December Go Live Successfully Underway, vol. 2

This bulletin has been designed to help you prepare for UR Student user activities as the system is prepared for production use. A copy of all UR Student Newsletters will be located on the UR Student Project Newsletter page. Our next update will be provided Friday, December 20

UR STUDENT PROJECT STATUS
- The cutover activities to support the Curriculum Management go-live are complete
  - Security configuration was put into production on 11/24
  - Academic Foundation, Records and Advising configuration was put into production 12/7 through 12/9
- Data cleanup activities related to Curriculum Management have begun with the schools
- On 12/10, Elayne Stewart and Cheryl Ernst-Maynard from the Student Systems Support team will be moving to Lattimore 120 on River Campus to provide production support to the schools

TRAINING
- Registrar and Records Administrator training will be held in Jan/Feb; dates will be announced by 12/15
- Advisor training will be held in Feb; dates will be announced by 12/31
- Student and Instructor training will be available on-demand via training videos and Quick Reference Cards; these training materials will be available starting 2/17

  All training materials will be posted to https://tech.rochester.edu/services/urstudent/ once available. If you wish to customize the available training materials for your school, please contact Cindy Fronterre at cindy.fronterre@rochester.edu to request the editable versions of the files.

CURRICULUM MANAGEMENT CUTOVER
Data cleanup activities have begun. Schools will receive access to the non-production tenant (R11) this week; this is the tenant in which they will be completing all activities related to the Curriculum Management go-live.

All activities in R11 - data cleanup as well as the build-out of the Fall 2020 schedule - will continue until Friday, January 24. At that time, this tenant will be frozen and the data will be moved into production. The schools will not have access to UR Student - either in production or R11 - during the cutover window (1/24 through 2/16).

For AS&E, there is a slightly different timeline:
- Starting 12/9, the AS&E Registrar's Office will work through data cleanup activities, including co-location and clustering of course section for Fall 2020
- Weekly working sessions will be scheduled with AS&E course administrators in December to familiarize them with the timeline and what to expect once the tenant is available to them in January
- Starting January 2, all AS&E Course Administrators will receive access to the tenant and will start building the Fall 2020 schedule - this activity needs to be complete by January 24
  - To support these activities, there will be twice weekly working sessions for the course administrators facilitated by the AS&E Registrars' Office and supported by the UR Student team

PLEASE NOTE: The only administrators that need to start working in UR Student in December are registrars and

course administrators. Students, instructors, advisors and other records administrators will cutover starting in February. The Bursar's Office and Student Finance personnel will be impacted starting July, 2020.

WHAT'S NEXT
- 12/15 - Training dates published for Registrar and Records Administrator training
- 12/31 - Training dates published for Advisor training
- 1/24 through 2/17 - Freeze of changes to courses in production and R11
  - During this period, the project team will be moving Fall 2020 Course versions and Fall 2020 Course Sections from R11 into production

- 2/17 Onwards - Live in UR Student for Curriculum Management, Student Records, and Advising

This communication is going out to the Student Systems Steering Committee, UR Student Project Team, Project Champions, Special Interest Groups, anyone who subscribed to the UR Student newsletter on our website and everyone who completed the Curriculum Management training in November.

Thank you,

UR Student Team

For Newsletter questions or feedback, contact us!
http://www.rochester.edu/urstudent/contact-us/