



UR STUDENT

Faculty Special Interest Group

UR Student

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Agenda

▶ Background
▶ Vision and Guiding Principles
▶ Project Objectives and Values
▶ Program Overview (Team, Scope, Timing and Stakeholders)
▶ Special Interest Groups
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Background

Welcome to the Student Information Systems Replacement Project, UR Student!

The new UR Student system is geared to replace the highly complex, legacy Student Information System (SIS) in place for more than 30 years. A modern solution is now available to record the University's student finance, records and registration, admissions and financial aid activities.

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Vision

The University of Rochester envisions reliable, high quality student information systems and processes that will:

- Be **flexible and extendable**, accommodating current priorities and requirements, and have the ability to easily evolve with changing and as yet unforeseen academic and administrative realities, such as new forms of assessment and outcome tracking
- Provide **robust data capture and reporting capabilities, and verified, complete data** to allow the University and our schools to better understand and support progress toward strategic goals, and the progress of our students toward their academic goals.
- Provide a **single integrated source for core student data and services**, and easier, real-time, integration with ancillary and third-party systems
- Create a **personalized system** that provides users with the information and services they need, when and where they need it
- Result in **configurable, reliable and automated processes** for students, faculty and staff to achieve better outcomes with less effort

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Guiding Principles

- We will adopt common practices wherever possible to support a consistent experience. We will differ only where absolutely required
- We will structure data to improve our collective reporting and analytic capabilities
- We will automate activity and processes to enable staff to improve service for all stakeholders
- We value integrated systems and processes over disparate systems and processes
- We will adapt administrative and academic practices as necessary to implement an effective solution

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SIG Short Term Objectives

- Overview of the Project Status
- Communications with Faculty
- Demonstration of UR Student (basic look and feel)
- Reports
- Wish List & Questions

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Project Values

- Respect for all opinions
- Successful partnering with stakeholders
- Being accountable for our own work

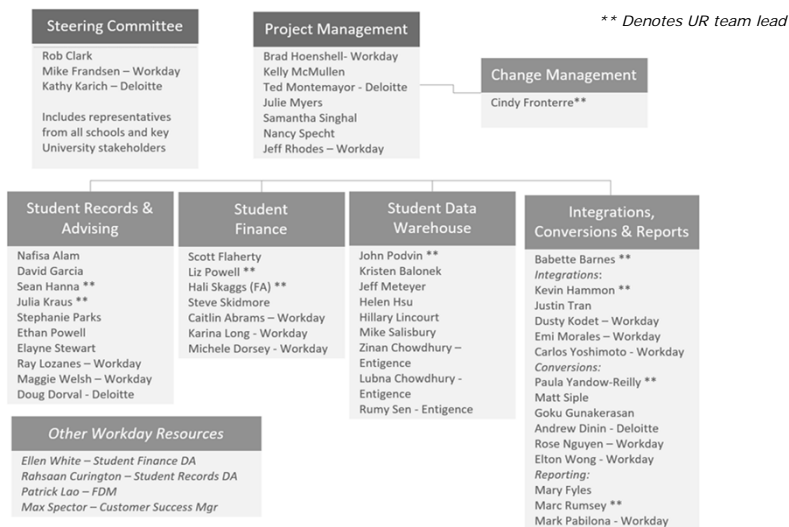
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SIG Meeting Principles

- Be on time
- Use specific examples, when possible
- Attack problems, not people
- Limit sidebar conversations
- Ask questions
- Be willing to discuss the 'undiscussable'
- Stay on point as best as possible
- Be humble and honor the group
- Represent your area to the best of your abilities

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Program Overview – Team

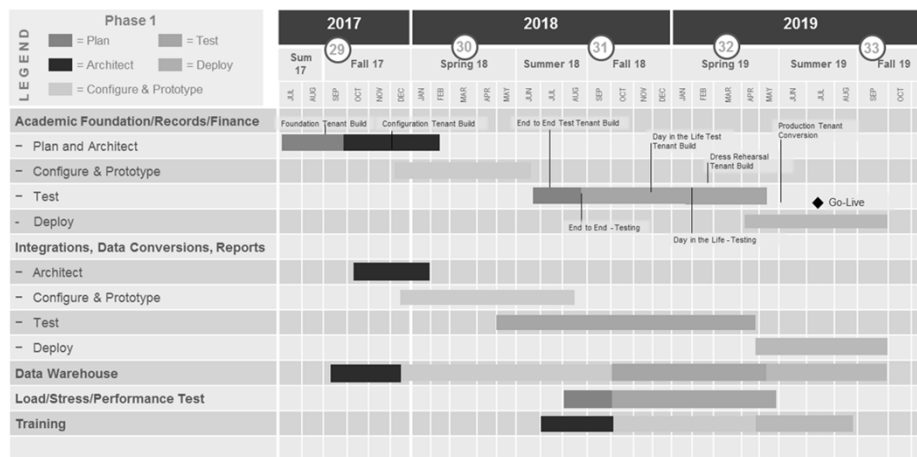


Program Overview – Phase 1 Scope

Phase 1	Systems Being Replaced
<ul style="list-style-type: none"> Academic Foundation/Core Engagement Student Finance Student Records and Registration Curriculum Management Academic Advising Data Warehouse for Student Finance, Student Records and Academic Advising 	<ul style="list-style-type: none"> The SIS CDCS Darden (Simon) SON Database (SON) – <i>partial</i> Warner Internet (WAIS) - <i>partial</i> Web Registration Instructor Access Advisor Access Student Access Alumni Access

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Program Overview – Phase 1 Timeline



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Project Stakeholders

- **Students (and Parents/Guardians)**
 - Achieving closed loop communications would create most conducive atmosphere for student development at any level.
 - Enhanced self-service capability for students (and parents/guardians via proxy access) to
- **Faculty**
 - Interim grading and last date of attendance reporting integrated with course roster
 - Automated waitlist (if desired)
 - Faculty dashboards to assist with pedagogical and administrative decisions
- **Staff**
 - By creating a comprehensive advising team inside UR Student and ability to integrate with other systems advisors will be better informed and spend less time searching for information (and more time advising)
 - Dashboard access to regularly used reports and the ability to interact with report objects (i.e., ability to click on elements of report to explore)
- **Users of Student Information (Reporting and Systems)**
 - Robust security configuration allows the same reports to work for multiple users across schools
 - Continued support after UR Student deployment

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Special Interest Groups

▪ Records and Registration SIG

- Function- To represent your area of the University and inform the UR Student Records and Registration team from the functional user perspective.
- Roles– Advisors to the Student Records and Registration group
- Responsibilities– exploration, conversation, communication, solutioning, problem solving, etc.
- Interdependencies– Advising, Student Finance, Financial Aid, Admissions, Institutional Research, Information Technology

▪ Advising SIG

- Function- To represent your area of the University and inform the UR Student Advising team from a functional perspective
- Roles- Advisors to the UR Student team members who are working on the advising configuration
- Responsibilities- exploration, conversation, communication, solutioning, problem solving
- Interdependencies- Student Records, Institutional Research, Student Finance, Financial Aid, Admissions, Informational Technology

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Special Interest Groups

▪ Student Finance

- Function- To represent your area of the University and inform the UR Student Finance team from the functional user perspective.
- Roles– Advisors to the Student Finance group
- Responsibilities– exploration, conversation, communication, solutioning, problem solving, etc.
- Interdependencies– UR Financials, Financial Aid, Graduate Studies

▪ Institutional Research & IT, Reporting SIG

- Function- To represent your area of the University and inform the UR Student Institutional Research team from the functional user perspective
- Roles- Advisors to the UR Student team members who are working on the datawarehouse rebuild and Institutional Research
- Responsibilities- exploration, conversation, communication, solutioning, problem solving, etc.
- Interdependencies- Student Records, Advising, Student Finance, Financial Aid, Admissions, Information Technology

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Project Team Directory

- See project directory for contact information for members
<http://www.rochester.edu/urstudent/team/>

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Key Project Dates

- Demo Days- April 2018
- End to End Testing- August 2018
- Day in the Life Testing- February 2019
- Go-Live!- July 2019

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Terminology

- Academic Units = Schools/Colleges/Departments
- Academic Periods = Term/Semester/Quarter
 - Dynamic Dates
- Academic Level = Division 1, 2 or 3 in SIS (UG, Grad, Med)
 - Many more levels in UR Student to assist with administration of programs
- Programs of Study = certificates, programs, majors, minors, clusters...
- Enrollment = Registration
- Eligibility Rules = System based guardrails to enforce policies
- Dashboard = Collection of reports tailored to the user or role
 - Widget
- Cohorts = method of grouping students in UR Student (e.g. Class Year)

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Expectations: Collaboration

- Provide other teams with inputs in a timely fashion
- Identify and explain necessary requirements on current faculty administrative and instructional processes
- Suggest process improvements where applicable
- Provide input to the benefit of the design as a whole
- Participate in testing activities providing status and feedback
- Identify risks as soon as possible
- Remember think globally and full transparency

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Expectations: Communication

Internal

- Provide regular updates on your progress to those who are effected
- Provide immediate alerts to changes in business requirements

External

- Be an advocate for the project
- Promote events
- Use the website
 - [Contact Us](#) for questions/feedback
- Answer questions you know and provide feedback
 - forward ones you do not for response (1-2 day turnaround)
- Participate in UR Student training and support activities for faculty

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Expectations: Communication

- Assist the UR Student project team with communications to faculty about the project.
 - What is the best method to communicate with faculty about the UR Student project?
 - We would like to develop a process/plan to communicate with faculty through the summer?
 - Should communications vary by academic unit (school)? (Help us understand how faculty are organized at your school.)

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Project Interaction Tools

- **Primary Tool:**
 - Zoom
 - UR Student Website
 - Email
- **Other useful methods to communication**
 - Box
 - Jira (internal to project team)
 - SharePoint (internal to project team)

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Demonstration

- UR Student Tenant
- Student Profile Walk Through
- Dashboard sample

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Appreciation / Thank You!

- Pens
- A better system – This is what we are all working for! Our success is very much dependent on interactions with the SIGs and individual end users. The work that you are doing as part of the Faculty SIG will significantly affect the configuration of UR Student. A better system will serve each of us, as well as our stakeholders, by providing a student information system that improves the educational and developmental environment.

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Q&A and Next Steps

- What didn't this orientation cover about the project?
- Meeting frequency
 - Monthly?
 - Days/times preferred?
 - Location?
- Topics
 - Reports?
 - Grading/Course administration?
 - What would you like to see?
 - Share ideas with Sean Hanna at sean.hanna@rochester.edu, or by calling 758-0390.

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