



UR STUDENT SYSTEM

Admissions SIG

April 25, 2019



UNIVERSITY of
ROCHESTER

Agenda

- ▶ Known Questions
- ▶ UR Student and Admissions
- ▶ Cutover Planning
- ▶ Change Management Update
- ▶ Wrap-up
- ▶ Q&A



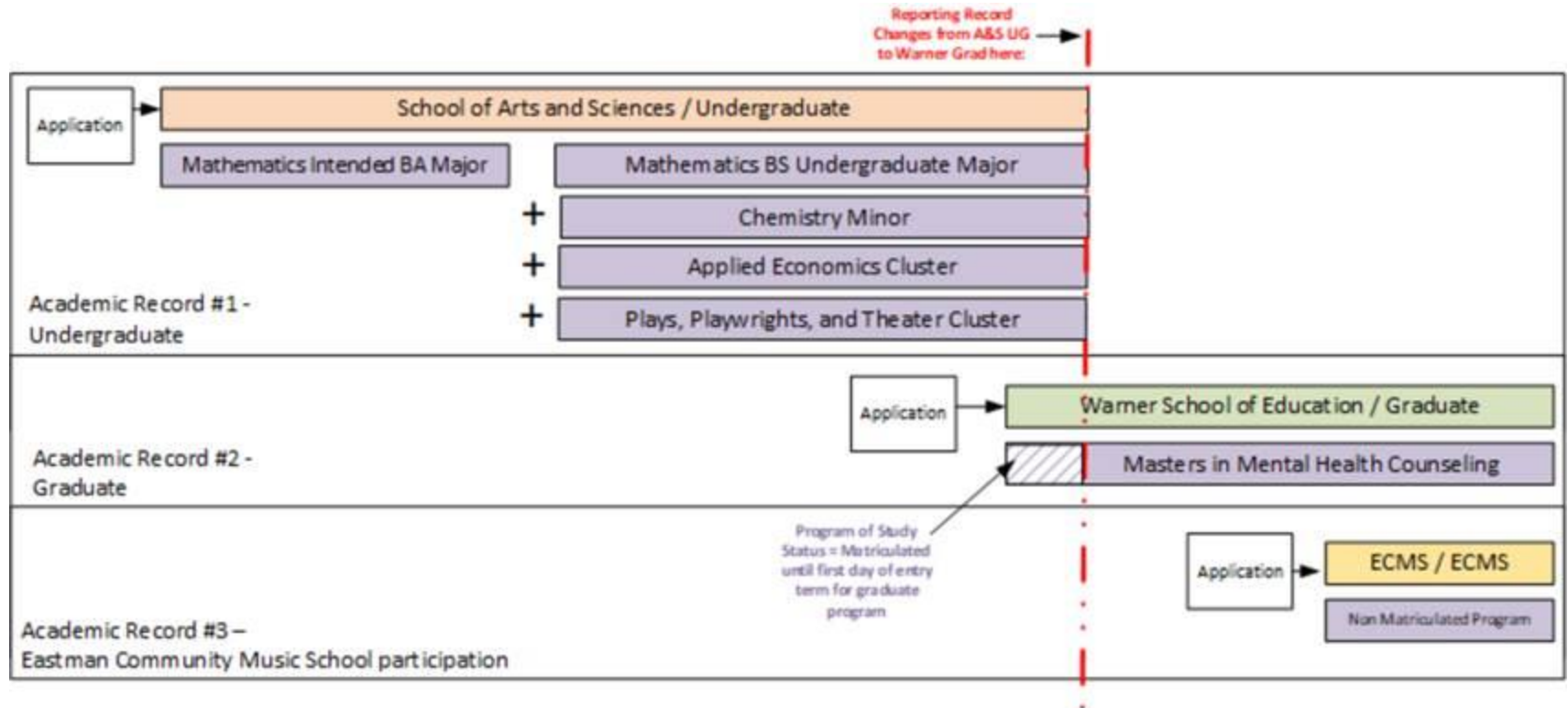
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Known Questions

Known Questions

- Tuition % scholarship update
 - Student Administration Support System (Phase 2)
- When will the transition or onboarding process start?
- When should we start meeting more?
 - Every 2 months and adjust as needed
 - Remote meetings
- How do we know we are prepared?
 - Successful E2E and DIL Testing
- What will be the next phase of the project and Slate?
- Do they have a fix for UR undergraduates rolling into a graduate program?
 - Undergrad and Grad would be separated into two different academic records

Undergraduate to Graduate Process





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UR Student and Admissions

Admission Systems Landscape

School	System
AS&E Graduate	Slate (Shared)
AS&E Undergraduate	Slate
Eastman	Slate (Eastman)
ECMS Summer Residential	Slate (Eastman)
Simon	Apply Yourself
SMD GRAD	Slate (Shared)
SMD MD	AMP
SON	Slate
Warner	Slate (Shared)

UR Student Impacts

School	System	Today
AS&E Graduate	Slate (Shared)	No Changes Planned
AS&E Undergraduate	Slate	No Changes Planned
Eastman	Slate (Eastman)	No Changes Planned
ECMS Summer Residential	Slate (Eastman)	No Changes Planned
Simon	Apply Yourself	TBD
SMD GRAD	Slate (Shared)	No Changes Planned
SMD MD	AMP	TBD
SON	Slate	No Changes Planned
Warner	Slate (Shared)	No Changes Planned

UR Student Impacts

School	System	Today	Parallel Feb 2020 – Summer 2020
AS&E Graduate	Slate (Shared)	No Changes Planned	Legacy SIS & UR Student
AS&E Undergraduate	Slate	No Changes Planned	Legacy SIS & UR Student
Eastman	Slate (Eastman)	No Changes Planned	Legacy SIS & UR Student
ECMS Summer Residential	Slate (Eastman)	No Changes Planned	Legacy SIS & UR Student
Simon	Apply Yourself	TBD	Legacy SIS & UR Student
SMD GRAD	Slate (Shared)	No Changes Planned	Legacy SIS & UR Student
SMD MD	AMP	TBD	Legacy SIS & UR Student
SON	Slate	No Changes Planned	Legacy SIS & UR Student
Warner	Slate (Shared)	No Changes Planned	Legacy SIS & UR Student

UR Student Impacts

School	System	Today	Parallel	
			Feb 2020 – Summer 2020	Fall 2020
AS&E Graduate	Slate (Shared)	No Changes Planned	Legacy SIS & UR Student	UR Student
AS&E Undergraduate	Slate	No Changes Planned	Legacy SIS & UR Student	UR Student
Eastman	Slate (Eastman)	No Changes Planned	Legacy SIS & UR Student	UR Student
ECMS Summer Residential	Slate (Eastman)	No Changes Planned	Legacy SIS & UR Student	UR Student
Simon	Apply Yourself	TBD	Legacy SIS & UR Student	UR Student
SMD GRAD	Slate (Shared)	No Changes Planned	Legacy SIS & UR Student	UR Student
SMD MD	AMP	TBD	Legacy SIS & UR Student	UR Student
SON	Slate	No Changes Planned	Legacy SIS & UR Student	UR Student
Warner	Slate (Shared)	No Changes Planned	Legacy SIS & UR Student	UR Student

UR Student Impacts

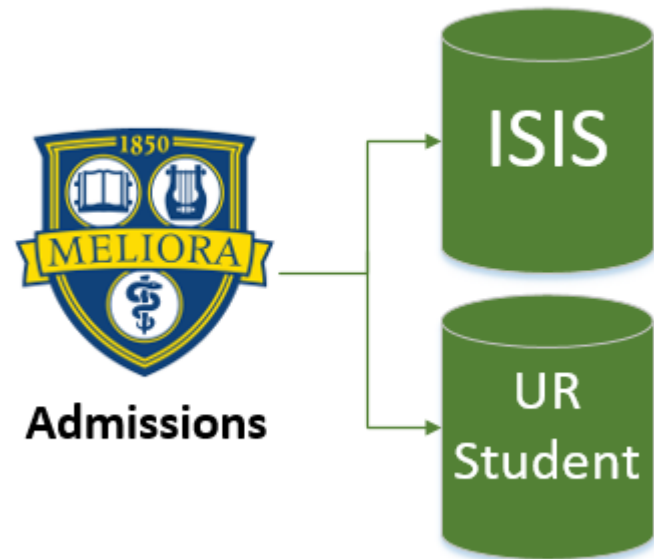
Current State



Future State



Parallel



UR Student Impacts

Student Administration Support System

- The Student Administrative Support System is intended to help supplement the Workday Student System by providing additional administrative functionality for the Workday Student System.
- This new system shall provide functionality to manually enter students, such as non matriculated students, visiting students or other students that are applying via systems with no integration into the system while using the identity management system to ensure no duplicate entry.



Student Administration Support System

Administration [Student Form](#)

Available Modules

Administration

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Student Form

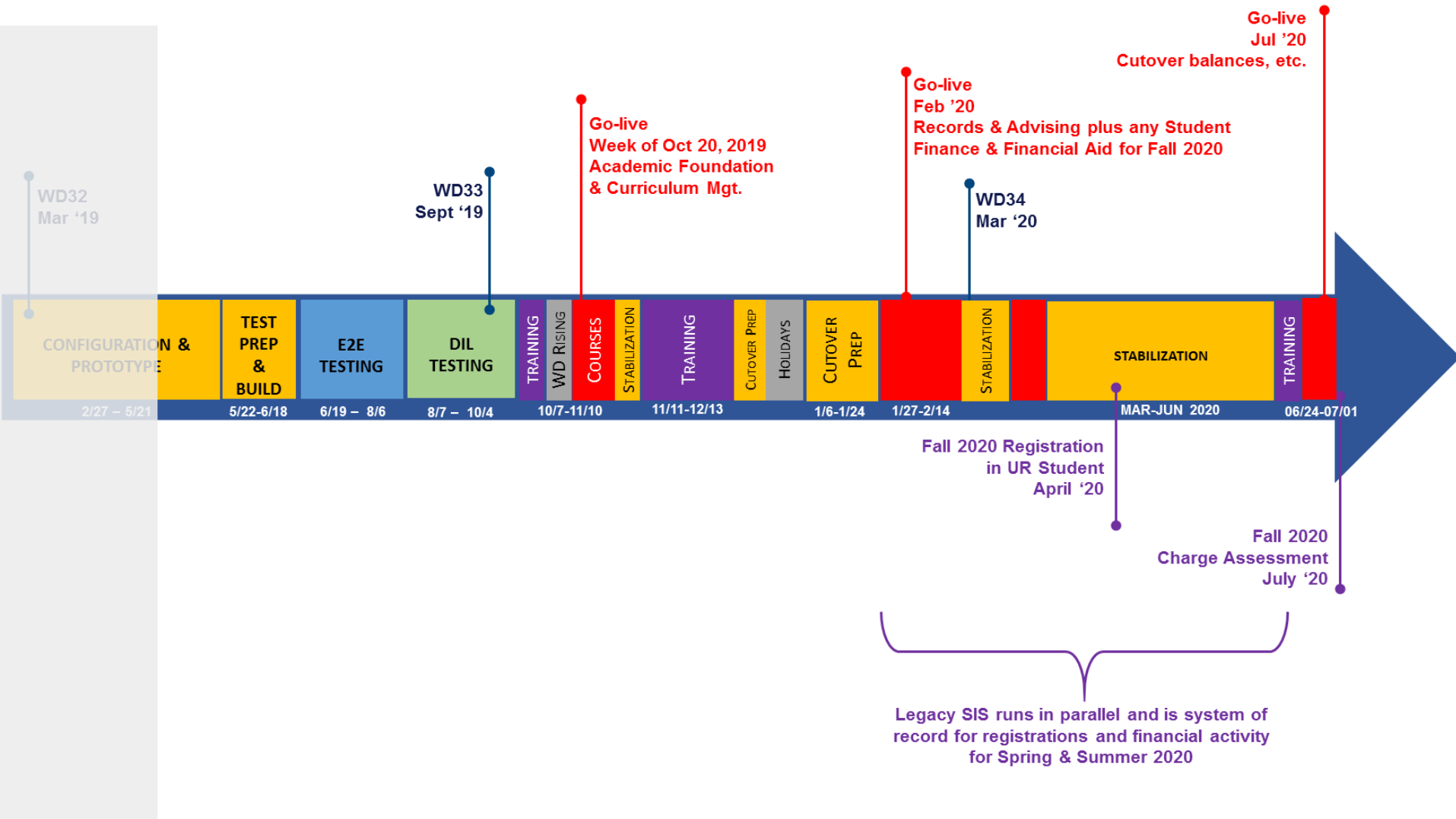
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Cutover Planning

Revised Timeline: Phased Cutover



Cutover Planning Update

- ✓ Held meetings to discuss the revised cutover approach with AS&E, EIOH, ESM, ECMS, SON, Warner, SMD Graduate Studies and the Medical School
 - Reviewed at each session:
 - Phased cutover approach
 - What data will be converted at each cutover point
 - Expected impacts to business operations (draft)
- ❑ Cutover meeting with Simon scheduled for April 25
- ❑ Complete Day in the Life (DIL) Tenant Build using cutover approach (mid-May to mid-June)
 - Identify any necessary adjustments to cutover approach and revise model as needed
- ❑ Begin bi-monthly meetings with the schools, drilling into lower levels of detail regarding their participation in the cutover and during the transition period
 - Conversion activities that will require input or assistance from the schools
 - Timing and approach for managing 'catch up' activities at each cutover point
 - Management of key data elements during the dual maintenance periods between October and the end of Summer 2020
- ❑ Provide a regular opportunity for the schools to ask questions or clarify cutover approach



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Change Management Update

Change Management Ecosystem



SCHOOL READINESS

- Project Champions
- Business Process Analysis
- Technical Touchpoints
- Change Impact Resolution
- Role Mapping
- Readiness Dashboard



COMMUNITY ENGAGEMENT

- Executive Sponsorship
- Community Forum
- Special Interest Groups
- DIL Testing



COMMUNICATIONS

- Changing / new data definitions
- Demo Days
- Newsletter
- Project website
- Support Model



TRAINING

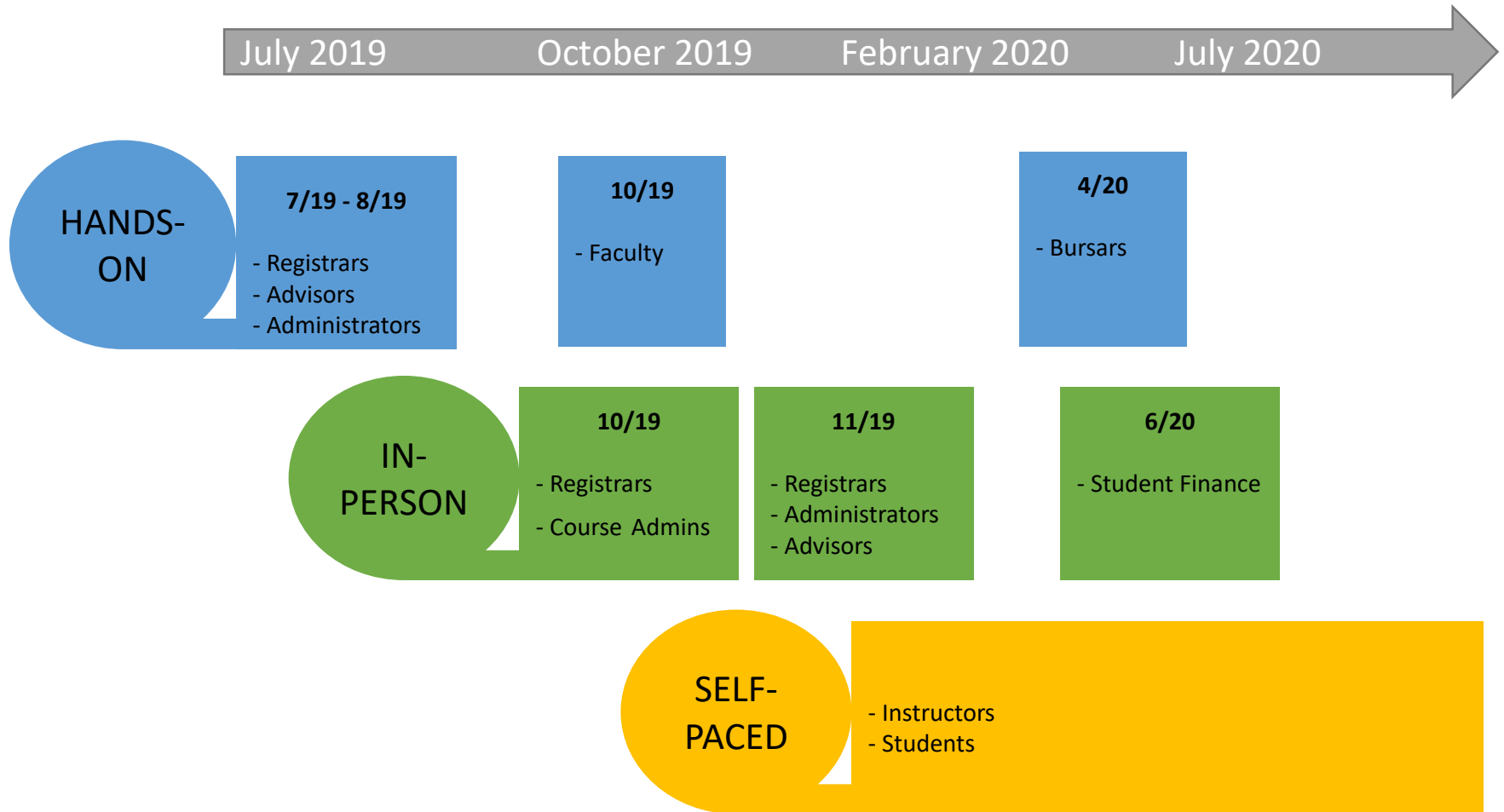
- Hands-on Training
- E-Training
- In-classroom training
- Quick Reference guides
- SOP / Work Instructions



Training Schedule Approach

	October 2019 Go Live	February 2020 Go Live	July 2020 Go Live
AUDIENCE	<u>Registrars and Course Administrators</u>	<u>Administrators, Advisors, Registrars, Students, Faculty</u>	<u>Bursars, Students, New Advisors</u>
TOPICS	Course Administration (adding / maintaining courses, course roll)	Advising and Registrar activities; all Student-facing services, excluding billing	Student Financials
ILT PERIOD	<i>TBD</i>	12/11 ~ 1/15/20 for Registrars with strong support in April. winter break	Do the Bursar training just prior to June 2020 training (early May).
ILT SESSIONS	<ul style="list-style-type: none"> How to manage courses 	<ul style="list-style-type: none"> Registrar Training w/ Bursars Advisor Training Administrator Training Instructor Training (Course Roster, Grading) Warner Tuesdays 1:30- 3PM 	<ul style="list-style-type: none"> Bursar Training CCAS New Advisor training (August, 2020)
SELF-PACED TRAINING	<ul style="list-style-type: none"> Introduction to system navigation Introduction to key terms and data definitions 	Nov – start <i>Student</i> awareness Jan – start <i>Student</i> training for Fall 20' registration (April 20') and self serve activities except Stu. Fin.	<ul style="list-style-type: none"> Student and Parent training for billing functions in last week of June early July. Letter to freshman parents.
COMM. GOALS	<ul style="list-style-type: none"> What changes and what does not Reinforce training schedule and support process 		<ul style="list-style-type: none"> What changes and what does not
CHANGE MTG.	<ul style="list-style-type: none"> Readiness efforts continue with the schools Prepare change agents/champions for support 	<ul style="list-style-type: none"> Readiness efforts continue with the schools Increase student awareness 	<ul style="list-style-type: none"> Readiness efforts continue with the schools Increase student awareness
SUPPORT	Prepare Help Desk(s) and Student Systems support team	Support engaged	Support engaged

Training Timeline





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Wrap-up

Project Next Steps

- Continue to communicate revised project timeline and cutover approach to University community
- Complete deliverables for Configuration and Prototype to prepare for End to End testing
- Develop post go-live support model
- Publish updated training plan
- Develop Readiness plans with each school
 - Project Champions Kickoff
 - Understand technical and process impacts
 - Help schools make necessary changes

Topics for Next Meeting

- Next Meeting will be on June 27, 2019 at noon



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Questions & Answers

<http://www.rochester.edu/urstudent/>