

## **Sexual Misconduct Policy Task Force**

**11-29-17**

### **Meeting minutes- summarized from transcription of audio recording**

Group introductions- members went around table.

Went over meeting norms/ procedures- accountability how we act towards one another:

- 1.) We are all equal contributors regardless of education, occupation or experience. We will maintain a first name policy among members. Everyone will bring their own set of experiences. Everyone's perspective matters. We aim to limit and explain acronyms and jargon.
- 2.) This is a collaborative and interactive process. Members will participate at their comfort level. Members will participate in the way that they feel most comfortable. Perspectives can be shared in the meetings, privately with team leads or by email or phone at any time.
- 3.) We seek to learn from each other. We will actively listen to each other. We will turn cell phones to vibrate (may at future meetings have a cell phone box where you drop it in when you come to meeting- group can discuss at future meetings). Questions, concerns, suggestions and comments are always encouraged.
- 4.) We respect all viewpoints and will remain open minded. We will avoid generalizations and assumptions. In a situation where members disagree we will address the statements, not the people.

Meetings will be audio recorded- verbal consent was received from all members at table to have meetings tape recorded for a transcriptionist to transcribe meeting minutes after each meeting. This will be done for transparency sake. Transcriptionist will not type names of those who are speaking on the audio recording and will not have voice recognition as to who said what since there are too many people at meetings. Exception- when people come in to share their experiences/ stories those will not be recorded and are closed sessions.

Went over vision/ mission of committee:

- This task force will review university, state, and federal policies, processes and guidelines pertaining to sexual misconduct on college campuses.
- By early March, the task force will present a set of recommendations to the administration intended to make University of Rochester a safer place for students. Recommendations will address how University of Rochester can improve campus climate, sexual misconduct prevention, the reporting process, as well as access to resources on and off campus.
- This working group will report to the respondent verification group, a group of stakeholders in the university community.

Committee consented to add "policy and procedure recommendations" in the third line of the task force's mission statement to broaden the topics this committee will discuss/ consider.

Large binder was given to each committee member. It contains University of Rochester policies and procedures regarding sexual misconduct as well as NY state and federal guidelines and laws. Documents will help guide discussions.

Reading for next meeting (12/13): Documents pertaining to U of R will be read by our second meeting- number 1, 2, 3, 11, 12, 13, 14 and 15- to discuss at next meeting. Rest of binder needs to be read over winter break before our January 17 meeting.

Committee wants to hear from victims/ survivors to get a sense of what processes and procedures on campus did or did not help them in their situation. They also want to hear from alleged/ confirmed abusers. They want to do this to see if they can determine whether the policies are working- will set up dates outside of the meetings we already have scheduled to speak to these people in small groups (suggestion to have someone from RESTORE at these meetings for immediate counseling needs or just to help facilitate discussion). Suggestion to not ask about what happened/ their lived experience but ask their experience with the policies and procedures. Examples- When you called did someone come right away? How long did it take? Did you get the victims' rights letter? Did you read it? \*meetings with those who want to talk about their experience will not be recorded and subsequent meeting(s) with the task force to discuss what we heard and how it impacts our decision making will not be recorded either for privacy.

Additionally, would like to talk with Public Safety campus investigators in this area to gain their point of view on the policies and procedures as well as their insights- will schedule for 12/13 meeting. Also, group wants to hear from Kyle Orton and board members on the sexual misconduct hearing board about how policies are used/ process of hearing.

During 1/17 meeting have nurse, Dee Krebs, from Medical Center in sexual assault nurse examiner program come speak to group to discuss rape kits that collect evidence and why students do not often use their services.

Potential speaker if time- HEAL Clinic director (HEAL coordinates family court protection orders against abusers). Group has interest in reaching out to RA's to hear their experiences also.

\*This task force is only reviewing policies and procedures and making recommendations regarding student misconduct (student to student misconduct)\*

Group will look at some other colleges and their policies to give us picture of what works and does not work at other institutions to gain more insight. Also, will look at task force's similar to ours to see what outcomes they reached to improve their campus' sexual misconduct policies.

Group discussed how best to recruit people who want to share their experiences- group has idea to send out an anonymous survey to ask about student's experience with sexual misconduct policies and services/ their experience with them. At the beginning of the survey give respondents the option to set up a date to meet in person to share their experience and what they encountered. Could use REDCap that University owns and is behind their firewall for security. Group would have to decide on:

- Survey questions we want to ask/ specific topics to cover- can look at past surveys the University has done to pull questions from (Morgan Levy's survey and past student surveys)
- Decide if we will ask qualitative, quantitative, or mixed method questions
- Decide who we would target- ideas (for example): random survey sent out to all students or could target students who used services in Title IX office
- Decide on who will send students link to survey- ideas: could come from Dean Runner's office or Segway