

Data Cleanup and Cutover Updates vol. 3

This bulletin has been designed to help you prepare for UR Student user activities as the system is prepared for production use. A copy of all UR Student Newsletters will be located on the [UR Student Project Newsletter](#) page. Our next update will be provided [Friday, January 10th](#).

UR STUDENT PROJECT STATUS

- Data cleanup activities related to Curriculum Management are underway; AS&E and Eastman will start building their Fall 2020 Schedule when we return from the holiday in January.
- The cutover approach was adjusted to complete grading for Spring 2020 & Summer 2020 in the legacy SIS. The primary reasons for this are:
 - This approach is aligned to our strategy of following the academic lifecycle –the first time we manage curriculum, register, assess charges, and grade a semester in UR Student will be Fall 2020.
 - We still have open blockers that could impact our ability to transcript out of UR Student immediately after cutover in February.
 - NSC enrollment status reporting has to occur out of the legacy SIS for Spring & Summer 2020. It is unclear if this can be separated from the NSC Degree Verify process that reports completed degrees to the NSC.
 - Program completion in the Spring needs to occur with a very tight turnaround to support commencement for 1,200-1,300 undergraduate students.
- Some schools have already started processing enrollment deposits for Fall 2020. These deposits cannot be run into the legacy SIS as it would result in a credit balance for the student(s) at cutover and we are unable to bring in a negative cutover balance into UR Student. To address this issue, the legacy integration for enrollment deposits was adjusted to only process data for Spring 2020 and Summer 2020. The enrollment deposit integration for UR Student is being thoroughly tested so we are ready to turn it on when we cutover in February; at that time, we will re-process the enrollment deposit files to pick up the Fall 2020 enrollment deposits.

TRAINING

All training materials will be posted to <https://tech.rochester.edu/services/urstudent/> once available. If you wish to customize the available training materials for your school, please contact Cindy Fronterre at cindy.fronterre@rochester.edu to request the editable versions of the files.

- Training dates are set for Registrar/Records and Viewing Academic Records for Administrators training. Participants for these 2 instructor led classes are currently being confirmed. Outlook event invites will be sent to Registrar/Records attendees, while Administrators will receive communications to register for class from their Champion after the holidays.
- Advisor training will be held in Feb; dates will be set by 12/31 and communicated by their Champions after the holidays.
- Student and Instructor training will be available on-demand via training videos and Quick Reference Cards; these training materials will be available starting 2/17

CURRICULUM MANAGEMENT CUTOVER

All activities in R11 - data cleanup as well as the build-out of the Fall 2020 schedule - will continue until Friday, January 24. At that time, this tenant will be frozen and the data will be moved into production. The schools will not have access to UR Student - either in production or R11 - during the cutover window (1/24 through 2/16).

PLEASE NOTE: The only administrators working in UR Student are registrars, course administrators, and staff assisting with data cleanup activities. Students, instructors, advisors and other records administrators will cutover starting in February. The Bursar's Office and Student Finance personnel will be impacted starting July, 2020.

WHAT'S NEXT

- 12/31 - Training dates set for Advisor training
- 1/24 through 2/17 - Freeze of changes to courses in production and R11
 - During this period, the project team will be moving Fall 2020 Course versions and Fall 2020 Course Sections from R11 into production
- 2/17 Onwards - Live in UR Student for Curriculum Management, Student Records, and Advising

This communication is going out to the Student Systems Steering Committee, UR Student Project Team, Project Champions, Special Interest Groups, anyone who subscribed to the UR Student newsletter on our [website](#) and everyone who completed the Curriculum Management training in November.

Thank you,

UR Student Team



For Newsletter questions or feedback, contact us!
<http://www.rochester.edu/urstudent/contact-us/>