



RESEARCH SUBJECTS REVIEW BOARD NEWSLETTER

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Special points of interest:

- **Two New RSRB Positions**
- **Conflict of Interest**
- **Submitting Progress Reports**

Conflict of Interest

Online application: The RSRB Online Submission System (ROSS) was recently updated to separate the area for PIs to report conflicts of interest and study personnel to report conflicts. Section 2.0 "Conflicts of Interest" has been updated...check it out.

Management Plans: When submitting a new application to the RSRB or WIRB, if the PI or anyone on the study team has a Conflict of Interest Management Plan in place with the study sponsor, ensure the following:

- **ALL** current management plans are uploaded in section 2 of the ROSS application (PI in 2.1; study personnel in 2.3)
- Consent forms include any necessary disclosures
- Protocol addresses any special circumstances outlined in the management plan

Check for **UPDATED** information at : www.rochester.edu/rsrb



Two New RSRB Positions

The RSRB is very excited to have two newly created positions within the department: **Senior Human Subjects Protection Specialist** and an **Assistant Human Subject Protection Specialist**. Currently, these two positions work together to review exempt applications and perform the pre-review on WIRB applications. In addition, they provide coverage for board activity when a Specialist is out of the office for an extended period of time.

In the Senior Specialist position is **Tiffany Gommel**. Tiffany provided the following information about her background: **What is your background...** BS in biology and a MS in health care administration, working in the field of protecting human subjects for over 10 years. **What was your previous job and where...** IRB Director at the University of Maryland, Baltimore (UMB). My husband and I grew up in the Rochester area and recently moved back to be closer to our families. **What do you like about your job...** assisting investigators with their research by answering questions and providing education. **What do you like to do in your free time...** Well if I had any free time with a 3 and 1 year old, I would take up running again. I really enjoy participating in running events.

In the Assistant Specialist position is **Vicki Jakushokas**. Vicki provided the following information about her background: **What is your background...** BA in Social Sciences with a major in Communications; working in the field of human subjects protection for 4.5 years. **What was your previous job and where...** Administrator for 4 years at a private practice clinic in Israel. **What do you like about your job...** New challenges and the opportunity to acquire knowledge from the best. **What do you like to do in your free time...** What free time...I like to read.

For questions about WIRB or an exempt application, please contact Tiffany at ext. 65537 or Vicki at ext. 65544.

Submitting Progress Reports

- Submit early....**DO NOT WAIT UNTIL THE LAST MINUTE**
- If you have more than one approved consent form...we expect to receive a copy of the last signed consent for **EACH CONSENT FORM**
- ROSS will send reminders to the PI and Study Coordinator 90 days, 60 days, and 30 days prior to expiration date.
- The RSRB keeps the approval date (day and month) the same from year to year, because of this we are not able to reapprove a study earlier than 30 days prior to the expiration date.