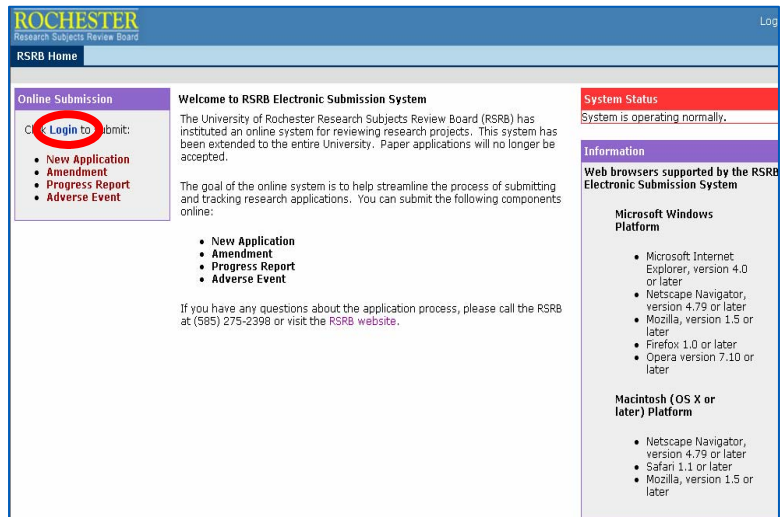


RETRIEVING PASSWORD / USER NAME

If you have forgotten your user name or password, please follow these directions:

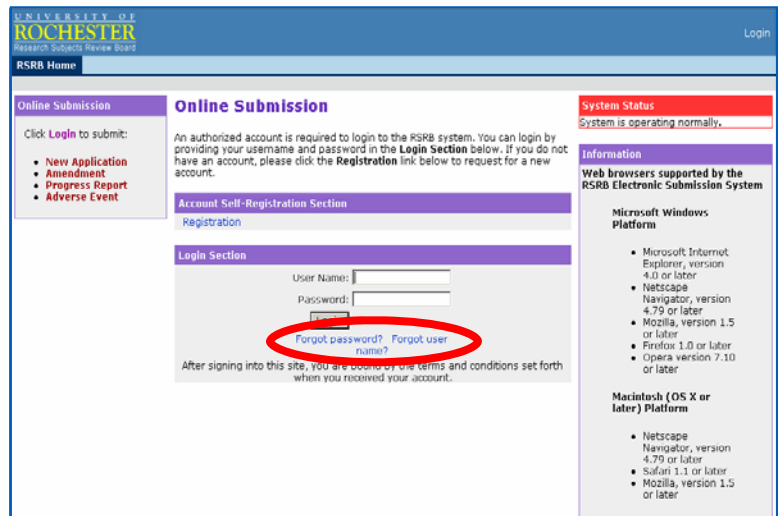
1. In the upper left hand corner of the screen, click on **Login**

Welcome screen



2. In the Login Section click on **Forgot password** or **Forgot user name**

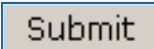
Login section



Login section

3. Enter your user name and / or e-mail address

Note: Your user name is your **first name_last name** (e.g. john_smith)

4. Click the  button

The screenshot shows the login interface for the RSRB Electronic Submission System. At the top, there is a navigation bar with the University of Rochester logo and 'RSRB Home'. The main content area is titled 'Online Submission' and contains a 'Login Section' with fields for 'User Name' and 'E-mail', and a 'Submit' button. A 'System Status' box indicates 'System is operating normally.' A sidebar on the right lists supported web browsers for Windows and Macintosh platforms.

This information will be e-mailed to you within approximately one hour.