

## HOW TO ACCESS THE UNITED WAY VIDEO ON CCTV

- Turn the CCTV set on
- Dial 70039 on the telephone and choose the following:
- Press # 2 for Staff
- Press #1 for immediate viewing
- The United Way Video is #1234 (Enter: 1234)  
(Open Captioned version: 1235)
- Listen to hear channel for tuning (Channel 60-64)
- Hang up, tune to the designated channel & video will begin
- Turn the CCTV off when finished.

If you experience difficulties, call Frank Mitchell @ x32920 for assistance.

## River Campus - Video Presentations

**NO COST:** Currently, the following rooms have a 27" TV and VCR.

Please reserve the rooms and check video equipment before scheduling your video presentation. To reserve space contact Sandra Peters at 275-2330 or email her at [Sandra.peters@rochester.edu](mailto:Sandra.peters@rochester.edu)

\*\*\*\*Please let Sandra know your equipment needs when requesting/reserving space so that she can make sure the room is best suited for your needs.

<b>Lattimore</b>	Rooms 203, 413
<b>Morey</b>	Rooms 401, 402
<b>Wilson Commons</b>	Rooms 121, 122

**COST INVOLVED:** All of the following rooms have a DVD player, Internet connection, overhead projector, stereo sound, stereo VCR, telephone, and **XGA (1024x768 pixels) video projector**. Currently, the rooms must be reserved **and** Event & Media Support must be contacted to operate the XGA video projector generally at a cost of **\$42.00-\$56.00**

Building	Rooms	Seating Capacity
Bausch & Lomb	106, 109	80,148
CSB	209	45
Dewey	1-101	174
Dewey	2-110D	45
Dewey	2-110E	45
Dewey	2-162	100
Hoyt		300
Hubbell		478
Lander		150
Lattimore	201	150
Lattimore	210	50
Lower Strong		400
Meliora	203	125
Meliora	205,206, 208, 209,218, 219 221, 224	Apprx. 25 – 40

Morey	321	125
Wilson Commons	202	40
Wilson Commons	212	100