



**WARNER**  
**SCHOOL OF EDUCATION**  

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**UNIVERSITY *of* ROCHESTER**

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Graduate Programs in  
Teaching & Curriculum,  
School Leadership,  
Higher Education,  
Human Development,  
Counseling, and  
Educational Policy & Theory

Application for  
Admission

**Thank you for your interest in the Warner Graduate School of Education and Human Development.**

This booklet includes all of the materials necessary for you to complete your application for admission. Please note the application deadlines below. It is important to have your completed application to us by the deadline, or your application cannot be reviewed in that cycle and will be rolled over to the next admission cycle.

If you have questions, we would be happy to answer them. You may reach us by telephone at (585) 275-3950, or by e-mail at [warner@rochester.edu](mailto:warner@rochester.edu). Many questions may also be answered on our Web site at [www.rochester.edu/warner](http://www.rochester.edu/warner).

*We look forward to receiving your application.*

<b>Application Deadline</b>	<b>To Begin Study as Early as</b>
October 15 Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Spring Semester Spring Semester Fall Semester
February 1 Ph.D. Applicants Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Summer/Fall Semesters Summer/Fall Semesters  Summer/Fall Semesters Fall Semester
April 1 Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Summer/Fall Semesters Summer/Fall Semesters Spring Semester
July 1 Ed.D. Applicants Master's and Non-degree Applicants International Applicants (outside North America)	Fall Semester Fall Semester Spring Semester
<i>Notes on deadlines:</i> Warner financial aid awards are made in all admissions cycles, with the exception of a few specific scholarships.	
Full-time elementary, early childhood, ESOL, foreign language, and middle childhood education students seeking initial certification must begin study in the summer in order to complete their program of study within 15 months. Secondary education students seeking initial certification are encouraged to begin study in the summer, but can usually complete their program of study within 15 months if begun in the fall.	
M.A.T. applications will only be accepted in the October and February cycles.	
Ph.D. applications will only be accepted in the February admission cycle.	

The University of Rochester provides equal opportunity in admissions and student aid regardless of sex, age, race, color, creed, disability, sexual orientation, and national or ethnic origin. Further, the University complies with all applicable nondiscrimination laws. Questions on compliance should be directed to the particular school or department and/or to the University's Intercessor, University of Rochester, P.O. Box 270039, Rochester, NY 14627-0039. Phone: (585) 275-9125. [www.rochester.edu/diversity/nondiscrimination](http://www.rochester.edu/diversity/nondiscrimination)

## ADMISSION PROCESS

The Warner School has a self-managed application process. Applicants are asked to assemble and submit **one complete application packet** to the Office of Admissions. Completed applications must be postmarked by the application deadline to be considered by the Admissions Committee in a given cycle. Applications received after a deadline or that are incomplete will be rolled over to the next admissions cycle.

### Printed Application

Complete and submit the appropriate pages of this booklet. These pages supply us with your contact information, intended program, request for financial aid consideration, etc.

### Transcripts

We require official transcripts from all undergraduate and graduate institutions that you have attended, including current University of Rochester students and alumni. Your transcripts should include any coursework in which you are currently enrolled.

You can obtain your transcripts through the Registrar's Office of each college or university you have attended. The turnaround time may vary by institution, so we encourage you to request your transcripts early. Your application cannot be reviewed if your transcripts have not been received.

### Letters of Recommendation

Doctoral applicants must request three letters of recommendation. All other programs require two letters. Letters should be from either current or former professors and/or employers. We *strongly* recommend that at least one of these letters be from a college/university professor who can speak of your academic achievements and potential. To avoid delays, please make contact early with those you ask to write on your behalf.

### Personal Statement

The Personal Statement should address your goals and future plans, your areas of interest, your experiences other than academic, and how you expect a degree from the Warner School will assist you in your career goals. This is a very important component of the application, and should be a sufficient length to allow the Warner School to evaluate our fit with your academic goals, generally between two and four pages.

### Résumé

Include your up-to-date résumé or curriculum vitae.

### Writing Sample

Include a writing sample to provide evidence of your academic writing skills. It must be written in English and may be a term paper from your earlier academic work or a five- or six-page commentary on

an issue in education that you have written for this purpose only.

### Faculty Interview(s)

Following the admission deadline, a representative from Admissions will contact you to arrange for your interview(s). Master's applicants are required to complete one faculty interview (in some cases two); doctoral applicants are required to complete two faculty interviews. Telephone or e-mail interviews may be used for out-of-state and international applicants.

### Application Fee

Please include a check or money order for the \$40 (USD) application fee made payable to the University of Rochester.

### Mailing Address

Please submit your completed application to:  
Margaret Warner Graduate School of Education  
and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425

### Program-Specific Notes

#### Teacher Preparation Programs Leading to Initial Certification

**Foreign Language Requirement:** All students recommended for teacher certification by the University of Rochester must have completed two semesters of college-level foreign language or its equivalent (i.e., must pass a proficiency exam or speak it fluently). If you are seeking teacher certification as a part of your degree, submit a written statement regarding your knowledge of a foreign language, i.e., the number of semesters of college-level study in the language, fluency in the language, or experience with the language as a part of study or life abroad.

**Transcript Review:** A transcript review must be completed prior to the admission interview as a self-assessment of each applicant's content preparation and for discussion with the interviewer. Download the appropriate review form at [www.rochester.edu/warner/programs/teaching/assessment/](http://www.rochester.edu/warner/programs/teaching/assessment/) or contact the Office of Admissions to receive a copy.

#### Counseling Programs: Video-taped Interviews

Students unable to travel to the Warner School for an interview must submit a video-taped interview that addresses a specific set of questions. If you will be unable to interview in person, and would like to learn more about the video-taped interview, please contact the Office of Admissions for a set of guidelines.

# APPLICATION FOR GRADUATE ADMISSION AND FINANCIAL AID

## Applicant information:

Name \_\_\_\_\_ Gender  Male  Female  
*Last First Middle*

Preferred Nickname \_\_\_\_\_

*If transcripts will arrive under another name, please provide that name:*

\_\_\_\_\_  
*Last First Middle*

Address \_\_\_\_\_  
*Number and Street City State/Country Zip Code*

Telephone Numbers (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_  
*Residence Office Cellular*

E-mail Address \_\_\_\_\_

Name of Emergency Contact \_\_\_\_\_ Relationship to You \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

## Demographic information:

- US citizen
- Dual US citizen
- US permanent resident visa (Alien registration # \_\_\_\_\_ )
- Other citizenship (Visa type \_\_\_\_\_ )

## Optional information (nothing you provide will be used in a discriminatory manner)

### U.S. Citizens and Permanent Residents Only:

1. Are you Hispanic/Latino?

- Yes, Hispanic or Latino (including Spain)  No

2. Regardless of your answer to the prior question, please select one or more of the following ethnicities that best describe you:

- American Indian or Alaska Native (including all Original Peoples of the Americas)
- Asian (including Indian subcontinent and Philippines)
- Black or African American (including Africa and Caribbean)
- Native Hawaiian or Other Pacific Islander (Original Peoples)
- White (including Middle Eastern)

For identity management purposes The Warner School must collect the following information. Upon successful upload of application materials to the University of Rochester's database this portion of the application will be removed and destroyed.

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ U.S. Social Security Number \_\_\_\_-\_\_\_\_-\_\_\_\_

<p><b>Enrollment Objective</b></p> <p>Intended Enrollment year _____</p> <p><input type="checkbox"/> Fall   <input type="checkbox"/> Spring   <input type="checkbox"/> Summer</p> <p><input type="checkbox"/> Full time   <input type="checkbox"/> Part time</p>	<p><b>University of Rochester undergraduate students only:</b> Are you interested in either of the following options:</p> <p>Early admission to Counseling or Human Development? <input type="checkbox"/> Yes   <input type="checkbox"/> No</p> <p>Early admission to Teaching &amp; Curriculum? <input type="checkbox"/> Yes   <input type="checkbox"/> No</p>
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Have you applied to the Warner School previously?    Yes    No   If yes, when? \_\_\_\_\_

Have you taken courses at the Warner School previously?    Yes    No

If you have taken courses at the Warner School as a non-matriculated student, please list the courses you took and the grades you earned.

**If you are applying for admission to other universities or colleges, please list them:**

\_\_\_\_\_

**For Warner Aid Consideration**  
(Apply for student loans, outside scholarships and grants separately through the University Financial Aid Office.)

1. I wish to be considered for the following Warner School Aid:

- General Warner merit-based aid (scholarship or assistantship)
- I am a current University of Rochester undergraduate student and wish to be considered for a Fifth Year in Teaching Scholarship.
- I am a Greater Rochester Area preK-12 school employee, applying for a Master's or certification program, eligible for the **Greater Rochester Area Educator Grant** (\$1000 reduction of tuition per course). (Please supply letter of employment with application.)  
I am currently employed by \_\_\_\_\_.
- I am a Greater Rochester Area preK-12 school employee, applying for a Master's or certification program, and wish to be considered for a **Greater Rochester Area Educator Full-Tuition Scholarship**. (Please supply letter of employment with application.) I have enclosed a letter outlining why I should be considered for this award. Also, I have requested an additional letter of recommendation referencing this award from:  
  
(Recommender Name) \_\_\_\_\_ (Title) \_\_\_\_\_  
  
I am currently employed by \_\_\_\_\_

2. Are you eligible to receive a tuition waiver as a University of Rochester employee, or as a spouse of a University of Rochester employee?    Yes    No

3. Will your employer contribute to your tuition?    Yes    No  
I am currently employed by \_\_\_\_\_

4. Please note any fellowships or other scholarly aid for next year for which you are a candidate (National Science Foundation, Danforth, Fulbright, veteran's benefits, industry sponsorship, etc.).

# Application to Teaching & Curriculum

## Doctoral Degree Applicants

Doctoral Applicants, please indicate the degree you wish to pursue:

- Ph.D.  Ed.D.  Accelerated Ed.D.\*

Please indicate your research interests, if known.

### \*Additional Requirements for Accelerated Ed.D.

The Accelerated Ed.D. is designed for full-time working professionals who seek a supported, part-time doctoral program. The Teaching and Curriculum program requires the accelerated Ed.D. students be employed in a field of practice that will allow them to do an action research dissertation (the required format for the dissertation for this degree option).

In consideration of your application for the program, we ask that you write a personal narrative (maximum of two pages) that describes your rationale for choosing the accelerated option, your current field of practice, and how you will use your experiences in your dissertation research.

Please include your curriculum vitae with your application instead of a traditional résumé.

Application to this accelerated option requires that you be able to transfer 36 hours of Master's level credits into the Ed.D. program. If your Master's work was completed more than ten years ago, please include with your curriculum vitae a written narrative describing your work in your field in relation to your Master's degree.

## Master's and Certification Applicants

Please indicate the degree you wish to pursue.

- Teaching and Curriculum (without certification) (M.S.)  
 Teaching and Curriculum (leading to NYS certification) (M.S./M.A.T.)
- Do you already have NYS teaching certification(s)?  Yes  No  
If yes, please indicate EACH teaching certification you currently hold (including grade level, area specialization, whether initial and/or professional level certification, and date received)
  - Level of certification sought:  Initial and Professional  Professional Only
  - Degree sought:  M.S.  M.A.T. (secondary teaching only)  Certificate Only
  - Area and grade levels of certification sought:  
Elementary:  Early Childhood (birth-grade 2)  Childhood (grades 1-6)  
Teaching English to Speakers of Other Languages  grades K-12  
Reading and Literacies:  birth-grade 6  grades 5-12  
Secondary specialist in:  
Mathematics:  5-9  7-12  5-12      Earth Science:  5-9  7-12  5-12  
English:  5-9  7-12  5-12      French:  5-9  7-12  5-12  
Social Studies:  5-9  7-12  5-12      Spanish:  5-9  7-12  5-12  
Biology:  5-9  7-12  5-12      German:  5-9  7-12  5-12  
Chemistry:  5-9  7-12  5-12      Latin:  5-9  7-12  5-12  
Physics:  5-9  7-12  5-12  
Extension for grade 5-6 in:  Mathematics  English  Social Studies  Science
  - Are you also seeking certification for teaching students with disabilities?  Yes  No
  - Are you interested in pursuing our advanced certificate in Urban Teaching and Leadership?  Yes  No
- What foreign language(s) can you read or write? (indicate level of proficiency) \_\_\_\_\_

# Application to Educational Leadership

## Doctoral Degree Applicants

Doctoral Applicants, please indicate the degree you wish to pursue:

Educational Policy & Theory:  Ph. D.

Higher Education:  Ph.D.  Ed.D.  Accelerated Ed.D.\*

School Administration:  Ed.D.  Accelerated Ed.D.\*

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Please indicate your research interests, if known.

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### \*Additional Requirements for Accelerated Ed.D.

The Accelerated Ed.D. is designed for full-time working professionals who seek a supported, part-time doctoral program. The Educational Leadership program requires accelerated Ed.D. students to be employed in a field of practice that will allow them to do their applied, field-based dissertation (the required format for the dissertation for this degree option) in their work environment.

In consideration of your application for the program, we ask that, in addition to the Application to the Warner School requirements, you write a personal narrative (maximum of two pages) that describes your rationale for choosing the accelerated option, your current field of practice, and how you foresee your work setting in your dissertation research.

Please include your curriculum vitae with your application instead of a traditional résumé. A curriculum vitae includes dates and specifics on degrees, employment history, certifications (if any), professional activities, presentations and publications (if any), etc.

Application to this accelerated option requires that you be able to transfer 36 hours of Master's level credits into the Ed.D. program. If your Master's work was completed more than ten years ago, please include with your curriculum vitae a written narrative describing your work in your field in relation to your Master's degree, that is, how you have remained current in your field of study

## Master's and Advanced Certification Applicants

Please indicate the degree you wish to pursue:

Educational Policy (M.S.)

Higher Education (M.S.):  Higher Education  Higher Education with Specialization in Student Affairs

School Administration:  M.S.  Certificate Only  
Specialization:  Building Level  Building Level/Private  District Level

# Application to Counseling & Human Development

## Doctoral Degree Applicants

Doctoral Applicants, please indicate the degree you wish to pursue:

Human Development

Ph.D.  Ed.D.  Accelerated Ed.D.\*

Counseling

Ph.D.  Ed.D.  Accelerated Ed.D.\*

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Please indicate your research interests, if known.

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### \*Additional Requirements for Accelerated Ed.D.

The Accelerated Ed.D. is designed for full-time working professionals who seek a supported, part-time doctoral program. The Counseling and Human Development program requires the accelerated Ed.D. students to be employed in a field of practice that will allow them to do their applied, field-based dissertation (the required format for the dissertation for this degree option) and/or their internship for counseling students in their work environment.

In consideration of your application for the program, we ask that, in addition to the Application to the Warner School requirements, you write a personal narrative (maximum of two pages) that describes your rationale for choosing the accelerated option, your current field of practice, and how you foresee your work setting in your dissertation research and/or your internship experience. Internships require an enhanced work experience, so you cannot count your present job and job duties, rather you must develop a different type of work experience for the required 600 clock hours over two semesters (e.g. a different counseling method than you've used before, a different population than you've worked with before; an in-service training paradigm you implement at your site, etc).

Please include your curriculum vitae with your application instead of a traditional résumé. A curriculum vitae includes dates and specifics on degrees, employment history, certifications (if any), professional activities, presentations and publications (if any), etc.

Application to this accelerated option requires that you be able to transfer 36 hours of Master's level credits into the Ed.D. program. If your Master's work was completed more than ten years ago, please include with your curriculum vitae a written narrative describing your work in your field in relation to your Master's degree, that is, how you have remained current in your field of study

## Master's and Advanced Certification Applicants

Human Development (M.S.)

Specialization:  General Studies  Early Childhood  Developmental Differences  
 Family Studies  Gerontology  Research

Counseling (M.S.)

School Counseling (leading to Provisional Certification – 48 credits)  
 School Counseling (including coursework for Permanent Certification – 60 credits)

With additional concentration in:

- Community Counseling
- Diversity Counseling
- Disability Counseling
- Leadership Counseling

Mental Health Counseling (leading to NYS licensure)

Specialization:  Generalist  Student Affairs  Gerontological

School (leading to both Licensure and Permanent Certification after completion of the Advanced Certificate Program)

Advanced Certification in School Counseling (leading to NYS permanent certification in school counseling following two years working as a school counselor with provisional certification)

## Educational History

Colleges and Universities Attended	Dates	Degrees	Major

Honors and other evidence of scholarship (honorary societies, fellowships, awards, publications, etc.)

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## Employment and Related Experience

In addition to providing your résumé, please indicate here your present employer, if any, and any positions you have already had in your proposed field, including relevant summer or part-time work.

Employer	Position/Title	Dates

For what career are you preparing? \_\_\_\_\_

## Recommendations

Provide the names, titles, and contact information of present or former instructors or employers whom you have asked to recommend you. For master's applicants we require *two* recommendations, for doctoral applicants, *three*. Please be sure that the reference form is signed and attached to any recommendation letters that are included.

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Title or Position \_\_\_\_\_ Institution \_\_\_\_\_

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Title or Position \_\_\_\_\_ Institution \_\_\_\_\_

Name \_\_\_\_\_ E-mail \_\_\_\_\_

Title or Position \_\_\_\_\_ Institution \_\_\_\_\_

## Your completed application must include:

- Résumé or Curriculum Vitae
- Writing Sample
- Personal Statement
- Letters of Recommendation
- Official Transcripts
- \$40 (USD) Application Fee
- Any program-specific requirements (i.e. transcript review for applicants seeking initial teacher certification, video-taped interview for counseling applicants who cannot travel to Rochester for an interview, etc.)

### All Applicants

My signature below indicates that all the information provided by me in this application is factually correct and honestly presented.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please submit your completed application to:

Margaret Warner Graduate School of Education and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425

REFERENCE REPORT ON APPLICANT

The Warner School

Applicant, please complete this section:

Name of Applicant \_\_\_\_\_  
Last First

Degree Sought \_\_\_\_\_ Program \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

If you agree to waive your right under the Family Education Rights and Privacy Act of 1974 to review specific and composite letters of recommendation, please sign here.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender, please complete this section:

Recommender name \_\_\_\_\_

Position, profession, or occupation \_\_\_\_\_

Institution or place of employment \_\_\_\_\_

E-mail address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Recommender Signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender, please complete this form and address the following in a letter of recommendation.

- How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_
- Among the students/employees at a similar level whom you have known, how would you rate this student/employee?  
 Among the very best  Top 5%  Top 10%  Top 25%  Average  Below Average
- The Admissions Committee will be very grateful for your estimate of the applicant's preparation, aptitude, and creativity for independent work at the graduate level. Your comparison of the applicant with other students/employees who have done graduate work at the Warner School or similar institutions would be particularly valuable.
- Please comment on the applicant's motivation, maturity, self-confidence, and strength of commitment as they relate to the chosen field of study.
- Please add any additional comments you feel would help us make the best admission decision for this applicant.

You may give your completed recommendation to the applicant in a sealed envelope (with your signature across the seal), or send to the Warner School directly at:

Margaret Warner Graduate School of Education and Human Development  
University of Rochester  
Office of Admissions  
Box 270425  
Rochester, NY 14627-0425