UR STUDENT NEWSLETTER

UR STUDENT NEWSLETTER , vol. 1

This bulletin has been designed to help you prepare for UR Student user activities as the system is prepared for use in production. A copy of all UR Student Newsletters will be located on the UR Student Project Newsletter page.

UR STUDENT PROJECT STATUS

- The Student Systems Steering Committee met on Tuesday, November 19 and have officially given the go-ahead to begin the cutover to production.
- Cutover activities began this past weekend (November 23-24) and continue until we are fully live on UR Student in July, 2020
    - The UR Student security configuration successfully migrated into the production tenant on November 24th
    - Curriculum Management target go-live is December, 2019
    - Records and Advising target go-live is February, 2020
    - Student Finance target go-live is July, 2020
- Members of the UR Student project team will be moving to Lattimore 120 sometime the week of December 9th

TRAINING

- Formal Curriculum Management training was held in November and is now complete
- Registrar and Records Administrator training will be held in Jan/Feb; dates will be announced by 12/15
- Advisor training will be held in Feb; dates will be announced by 12/31
- Student and Instructor training will be available on-demand via training videos and Quick Reference Cards; these training materials will be available starting 2/17

- All training materials will be posted to https://tech.rochester.edu/services/urstudent/ once available

CURRICULUM MANAGEMENT CUTOVER

Starting December 2nd, the project team will be working with the schools to begin data cleanup activities for Curriculum Management. Working sessions will be scheduled with each school to assist with this effort. By December 16th, the team is targeting to begin preparing the Fall 2020 Schedule.

> **PLEASE NOTE:** The only administrators that need to start working in UR Student in December are registrars and course administrators. Students, instructors, advisors and other records administrators will cutover starting in February. The Bursar's Office and Student Finance personnel will be impacted starting July, 2020.

> Registrars and Course Administrators Checklist:
> - Working sessions for data cleanup will begin December 2
> - Working sessions for building the Fall 2020 Schedule will begin December 16
> - All activities for Fall 2020 will occur in a non-production tenant to allow access to data (such as Instructor data) that will only be available in production starting in February, 2020
> - All work completed in this non-production tenant will be moved to production mid-January by the project team
> - Course Administrator dashboard is still in development and will be refined during this process

WHAT'S NEXT

- View your UR Student Activities calendar (calendar has changed and has been removed) to see required actions for course administration and important project cutover dates.
- The UR Student project team will be shut down the week of November 25th. Our next update will be provided on Monday, December 9th.

This communication is going out to the Student Systems Steering Committee, UR Student Project Team, Project Champions, Special Interest Groups, anyone who subscribed to the UR Student newsletter on our website and everyone who completed the Curriculum Management training in November.

Finally, AS&E course administrators can always contact the Office of the University Registrar for questions on upcoming activities.

Happy Thanksgiving!

UR Student Team

For Newsletter questions or feedback, contact us!
http://www.rochester.edu/urstudent/contact-us/