the IRM. An IRM does not need to be identified prior to submitting an application but should be registered with the complex office at the time he or she moves into the apartment. In the event that a leaseholder terminates the lease, an IRM who has been registered for at least six months may be eligible to lease the apartment under *limited circumstances*. Due to apartment maintenance and upkeep concerns, apartments may be transferred to an IRM only once. There cannot be a series of consecutive IRM takeovers. If an IRM

lives in an apartment *without* takeover privileges, he or she will be given priority for a transfer option. This is dependent on apartment availability and is not guaranteed.

Complex Office: Offices located at each University apartment complex where leaseholders pay rent, submit maintenance requests, and register roommates (IRM). Each complex is managed by Rochester Management, Inc., a private housing management corporation.

Annual Lottery: A lottery conducted each spring to determine all on-time applicants' assignment list order for each of the housing types they have specified on their applications and for which they are eligible. This year, the lottery will be run on May 9, 2012.

Assignment Waiting Lists: All applicants are placed on waiting lists for all housing types they have preferred based on the results of the lottery. Applicants are offered housing in lottery order as space becomes available; late applicants are added by date of application receipt. Applications remain valid until May 1 of the following year. Those students who still wish to be considered for graduate housing must submit a new application and fee.

Application Change: All requests for changes in apartment style will be considered and treated as new applications. Requests received prior to the annual lottery (the first or second Wednesday in May—May 9, 2012) to change application choices from one apartment style to another will be added to the bottom of the waiting list in order of receipt.

Earliest Desired Occupancy Date: The first day applicant is willing to start paying rent on a unit, not necessarily when they wish to take occupancy.

Latest Desired Occupancy Date: Ideal date by which applicant wishes to be settled into an apartment (reflects how long you are willing to wait for an assignment).

Walk-up Garden Apartment: a one-level apartment completely above ground but not necessarily on the second floor.

Walk-down Garden Apartment: a one-level apartment constructed partially below ground level.



application process

WHO CAN APPLY?

Your eligibility to lease a University apartment (with the exception of Goler House) is contingent upon your status as a University of Rochester full-time graduate student, medical student, or postgraduate trainee (including eligible postdoctoral trainees and fellows, hospital house staff, and fellows of the School of Medicine and Dentistry as determined by University benefits code) and is further subject to a maximum term of six years. You must promptly notify us of any changes in your University status.

University housing is limited and *cannot be guaranteed* for all those admitted into graduate programs at the University of Rochester.

Applicant qualifications are verified each semester to confirm residents remain

eligible. Residents found to be ineligible will be given 90 days notification of need to vacate.

HOW TO APPLY

If you are interested in applying for living accommodations in University housing, you must submit an application (enclosed) for University housing. *It is not necessary to have been accepted into a graduate program at the time the housing application is submitted.* Your eligibility will be verified when your status data is entered in the University's registration/human resources database.

Step I. Carefully review the Graduate Housing Policies and Guidelines (pp. 9–21). Determine your "resident status" and the "apartment styles" for which you qualify using the information and chart to follow.

Resident Status

Eligibility for graduate housing accommodations is based on marital status and/or family size. To see which housing styles you are eligible to apply for, determine your resident status code and see the apartment style eligibility list on the next page.

- S = Single occupant
- SR = Single with an identified roommate (IRM)
- C = Couple
- FA = Family (1–2 children)
- FB = Family (3–4 children or 2 children of opposite gender, one or both older than 8)

Graduate Housing Areas

- UPK=University Park
- GHS=Goler House
- WPK=Whipple Park

application process

application

Apartment Style Eligibility

- S UPK studios & one-bedrooms
GHS studios
GHS one-bedrooms
- SR UPK two-bedrooms
WPK two-bedroom walk-up and walk-down apartments
GHS two-bedrooms (one and two baths)
- C UPK studios & one-bedrooms
GHS one-bedrooms
- FA UPK two-bedroom apartments
WPK two-bedroom town houses
WPK two-bedroom walk-up and walk-down apartments
- FB WPK three-bedroom town houses

Step II. Complete the attached Application for University Housing (*incomplete applications will not be accepted*).

- Include current mailing address, a phone number where we can reach you, fax, and e-mail address. If your contact information changes after you apply for housing, *immediately* advise the University Apartments Office. It is the applicant's responsibility to keep his or her contact information up to date.
 - Indicate a maximum of three (3) apartment style choices in your resident status group. You will not be placed on waiting lists that are not consistent with your resident status. Be sure to refer to the enclosed Rental Rates Schedule before selecting your apartment style preferences.
 - Include the names of family members (spouse or partner and children) who will be living with you (also include the birthdates of children).
 - Indicate the earliest and latest desired occupancy dates you are prepared to accept. Please state your preferred dates as broadly as possible, as this will increase the chances for assignment.
 - Sign and date the application form.
- Step III.** A \$40 nonrefundable application fee must accompany your application. Your application will not be processed until the \$40 fee is received. For international applicants, this fee must be made by check or money order in U.S. dollars (USD).
- Step IV.** Mail the completed application and the \$40 fee to the address on the top of the application form (p. 23).

housing assignments

HOW THE HOUSING ASSIGNMENT PROCESS WORKS

Step I. Applications received on or before the annual lottery deadline (May 9 in 2012) are entered into the lottery, and your position on the housing assignment waiting list is determined by lottery draw. The lottery for each apartment style will be run on May 9, 2012. The results of the lottery will not be available for three working days after the lottery (the University Apartment Office will be closed those days to allow for processing). *Applicants are only notified when housing assignment is offered. It is the applicant's responsibility to contact the University Apartments Office for lottery results.*

Step II. As openings occur that correspond to one of your three apartment style choices, the office will contact you with a lease offer. Whenever

possible, the office will telephone, e-mail, or fax a preliminary offer to lease. Offers to lease are made based on wait list order, housing availability, and your desired occupancy dates. Because of the critical time needed to get all assignments confirmed and the wide geographic distribution of our graduate applicants, we are not able to delay the acceptance process to allow for viewing apartments. When making an offer to lease, each apartment style waiting list is sampled in the following manner:

- A. The available date of an apartment is compared to the desired occupancy dates of waiting list applicants.
- B. Offers to lease are made, in waiting list order, to applicants whose desired dates of occupancy most closely match the date the apartment is available.

C. In the event all applicants on a specific waiting list have been offered housing, a vacant apartment may be offered to applicants on other lists.

Other assignments, not consistent with the assignment priority rule, may be made to any apartment remaining available after all first preference requests are satisfied (e.g., a single person may be offered an apartment that is intended to accommodate a family if all eligible families on current waiting lists have been offered housing).

If an applicant declines any offer to lease, his or her name will be moved to the bottom of all waiting lists.

If an applicant declines three lease offers, he or she will be removed from all waiting lists. Applicants removed from the waiting lists may submit a new application and

housing assignments

fee to return to the bottom of the current waiting lists for assignment consideration.

Step III. To accept an offer to lease, written acceptance and a deposit equal to one-half of one month's rent must be mailed to the University Apartments Office within ten (10) business days of the date of the offer. We do anticipate delays with international mailings. You may indicate initial acceptance of the housing offer by telephone, e-mail, or fax, followed by your written acceptance and deposit. The deposit is nonrefundable, but it will be applied to your first month's rent when you occupy the University apartment assigned.

Step IV. Once you are offered and accept a University apartment, you will need to contact the specific apartment complex office to make an appointment for your move in and to sign your lease (before you can move in). Upon checking in, you

also will be required to provide a security deposit equal to one month's rent. The security deposit is in addition to the first month's rent and is separate from your rent. A separate check is required for the security deposit. All security deposits are refunded, with interest, after you terminate your occupancy, providing you meet the conditions set forth in your lease and in this guide.

Applicants not placed in University housing by September 15 will be asked to reconfirm their interest in University housing and to select a new occupancy date. Applications remain active for one year (ending the day prior to the running of the next year's lottery). Those applicants who still wish to be considered for housing in the next lottery will need to submit a new application and fee by the deadline.

Please Note: If you do not receive an offer to lease an apartment at least three weeks prior to the occupancy date you specified, it is relatively certain that we will not be able to offer you a University apartment for that time. Therefore, you should arrange to come to Rochester to find private housing one to two weeks before your academic program is scheduled to begin (see off-campus living on page 20). You are welcome to contact the University Apartments Office at (585) 275-5824 or e-mail uapts@reslife.rochester.edu for information concerning the status of your application any time following waiting list compilation (three working days following the lottery). The University Apartments Office will contact applicants only when an apartment is available.

apartment eligibility conditions

APARTMENT ELIGIBILITY CONDITIONS

Full-Time Enrollment. You must remain enrolled as a full-time University postbaccalaureate student or have a University appointment as an eligible full-time resident or fellow (determined by eligible benefit code). (The George Washington Goler House is an exception and does accept part-time graduate students, University faculty, staff, and retirees.)

All changes affecting student status (changes to part-time, degree completion, disenrollment, full-time employee status via benefit codes, etc.) must be reported immediately to the University Apartments Office. Resident qualifications are verified each semester to ensure residents are eligible.

Six-Year Eligibility Limit. In order to provide access to University housing to graduate students equitably, graduate housing

eligibility is limited to a maximum of six (6) years in residence (with the exception of Goler House). Time spent as an IRM is considered a part of the six-year term.

Those residents who complete their sixth anniversary in University housing between October 1 and June 30 will be permitted to stay only through June 30. Those who complete their sixth anniversary in University housing between July 1 and September 30 will be permitted to stay only through August 30. (We are attempting to avoid forced relocations during the academic year.)

This six-year limit may be waived in unusual circumstances when it may cause extreme hardship. An appeal of a waiver of the rule must be made in writing to the University Dean for Graduate Studies at least three months in advance of the expiration of the six-year lease term.

Register Family and Roommates.

Leaseholders in two- and three-bedroom apartments must identify and register family members or roommates. An identified roommate (IRM) must be a qualified graduate housing applicant. Leaseholders must identify, register, and confirm the eligibility of an IRM before the IRM takes occupancy of an apartment.

In the event a registered IRM leaves, the leaseholder, although not required to have a roommate, may choose to find one. Leaseholders must register new roommates as soon as possible with the appropriate complex office.

Allowable Subletting. Subletting is allowed only with written approval of the University Apartments Office and is limited to June, July, and August only. Only full-time graduate students are eligible to sublet apartments from current

apartment eligibility conditions and lease information

leaseholders. Undergraduate students are *not* eligible to sublet graduate apartments.

Security Deposits. Security deposit refunds will be made only to the leaseholder, approximately four weeks after vacating the apartment.

Smoking Policy. Smoking is prohibited in all graduate housing facilities and within 30 feet of any graduate housing building. A resident who violates the smoking policy could be subject to lease termination.

Guest Policy. Guests are limited to one-month stays.

Extended Family Stay Policy. Full-time graduate students with children have the option of bringing their parents to stay with them for extended periods (up to six months) to care for their children. This is

reserved for the parents of the leaseholder only in two- or three-bedroom apartments only (due to occupancy restriction and fire code). Two- or three-bedroom apartments may have no more than four adults at one time (1 leaseholder + 1 spouse or partner + 2 visitors). Registration is required for all visits from one month to six months.

Pets Policy. Only small animals, confined to a cage or aquarium, are permitted. Any animal that poses a sanitation issue or safety hazard is not permitted. Dogs and cats are expressly prohibited. Residents in violation of this policy will be given one month to correct the violation. The University will perform an unannounced inspection. If the resident is still in violation or there are subsequent violations, the resident will be served notice of forfeiture of security deposit and termination of the lease. Specially trained

animals (e.g., guide dogs) for individuals with disabilities are permitted.

Air Conditioners. Air conditioners will be assessed a charge of \$100 annually while installed in any University apartment regardless of the level of usage. (This does not apply to Whipple Park town houses, where residents pay for their own electric charges.)

LEASE INFORMATION

Lease. All tenants are required to sign leases for University apartments.

Lease Term. The initial term of the University lease begins with the assignment date and runs through June 30; thereafter, the leases are for a full twelve (12) months running through June 30 of each year. Goler House is an exception: lease terms are for twelve (12) months commencing with the

lease information

assignment date and renewing on the anniversary date.

Automatic Lease Renewal. Leases are automatically renewed on June 30 of each year for up to five (5) one-year periods with the exception of Goler House. Residents may choose to terminate their lease at the end of any yearlong lease term, provided that the tenant notifies the University at least thirty (30) days prior to the June 30 lease renewal date. In the case of Goler House, the tenant must give notice at least thirty (30) days prior to the anniversary date of the lease. When these conditions are met, the tenant is eligible to receive the security deposit back, provided the apartment is returned to the University in appropriate condition.

Binding. Leases are binding, and tenants may be excused from them prior to the lease expiration/renewal date only in the event a leaseholder leaves the University

and has complied with all lease terms or in cases where the tenant transfers to another University apartment requiring a new lease to be signed (six-year cumulative eligibility rule remains in effect).

Giving Notice. In all circumstances, tenants are required to give the complex office a minimum of thirty (30) days written notice (forms available at complex offices).

Lease Termination Date. When tenants request to end a lease, the leases terminate on either the 11th or 26th of each month. This allows RMI time for apartment preparation prior to the arrival of a new tenant. Exceptions are made in June, July, and August to accommodate graduation dates (11th, 15th, 26th, and last day of the month). A tenant's rent is prorated for this time.

Minimum Lease Period. The lease must remain in effect for at least four (4) months

before an early termination is granted or before a transfer can be processed.

Lease Terminations.

1. *University terminates lease.* When tenants lose eligibility for housing (no longer a student, six-year maximum reached, appointment changes/ends, etc.), the University will terminate the lease. If a tenant is no longer eligible, he or she will receive a termination letter from the University Apartments Office. The lease is terminated 90 days from notification. Tenants must still give 30 days written notice to their complex office. The security deposit is returned provided 30 days' notice is given and the apartment is returned to the University in appropriate condition.
2. *Tenant terminates lease due to graduation.* The tenant must submit a letter from his or her department stating that the degree is complete. The tenant

lease information

must give 30 days' written notice. The security deposit is returned, provided 30 days' notice is given to the complex office and the apartment is returned to the University in appropriate condition.

3. *Tenant decides to terminate lease—not at end of lease term.* The tenant must give 30 days' notice in writing at the complex office. The security deposit is not returned, and the tenant is responsible for paying for any damages in the apartment.
4. *Tenant chooses not to renew lease.* A tenant may choose to terminate the lease at the end of any yearlong lease term provided that the tenant notifies the University at least thirty (30) days prior to the June 30 lease renewal date (failure to give written notice results in automatic renewal of the lease). The security deposit is returned provided the apartment is returned to the University in appropriate condition.

If a student is considering an internship opportunity, options include subletting the apartment (summer months only) or terminating a lease at the end of a lease term. Breaking a lease at any other time results in loss of security deposit. Please contact the University Apartments Office for more information.

Property Insurance. The University is not responsible for tenants' personal property. Tenants are strongly advised to obtain renter's insurance to cover any damage or loss to their furniture or personal effects.

False Information. Applicants who falsify information will be subject to termination of the lease, loss of application fee and security deposit, and a loss of future University graduate housing privileges.

Roommate Determination. Roommates are not assigned. Leaseholders must locate, identify, and register identified roommates (IRM) with the complex office.

APARTMENT TRANSFER INFORMATION

A minimum occupancy period of four months is required before residents are eligible to transfer to another University apartment. A resident may apply for transfer prior to the end of the four-month occupancy period, but the University Apartments Office will take no action until the four-month requirement is met. The total transfer fee is \$225. At the time of application, a \$50 nonrefundable application fee is due. Transfer requests received after the lottery deadline are added to the bottom of the waiting list by date of receipt, after lottery participants. If a transfer offer is accepted, the remaining \$175 is due at time of transfer. Transfers from apartment to apartment, room to room, or leaseholders to IRM situations are all subject to the \$225 transfer fee. A new lease must be signed whenever a transfer

lease

off-campus private housing

off-campus

occurs (six-year cumulative eligibility rule continues).

Leaseholders requesting to transfer to an identified roommate (IRM) status in another University unit housing are required to submit a 30-day notice to the appropriate complex office and are subject to a \$225 transfer fee.

For detailed information about transferring, please contact the University Apartments Office.

OFF-CAMPUS HOUSING

The Off-Campus Living Program has been developed to support students, faculty, and staff as they seek housing in the Rochester community. The program office is in the Office for Residential Life and Housing Services, 020 Gates, Susan B. Anthony Halls.

The program provides a variety of referral and apartment-hunting services for members of the University who cannot be accommodated in University housing or who prefer to live elsewhere in the community. Many landlords in the Rochester community use this as their exclusive means of advertising; as a result, our directory contains many listings that cannot be found elsewhere. The Web address is www.rochester.edu/reslife/off-campus.

The Off-Campus Living Program has a searchable comprehensive computerized listing of apartments, rooms, and homes for rent, including both advertised offerings and listings placed with the office particularly for University people. The program also maintains a file of those who wish to share an apartment. The office has locator maps, local bus

schedules, and telephones for inquiring about apartments and houses for rent. The staff can often provide helpful hints about community services and neighborhoods and has information about lease agreements and other matters of concern to renters.

With respect to these non-University facilities, the program serves as a source of information and referral, but it does not function as a real estate agent or rental agent. The individual renter must make the choice of quarters and business arrangements independently.

It is not advisable nor often possible to select a private accommodation and agree on lease terms without an in-person visit. Also, the most desirable accommodations are often rented by mid-August. Therefore, if you elect to

international students

international

seek private housing or if you have not received a University apartment offer to lease three weeks prior to your desired date of occupancy, we suggest you arrange to come to Rochester one to two weeks prior to the start of your academic program. A wider range of private housing options is available if you commute to and from the University by car or city bus, although we have many apartments within walking distance of the University. A few nearby neighborhoods are serviced by University buses. If you own a private vehicle and wish to use University parking facilities, you must obtain a parking permit and pay the required parking fees (www.rochester.edu/parking).

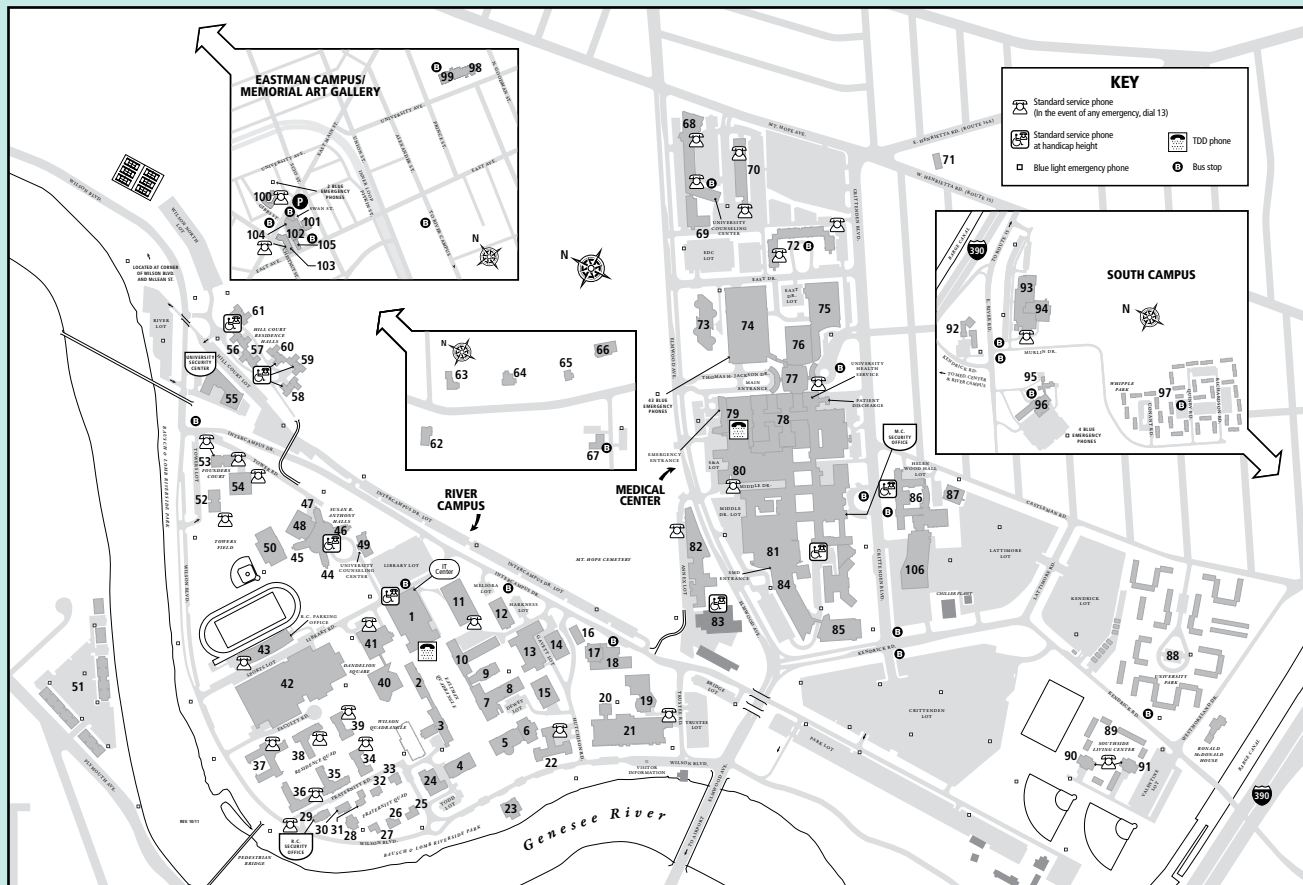
SPECIAL NOTE TO INTERNATIONAL STUDENTS

Begin procedures immediately to obtain all the necessary visas and other travel documents that would allow you to arrive

in Rochester at least two weeks before your desired date of occupancy or the date your regular academic program is scheduled to begin. This is especially important if you have not received a written confirmation that you have been assigned a University apartment at least three weeks before your desired date of occupancy. In this event, you should presume you have not been assigned to University housing, and you should plan to arrive in Rochester one to two weeks prior to the start of your academic program to find private housing. Check with the International Students Office for any special international student rates in local hotels.

Be sure to bring enough money to pay for temporary housing and meals from the time of your arrival until you obtain permanent housing. In addition, you must bring money for the first month's rent and security deposit for permanent housing.





Close to the University's main River Campus are the Medical Center, Southside Living Center, and South Campus. The Eastman School of Music and the Memorial Art Gallery are about two miles away. Free shuttle bus service is provided to persons with University I.D. among the campuses and many other locations throughout the area.

www.rochester.edu/maps

www.rochester.edu/parking/students/shuttle.html

For map key, see page 25.

(Mail to: University Apartments Office, University of Rochester, 020 Gates Wing (SBA), P.O. Box 270468, Rochester, NY 14627-0468)

Name _____ Last _____ First _____ MI _____ Univ. ID (if known) _____

Gender: M F Marital Status: Married Single

CURRENT MAILING ADDRESS	CITIZENSHIP INFORMATION – HOME ADDRESS
Street _____	Street _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Country _____	Country _____
Cell phone _____ Fax _____	Cell phone _____ Fax _____
E-mail _____	E-mail _____

<p>A. University Affiliation</p> <p><input type="checkbox"/> The College (Arts, Sciences, and Engineering)</p> <p><input type="checkbox"/> Medical Center</p> <p><input type="checkbox"/> Eastman Dental Center</p> <p><input type="checkbox"/> Eastman School of Music</p> <p><input type="checkbox"/> Simon School</p> <p><input type="checkbox"/> Warner School</p> <p>College: _____</p> <p>Department: _____</p>	<p>B. Status</p> <p><input type="checkbox"/> Graduate Student</p> <p><input type="checkbox"/> MA <input type="checkbox"/> MBA <input type="checkbox"/> MS <input type="checkbox"/> PhD</p> <p><input type="checkbox"/> Medical Student</p> <p><input type="checkbox"/> SMH Resident</p> <p><input type="checkbox"/> Postdoctoral, Prof. Trainee, or Fellow</p> <p>Title: _____</p> <p><input type="checkbox"/> Other: _____</p>	<p>C. Have you previously lived in University Housing?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If yes, where? _____</p>
<p>E. List the names of family members or the roommate who will live with you in University Housing:</p> <p>Spouse or Partner's Name _____</p> <p>_____ Birthdate _____ M F</p> <p>_____ Birthdate _____ M F</p> <p>_____ Birthdate _____ M F</p>	<p>Children's Names, Ages & Gender</p> <p>_____ Birthdate _____ M F</p> <p>_____ Birthdate _____ M F</p> <p>_____ Birthdate _____ M F</p>	<p>D. Earliest Desired Occupancy Date: _____</p> <p>Latest Desired Occupancy Date: _____</p> <p>Identified Roommate (IRM) (if known)</p> <p>_____</p>

apartment application 2012–2013 *(continued)*

key by number

key

F. Indicate preferences by rank, ordering up to three (3) choices in your resident group: (1 = Most Desired)

CODE KEY: BH = Bath(s) F = Furnished UF = Unfurnished GHS = Goler House UPK = University Park WPK = Whipple Park

S = Single Occupancy

- Eligible for:*
- _____ UPK Studio (UF)
 - _____ UPK 1 BR (UF)
 - _____ GHS Studio (F)
 - _____ GHS 1 BR (F)
 - _____ GHS 1 BR (UF)

SR = Single with Identified Roommate

- Eligible for:*
- _____ UPK 2 BR (UF)
 - _____ WPK 2 BR Walk-up (UF)
 - _____ WPK 2 BR Walk-down (UF)
 - _____ GHS 2 BR-1 BH (F)
 - _____ GHS 2 BR-2 BH (F)
 - _____ GHS 2 BR-1 BH (UF)
 - _____ GHS 2 BR-2 BH (UF)

C = Couples

- Eligible for:*
- _____ GHS 1 BR (F)
 - _____ GHS 1 BR (UF)
 - _____ UPK Studio (UF)
 - _____ UPK 1 BR (UF)

FA = Family

- (1–2 Children)
- Eligible for:*
- _____ UPK 2 BR (UF)
 - _____ WPK 2 BR Town house (UF)
 - _____ WPK 2 BR Walk-up (UF)
 - _____ WPK 2 BR Walk-down (UF)

FB = Family

- (3–4 children or 2 children of opposite gender, or both over 8 years old)
- Eligible for:*
- _____ WPK 3 BR Town house (UF)

G. Are there any special considerations for housing placement? _____

I have reviewed and understand the policies in the Graduate Housing Guide. _____ *(please initial)*

Signature _____ Date _____

A \$40.00 Nonrefundable Application fee is required with this application.

Please include a check or money order payable in U.S. funds (USD) only. Make payable to University of Rochester

Appl. Rec'd _____

Fee Rec'd _____

Date Input _____

Assigned _____

Effective _____

Rent Dep. Rec'd _____

1. Rush Rhees Library	24. Todd Union	44–48. Susan B. Anthony Halls	70. Mt. Hope Professional Bldg.	94. Robert L. Sproull Center for Ultra High Intensity Laser Research
2. Morey Hall <i>Eastman Kodak Colonnade</i>	25. Delta Kappa Epsilon	44. Gates Hall	71. Mail Services Bldg.	95–96. Alumni and Advancement Center
3. Lattimore Hall	26. Alpha Delta Phi	45. Gannett Hall	72. Goler House	97. Whipple Park Apartments
4. Strong Auditorium	27. Theta Chi	46. Morgan Hall	73. Eastman Dental	98. Memorial Art Gallery, Cutler Union
5. Schlegel Hall	28. Psi Upsilon	47. Hollister Hall	74. Parking Garage	99. Memorial Art Gallery
6. James S. Gleason Hall	29. Community Learning Center (CLC)	48. Danforth Dining Center	75. James P. Wilmot Cancer Center	100. Eastman Student Living Center
7. Dewey Hall	30. Sigma Alpha Mu	49. University Health Service Building	76. Ambulatory Care Facility	101. Eastman Annex
8. Carol G. Simon Hall	31. Sigma Chi	50. Spurrier Hall	77. Hospital Lobby	102. Eastman School of Music, Kilbourn Hall
9. Hoyt Hall	32. Medieval House (Delta Upsilon)	51. Riverview Apartments	78. Strong Memorial Hospital	103. Miller Center, Sibley Music Library
10. Bausch & Lomb Hall	33. Drama House	52–53. Founders Court	79. Frank and Caroline Gannett Emergency Center	104. Eastman Theatre <i>Kodak Hall</i>
11. Meliora Hall	34. Burton Hall	53. <i>Anderson Tower</i>	80. Supplies & Accounts Bldg.	105. Messinger Hall <i>Eastman Community Music School</i>
12. Harkness Hall	35. Lovejoy Hall	54. Sage Art Center	81. School of Medicine and Dentistry	106. Saunders Research Building
13. Gavett Hall	36. Tiernan Hall	55. University Security Center	82. Medical Center Annex	
14. Taylor Hall	37. Gilbert Hall	56–61. Hill Court	83. Central Utilities Plant	
15. Hopeman Engineering Bldg.	38. Hoeing Hall	56. Fairchild House	84. Arthur Kornberg Medical Research Bldg. <i>Sarah Flaum Atrium</i>	
16. N.Y. State Center for Advanced Technology	39. Crosby Hall	57. Gale House	85. Ernest J. Del Monte Neuromedicine Institute	
17. Wilmot Bldg.	40. Wilson Commons	58. Slater House	86. Helen Wood Hall	
18. Robert B. Goergen Hall for Biomedical Engineering and Optics	41. Frederick Douglass Bldg. <i>Bookstore</i> <i>Dining Center</i> <i>The Meliora</i>	59. Munro House	87. Children's School at URM	
19. Computer Studies Bldg. <i>Carlson Science and Engineering Library</i>	42. Robert B. Goergen Athletic Center <i>Alexander Palestra</i> <i>Edmund A. Hajim Alumni Gymnasium</i> <i>Field House</i> <i>Pool and courts</i> <i>Peter Lyman Squash and Racquet Center</i>	60. Kendrick House	88. University Park	
20. Hylan Bldg.	43. Fauver Stadium	61. Chambers House	89–91. Southside Living Center	
21. Hutchison Hall <i>Hubbell Auditorium</i> <i>Lander Auditorium</i>		62. 575 Mt. Hope Ave.	89. <i>Maisonettes</i>	
22. Wallis Hall <i>Admissions Office</i> <i>University Administration Offices</i>		63. 590 Mt. Hope Ave.	90. <i>de Kiewiet Tower</i>	
		64. 630 Mt. Hope Ave. <i>(Witmer House)</i>	91. <i>Valentine Tower</i>	
		65. 668 Mt. Hope Ave. <i>(Ellwanger & Barry Bldg.)</i>		
		66. 692 Mt. Hope Ave. <i>(Patrick Barry House)</i>		
		67. 685 Mt. Hope Ave.		
		68. Towne House		
		69. Data Center Services (DCS)		

