

# FAQS: Health History Form & Immunization Requirement

## Here is our most frequently asked question!!

**Q: I started filling out my form in ink. Is that ok?**

*Answer:* Yes, that is ok if you are using blue or black ink. You can finish the form in pen (blue or black ink only) or switch to pencil to finish the rest of the form. You do not need to request a new form.

**Q: What immunizations are required?**

*Answer:* Students must meet the New York State and University of Rochester immunization requirements. The link to “Immunization Requirements and Forms” appears on the page you were viewing when you clicked on this FAQ page. You will find links for full-time students, medical students, other health profession students, part-time students, and visiting students. Choose the link that is appropriate for you.

**Q: Can I turn in my form late? I cannot schedule an appointment with my doctor until after June 30.**

*Answer:* Our goal is to receive the majority of forms from incoming freshmen by June 30 for the fall semester (December 31 for the students beginning in January). For graduate students, we would like to receive your form at least 30 days before the start of classes. We realize some students will be unable to meet this timeframe for a variety of reasons. If you cannot make the deadline, please send your form as soon as you can. You should not need to use an overnight mail service unless you think your form will not reach us by regular mail before the start of classes.

If you are unable to complete your form prior to coming to campus, you can bring your form to the Health History Form Office, which is located in Room 203 in the UHS Building on the River Campus.

**Q: Do I need to fill out all the ovals (bubbles) on the Health History Form?**

*Answer:* Yes, you need to fill in the ovals (bubbles) that match your answer. Please darken the circle completely using a pencil or blue or black ink pen. Do not put an X or ✓ in the circle. Please be sure to sign and date the form where indicated.

**Q: Why is there a charge for \$25 on the form?**

*Answer:* The \$25 is only for students who do not fully fill in the ovals (bubbles) on the form. If you fill in the ovals that correspond to your information, you will not be charged \$25.

**Q: Can I fax my form to your office?**

*Answer:* If you will be a full-time student, you cannot fax your form to our office. Only the original form can be accepted. If you are a part-time student or a health profession student, you can fax your form to the UHS Health History Form Office (585-756-0263).

**Q: Does my doctor need to sign my Health History Form?**

*Answer:* We must have official documentation of your immunizations; however, this does not always mean that your doctor must sign the form. If you have official immunization documentation from your school or from your healthcare provider’s office, we can accept that documentation in place of a physician’s signature on your health history form.

**Q: Do I need to have a physical to complete the Health History Form?**

*Answer:* A physical is not required to complete the Health History Form; however, we realize some doctors’ offices may require a student have a physical before they will complete the form. If your doctor’s office requires you to have a physical, you may find you cannot schedule one before June 30. If that is the case, you can send in your form as soon as you can. You do not need to call our office to let us know your form will be late unless you cannot complete the form before arriving on campus.

**Q: I can’t get my immunizations completed before I come to school. What should I do?**

*Answer:* You can receive your immunizations at the University Health Service (UHS) after you come to campus. Call 585-275-2662 to schedule an appointment. Please let the receptionist know you would like to complete your immunization requirement. There will be a charge for the office visit and the immunizations since completing your immunizations is a pre-enrollment requirement. We will charge the cost to your tuition statement. If you prefer, you can pay by check or credit card.

**Q: It says I need to complete the online Health Insurance Process? The web site says the link is not ready. Should I wait to send in my Health History Form?**

*Answer:* You should not wait to send in your Health History Form, which is due June 30. We expect the link to the online Health Insurance Enrollment/Waiver Process will be ready by mid to late June. The link will be in the pink box on the UHS home page ([www.rochester.edu/uhs](http://www.rochester.edu/uhs)).

**Q: I misplaced my Health History Form. Can you fax a new copy to me?**

*Answer:* If you are a full-time student, you must submit an original form. Since the form is a scannable form, we can only accept the printed form. We can send you a new form. Write to [hfh@uhs.rochester.edu](mailto:hfh@uhs.rochester.edu) to request a new form. Please include your mailing address in your e-mail message. If you are a part-time student, medical student, health profession student, or visiting student, you will find the form you need to complete on the UHS web site if you return to the page you were viewing and scroll down to “Immunization Requirements and Forms” to find your category.

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## **Q: Is the Meningococcal vaccine required?**

*Answer:* No, this vaccine is not required at this time. The vaccine is strongly recommended for freshmen and other students who will be living in a residence hall. Your Health History Form packet included an information sheet about Meningococcal meningitis. The information sheet is available on this web site on the main Health History Form and Immunization Requirement page.

## **Q: Does UHS offer the HPV vaccine?**

*Answer:* UHS offers this vaccine, which is recommended for students under age 26. To receive the vaccine at UHS, call 585-275-2662 to schedule an appointment. If you started the vaccine series before coming to the University, you can receive dose two and/or three at UHS. You will be charged for the vaccine but not for the office visit. The fee can be charged to your tuition statement.

## **Q: How do I know if you received my Health History Form or if anything is missing?**

*Answer:* Due to the large number of forms received daily during the summer, we do not send a confirmation to let you know your form has been received. We will notify students whose forms are incomplete or have not been received. If you do not receive a letter from UHS within 30-45 days after the beginning of classes, you can assume your form was received and is complete.

## **Q: I don't have my student ID number. What should I do?**

*Answer:* You can leave the number blank. If your form arrives without your student ID, we will enter the number for you. You should be assigned a student ID number before you arrive on campus.

## **Q: Is the information I submit confidential?**

*Answer:* Yes, the information you include on your Health History Form is confidential, as are all of your visits to the University Health Service. Your primary care provider (PCP) at UHS and the other health care providers at UHS will have access to your information.

## **Q: My doctor is no longer in practice. Where can I get my immunization records?**

*Answer:* You can check with your high school or elementary school to see if they have your immunization record. We can accept the signature of an authorized school official. If you attended another college or university before coming to the University of Rochester, you could check to ask to have your immunization record sent to the University Health Service.

### **For more information:**

*Contact the UHS Health History Form Office:*

**E-Mail:** [hfh@uhs.rochester.edu](mailto:hfh@uhs.rochester.edu)

**Phone:** 585-275-0697

**Fax:** 585-756-0263

**Location:** Room 203, UHS Building  
(On the River Campus)

**Address:** University Health Service – HHF  
Box 270617, 738 Library Road  
University of Rochester  
Rochester, NY 14627