

Title IX Office
Morgan Levy, JD
Title IX Coordinator



September 25, 2017

NAME
Sent Via E-mail

Dear NAME,

As I mentioned in my e-mail, I am writing to ensure that you are aware of all of the supportive resources at the University and in the Rochester community and that you know how to make a formal report if you would like to do so. Please review the information below (not all of which may be relevant to your current situation) and don't hesitate to reach out with any questions or concerns.

Making a formal report to University Department of Public Safety (DPS) (585-275-3333): DPS can help you file a formal report to the University about the incident. DPS can also assist you in making a report to the appropriate legal authority (Rochester Police, Monroe County Sheriff's Office, etc.) You can choose to simultaneously report the incident to the University and the appropriate law enforcement agency for investigation and response. You can also choose to only report the incident to local law enforcement or only report the incident to the University. You can also choose not to make a formal report about the incident. If you choose to make a report to the University, DPS investigators will conduct an investigation, as appropriate, and send a report to the Center for Student Conflict Management (CSCM). If they haven't done so already, staff members from the CSCM will then connect with you to discuss your options, including steps in the conduct process, resources available to support you, and the planned process for moving forward.

Requesting Interim Measures and Accommodations: Accommodations are available to any student who has come forward about an incident of sexual misconduct. These accommodations are available to you, regardless of your decision to make a formal report. If you would like to request an accommodation, please either respond to this message or call me at 585-275-7814. Some things the University may be able to help arrange are (in no particular order):

- Helping Coordinate Alternative Housing, Transportation, and Classes: The University will discuss alternative housing, transportation to and from campus, and classes when that support is appropriate.
- Helping with Academic Accommodations: If you need academic accommodations due to this incident I can help you identify which accommodations you need and help you communicate those needs to your professors.
- Orders of Protection: The University can assist you obtaining an order of protection in family or criminal court and/or assist you receiving an Active



Avoidance Order which is a University of Rochester document preventing one party from contacting another.

Connecting with a counselor at the University Counseling Center (585-275-3113):

University Counseling Center (UCC) can help provide mental health support during a difficult situation 24 hours a day with their on-call counselor and appointments are also available. Reports made to UCC or UHS are confidential.

Filing a report with the appropriate police department. The Department of Public Safety can help you connect with the appropriate law enforcement agency if you wish to report the incident to the police. Calling 911 to directly connect to local police is an option as well. The police officers who respond may take a report and explain possible legal options including temporary and permanent orders of protections. You can choose to simultaneously report the incident to the University and the appropriate law enforcement agency for investigation and response.

Contacting RESTORE (585-546-2777 or <https://restoresas.org/>) RESTORE provides a 24-hour confidential hotline as well as advocacy support. RESTORE is not affiliated with the University of Rochester and reports made to RESTORE are confidential and will not be shared with the University.

Filing a proxy report: If you wish to make a report about the incident to the University without including your name or personally identifiable information you may file a proxy report. Proxy reports are used to gather information about the date, type and location of an incident when the student who experienced the incident does not wish to disclose his or her identity and/or participate in the investigatory process. You can file a proxy report online here: www.rochester.edu/sexualmisconduct/proxy-report.html.

Doing nothing: Students may also make it known that they want nothing to be done with the situation right now. In those situations where students indicate that they would not like the University to investigate or respond to the report of the incident the University will most often honor those wishes. There are however, some circumstances, when concerns about the safety of the University community are raised by the report. In those circumstances the University will investigate and respond as appropriate without the cooperation of the student who made the initial report.

Student Sexual Misconduct Policy: The student sexual misconduct policy can be found here: <https://www.rochester.edu/sexualmisconduct/assets/pdf/StudentSexualMisconductPolicy.pdf>

I know this can be a difficult time for you and hope you feel comfortable reaching out to me and other resources.

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Please let me know if there is anything I can do to help.

Sincerely,

A handwritten signature in cursive script that reads "Morgan Levy".

Morgan Levy
University Title IX Coordinator