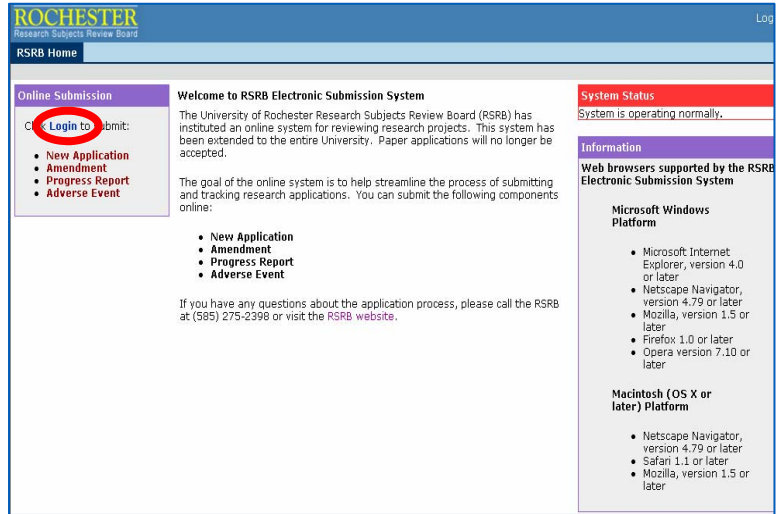


REGISTRATION

In order to gain access to the RSRB Electronic Submission System you must pass either the HSPP or EPRP exams. For additional information, please contact the Office for Human Subjects Protection (OHSP) at 273-4127.

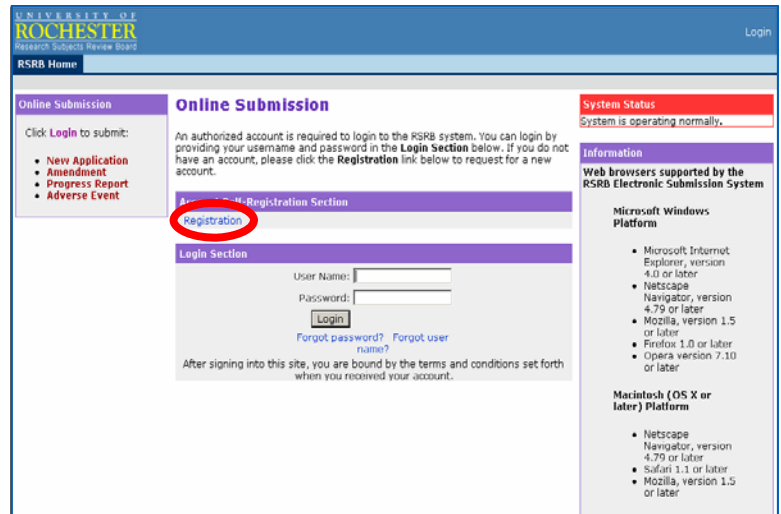
Welcome screen

1. In the upper left hand corner of the screen, click on **Login**



Account Self-Registration section

2. Click on **Registration**



Self-Registration Form

3. Complete the **Self-Registration Form**

Note: You must be affiliated with University of Rochester to gain access to the system.

4. Click the **Register** button

Access to this RSRB website is controlled via username and password. If you do not already have an account, please complete the following account request form. Your request will be forwarded to the RSRB office for verification of eligibility to access the information in this site. After verification, a Username and Password will be issued to you via e-mail, usually within ONE business day.

Note: If you already self-registered, or you have previously been notified of your account but have forgotten your Username and/or Password, please do not complete this self-registration form. Click on the "Forgot password?" or "Forgot user name?" links for automated help or click on the "Contact Us" link to send a question to the RSRB office.

[Contact Us](#) | [Forgot password?](#) | [Forgot user name?](#) | [Return to Home Page](#)

Self-Registration Form.

* First Name	<input type="text"/>
* Last Name	<input type="text"/>
Middle Initial	<input type="text"/>
* Department	Associated Departments: <input type="button" value="Add"/> ID There are no items to display.
* Research Role	<input type="text"/>
HSPB or EPRP No.	<input type="text"/>
HSPB or EPRP Expiration Date	<input type="text"/>
* Email Address	<input type="text"/>

* Required form #

Within two days you will receive an e-mail notification with your user name and initial password. The system will prompt you to change this password after the first login.